

Richard Nixon Presidential Library  
White House Special Files Collection  
Folder List

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32	7	n.d.	Other Document	Withdrawal Sheet. 1 pg.
32	7	01/10/1969	Memo	Memo from Doug Stephens to Larry Higby. 1 pg.
32	7	01/08/1969	Memo	Memo from Bob Haldeman to Governor Agnew. 2 pgs.
32	7	01/10/1969	Memo	Memo from Bob Haldeman to Noble Melencamp. 1 pg.
32	7	01/10/1969	Memo	Memo from H.R. Haldeman to Bryce Harlow. 1 pg.
32	7	01/05/1969	Memo	Handwritten notes. 1 pg.

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32	7	01/09/1969	Memo	Handwritten notes. 3 pgs.
32	7	01/08/1969	Memo	Memo from H.R. Haldeman to William Safire. RE: Your letter of January 7th. 2 pgs.
32	7	01/08/1969	Memo	Memo from Doug Stephens to Larry Higby. 1 pg.
32	7	01/07/1969	Memo	Memo with handwritten notes. 1 pg.
32	7	01/03/1968	Memo	Memo from Bob Haldeman to Bob Brown. 1 pg.
32	7	01/06/1969	Memo	Memo from Bob Haldeman to Pete Flanigan. RE: Attached letter from William Codus. 4 pgs.
32	7	01/06/1969	Memo	Memo from Bob Haldeman to Jim Keogh. 2 pgs.

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32	7	01/06/1969	Memo	Memo from Bob Haldeman to John Mitchell. 1 pg.
32	7	01/06/1969	Memo	Memo from Bob Haldeman to John Ehrlichman and Dwight Chapin. 1 pg.

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MEMORANDUM

January 10, 1969

TO: LARRY HIGBY

FROM: DOUG STEPHENS

The Jet Star can carry 9 passengers (with moderate amount of luggage).

Passengers in New York will embark and debark at the Marine Terminal at LaGuardia.

There are no plans for helo service in New York, although Colonel Murphy in Washington says they will be glad to provide.

Requests for the Star should be placed with Colonel Hughes or, in his absence, Bill Gully -- both through the W.H. switchboard.

DS

MEMORANDUM

Ken C has. Tuckler  
for JAN 16

URGENT

January 8, 1969

TO: GOVERNOR AGNEW

FROM: BOB HALDEMAN

RN has a specific project that he would like you to take the lead on and get under way as quickly as possible.

The background is that the Brooklyn Navy Yard has been abandoned for the past three years and there is considerable pressure to sell it or grant it to the City of New York to be used for a ghetto development. The City is apparently willing to invest \$75 million in the project and it would, of course, be very helpful to Mayor Lindsay and the City of New York. President Johnson has opposed this for reasons which are not clear. This information comes to RN from Herb Brownell.

RN suggests that the following steps be taken: First, find out what New York City's position actually is in this matter. Second, make a quick check with Javits and Goodell regarding the Senate attitude. Third, check Mayor Lindsay to determine what he personally wants done. Fourth, check with either GSA or Defense, depending on whose hands the Navy Yard is to determine what the possibilities are.

RN would like you to make these checks and an analysis of the situation and a recommendation to him as to what ought to be done, and assuming that a decision is made to go ahead in some way, to have you implement it and make this sort of a showcase for the kinds of things we intend to do in federal, state, and city relations.

As a general policy, RN feels that all unused federal installations that have no potential future use should be granted to the states, or cities, or universities to be used in some productive way if the grantee can give adequate evidence of his ability to utilize the property.

This is basically all the information that I have and I believe all that RN has on the subject. He is most anxious that it proceed quickly so that if some action is taken it can be done early.

  
H. R. Haldeman

cc:  
Bryce Harlow (for info)

MEMORANDUM

January 10, 1969

TO: NOBLE MELENCAMP

FROM: BOB HALDEMAN

Congratulations. RN approved all of the first batch of letters which are returned herewith signed and also concurred in your recommendations regarding referrals so we are off to a good start.

Would you please prepare two notes of condolence to the children of Jack and Helen Garland whose mother passed away December 27th. Please call Rose Woods to get personal background.

HRH

MEMORANDUM

TO: Bryce Harlow

FROM: H. R. Haldeman

January 10, 1969

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RH is interested in obtaining the Alvin Barkley desk for his office in the White House. This desk is presently located in the Vice President's ceremonial office at the Capitol. Preliminary efforts through GSA have indicated that it will be difficult for us to obtain the desk. Could you follow up by having Senator Dirksen make a request for the desk? We would be more than willing to trade on a temporary basis another presidential desk in the White House so that they won't be losing a piece of furniture.

The contact for this apparently is the Sergeant of Arms in the Senate. He was contacted by GSA with no success.

