

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
24	15	09/19/1972	Letter	John Dean to Leeland Gray, re: Confirming appointment as President's political treasurer in Oregon. 1 page.
24	15	09/22/1972	Letter	Jack Thompson to John Dean, re: Receipt of name for treasurer of President. 1 page.
24	15	05/16/1972	Memo	John Dean to Nixon, re: Political Treasurer for Oregon. 3 pages with attachments.
24	15	08/01/1972	Form	Appointment of Candidate's Political Treasurer General Election 1972. 2 pages with duplicates.
24	15	09/15/1972	Letter	John Dean to Jack Thompson, re: Response concerning requirements of Oregon state election laws. 1 page.
24	15	08/04/1972	Memo	Appointment of Political Treasurers.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
24	15	08/01/1972	Form	Appointment of Political Committee Treasurer General Election 1972. 2 pages with multiples.
24	15	08/04/1972	Letter	Jack Thompson to Candidate, re: Instructions and forms for voters' pamphlet material, appointment of political treasures, and contributions and expenditures, Oregon. 28 pages with attachments and duplicates.
24	15	05/16/1972	Letter	Leeland Gray to Wilson, re: Copy of form no. 131, Oregon. 2 pages with attachments.
24	15	05/11/1972	Letter	E. M. Madden to Candidate, re: Pre-election contribution and expenditure reports. 16 pages with attachments and duplicates.

THE WHITE HOUSE

WASHINGTON

September 19, 1972

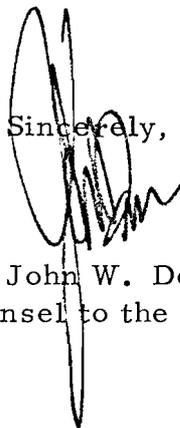
Dear Mr. Gray:

Enclosed for your information are copies of my letter to Mr. Jack F. Thompson, Assistant Secretary of State, confirming your appointment as the President's political treasurer in Oregon and SED Form 100-A (State of Oregon) signed by Vice President Agnew appointing you as his political treasurer.

Oregon state law requires that the candidate's political treasurer file with the Secretary of State a pre-election report of contributions and expenditures on behalf of the candidate not later than October 31 and a post-election report not later than December 7. If you have any questions in regard to these reports for the President and Vice President, please do not hesitate to contact me. We would appreciate receiving copies of these reports when they are filed.

With best regards,

Sincerely,



John W. Dean, III
Counsel to the President

Mr. Leeland F. Gray
Arthur Young & Company
900 Southwest Fifth Avenue
Portland, Oregon 97204

cc: Mr. John R. Faust, Jr.

bcc: Frank DeCosta



STATE OF OREGON
DEPARTMENT OF STATE

SALEM 97310

September 22, 1972

CLAY MYERS
SECRETARY OF STATE

GEORGE H. BELL
JACK F. THOMPSON
ASSISTANTS

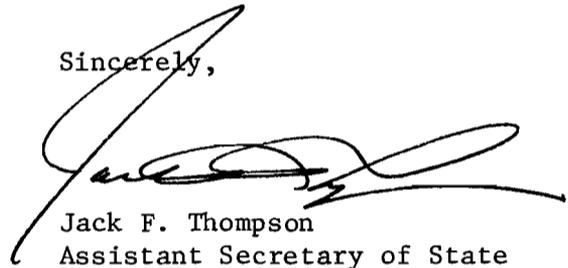
Mr. John W. Dean, III
Counsel to the President
The White House
Washington, D. C.

Dear Mr. Dean:

The name of the treasurer for the President in compliance with ORS 260.035 was received this date.

Thank you.

Sincerely,



Jack F. Thompson
Assistant Secretary of State

JFT:vi

May 16, 1972

MEMORANDUM FOR THE PRESIDENT

FROM: JOHN DEAN

SUBJECT: Certification of Appointment of
Political Treasurer for Oregon

Forwarded for your signature is a form letter certifying the appointment of a political treasurer for the State of Oregon, required of all presidential primary candidates under Oregon law. This letter should be signed on May 16.

Recommendation

That you sign the letter attached at Tab A.

Attachment

THE WHITE HOUSE

WASHINGTON