LH/mc

1/5

*JLD*

State Dept. release - have it go out  
came from Pederson - or ck Pederson -  
ck Ziegler

*yes*

Committed Bus Council dinner Feb 12  
to Weinberg or Borch  
have to X cause have turned others down

~~Date Hunt~~

2 staff problems -

Pederson

1) real ~~whole~~ hole - as a writer

talk to Pederson -

say RN needs a man in his role

but younger

letters of all kinds -

2) program development man

✓N - sit up Rogers & FL re Ambassadors

ie dump Burgess - esp. if de carte is ~~still~~

tell him who we have to appt

✓E track w/ FL re P/D 2

Mitchell - Agnew - Moynihan

file

Historian  
for difference

M-E

1/9/69

Agnew - don't need staff of experts in  
housing, welfare, etc.

shld use people from depts. as needed  
not set up separate group

N. was most successful VP with no staff

just need a few good generalists

+ then liaison men in depts

(get Bill Rogers to work on him)

use all depts - not limit to own staff.

should not have gone to N re staff - after our mtg.

work with Harlow

1st 3 mos. spend most of time on Hill

lot of time presiding

build rapport

Harlow get him a long. liaison man

& program him

Agnew + Moynihan

Agnew Inter Gov Council

shld be complaint board + relationship

not policy development

Agnew + Boc are implementation + interpretation

if city has a problem they go to Council - not Moynihan

Agnew/Boc coordinate - talk to cities + states

must work with Moynihan

if mayors have policy q. - ref to Moyn.

if specific action prob - ref to Boc

Moynihan

unsell idea of DC

nothing to do with DC - except in broad policy

Can't get bogged down in operating parts of Dist.

Must work like Kissinger

Justice will handle District -

no direct contact with W.H.

Moyn. too imp't to get involved in day to day  
stay with big policy decisions

MEMORANDUM

TO: William Safire  
FROM: H. R. Haldeman January 8, 1969  
RE: Your letter of January 7th.

You are on the payroll as of January 20th.

HRH/mc  
cc Larry Dunn, Wash.

**Safire Public Relations, Inc.**

375 Park Avenue  
New York, N. Y. 10022  
MUrray Hill 8-8383

January 7, 1969.

*Mr. H. R. Haldeman  
Office of the President-elect  
Hotel Pierre  
Fifth Avenue at 61st Street  
New York, New York*

*Dear Bob:*

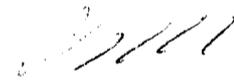
*My bridges have all been successfully burned, and my company sold.*

*Could you arrange to place me on the Federal payroll beginning January 20 (This is discussed in my book under the heading, "public trough, feeding at the".).*

*Also, my secretary, whose name is Sally Cutting, will report for duty at the same time. You will recall a letter I wrote you about her a month ago which you okay'd (salary approximately \$10,000 a year).*

*My thanks,*

*Sincerely,*



*William Safire*

MEMORANDUM

11:25  
January 8, 1969

TO: ~~LARRY HIGBY~~  
FROM: DOUG STEPHENS

*Phoned to Jim Keogh 1/8*

Ellsworth's office called to relay the following proposed telegram. It was drafted at the request of a political and finance group in Michigan that will celebrate RN's birthday.

MR. P. T. HEENAN  
1000 BISHOP  
GROSSE POINT, MICHIGAN

THANKS SO MUCH FOR YOUR GOOD WISHES ON THE OCCASION OF MY BIRTHDAY. I APPRECIATE YOUR THINKING OF ME AND IN TURN I WISH YOU AND YOUR COLLEAGUES WHO ARE GATHERED TOGETHER THE BEST OF EVERYTHING IN 1969. THIS WILL BE A GOOD YEAR FOR ALL OF US.

DS

6:25  
January 7, 1969

Ziegler requests meeting with  
HRH Thursday at 1:30 re RN  
podium for inauguration. He is  
also asking Ehrlichman, Scott,  
etc.

→ No  
I don't need  
to be in  
on this  
Called 118  
his secretary

MEMORANDUM

January 3, 1968

TO: BOB BROWN

FROM: BOB HALDEMAN

I understand from Doris Kerns who is now working in the White House, but used to be a White House Fellow in the Labor Department, that the Labor Department has some excellent youth programs working with young people in the ghettos.

The most prominent of these, of course, is the Neighborhood Youth Corps which has been delegated to Labor from OEO, but apparently they have some other pilot programs also.

I think it would be a good idea for you to check out the present status and effectiveness of these programs to the extent that you can.

MEMORANDUM

January 6, 1969

TO: PETE FLANIGAN

FROM: BOB HALDEMAN

RE: Attached letter from William R. Codus and reply thereto

If there is a suitable spot, we really should try to do something for Codus but only if he fits.

HRH

January 6, 1969

Mr. William R. Codus  
CBS/FM  
National Sales  
51 West 52 Street  
New York, New York 10019

Dear Bill:

Sorry that we scratched your Williamsburg sojourn, but I am glad that it provided the occasion for you to write.

I am very much aware of your interest in working on the Nixon team, and I have taken the liberty of passing your resume and letter on to those who are handling the key staffing functions in the hope that they will have a thought of a suitable assignment for you.

Hope to see you soon.

Best regards.

Cordially,

H. R. Haldeman

HRH:ds

bcc: Pete Flanigan (w/basic ltr)

# CBS/FM NATIONAL SALES

51 West 52 Street  
New York, N. Y. 10019  
(212) 765-4321

Dear Bob:

Happy New Year!

I just returned from advancing Williamsburg, Virginia for RN which was scheduled for January 15 and 16 and received a call from Whitaker informing me that it has been scrubbed. I was looking forward to seeing you again down there.

Bob, I would like to reiterate what we discussed a while back down in Key Biscayne. I would like to say that I would feel highly honored to be considered for a position on the President's team. I can think of no greater honor than to continue working for Richard M. Nixon. I am also anxious to continue my friendship and demonstrate my loyalty, support and devotion for this man I respect so thoroughly.

As you no doubt know, my relationship with President Nixon began in 1964. Since that time, I have probably traveled to more cities than any other advancement man in the organization. It certainly has been an exciting, rewarding and educational experience.

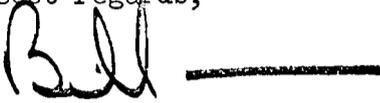
Over these last years, I've been able to develop some special skills that I think I can put to further use. I have developed a "sixth sense" about the President's needs and have been able to translate that "sense" into practical terms.

An advancement man must be a highly organized individual -- a person able to handle the myriad of details, small and large. The responsibilities of diplomacy, transportation, lodging (for press and private parties), conferences and major functions all fall into the hands of the advancement man.

In fact, many of those I've worked with in the Republican Party have said that my experience would make me ideally suited for the position of Chief of Protocol.

As for myself, I know I can handle that or any other position for which I might be considered. I certainly hope my past accomplishments speak strongly for me and give you confidence in my executive ability.

Best regards,

A handwritten signature in cursive script, appearing to read "Bill", followed by a solid horizontal line.

William R. Codus

Mr. Robert Haldeman  
Special Assistant to the President  
Office of the President Elect  
Pierre Hotel  
61 Street and Fifth Avenue  
New York, New York

January 2, 1969

attachment

MEMORANDUM

January 6, 1969

TO: JIM KEOGH  
FROM: BOB HALDEMAN

Re your memorandum of January 3rd concerning assignments for statements, speeches, and messages, I have directed a memorandum to Ehrlichman and Chapin requesting that all such assignments be channeled through you. If you have any other breakdowns in this process, please be sure and let me know because I agree that we have got to get it set up right and keep it that way.

HRH

January 3, 1969

*dict*

TO: BOB HALDEMAN  
FROM: JIM KEOGH

To maintain some coordination and order in what we are doing, I urgently request that all assignments with regard to RN statements, speeches, messages etc. be made through me and be delivered by me. When, for example, John Ehrlichman sends an assignment to Safire and Dwight Chapin gives one to Buchanan and Price, we have a situation in which there is no central monitor on what is being done and real disarray can develop. This caused problems at times during the campaign, and unless we can now establish a clear line of communication, I fear that our goal of order and coordination will be defeated.

JK

MEMORANDUM

January 6, 1969

TO: JOHN MITCHELL

FROM: BOB HALDEMAN

John, is there any hope for Caulfield as U.S. Marshal in New York? If not, we should probably send the file on him over to Bill Rogers for consideration on the AID security post.

HRH

encl:

Caulfield's letter of Jan. 3, 1969

MEMORANDUM

January 6, 1969

TO: JOHN EHRLICHMAN  
DWIGHT CHAPIN

FROM: BOB HALDEMAN

Jim Keogh has expressed some concern that there is not much hope of his establishing coordination and order in the preparation of statements, speeches, messages, etc. unless all requests are made through him and delivered back by him.

Apparently there has been some problem because Ehrlichman has sent assignments to Safire and Chapin has sent them to Buchanan and Price, and Keogh is left in the middle not knowing what is going on. As Jim pointed out, this caused some problems at times during the campaign and we should not let it get in our way as we start on the White House venture.

Will you be sure, therefore, to direct all such requests to Jim Keogh and let him apportion them out to the rest of the crew. If you have a specific individual to whom the assignment should be given, you should, of course, indicate this to Keogh, and I am sure he will accommodate your request whenever possible.

Thanks very much for your help. I agree with Jim that unless we now establish a clear line of communication, our goal of order and coordination will be defeated. I am sure none of us wants this to happen.

HRH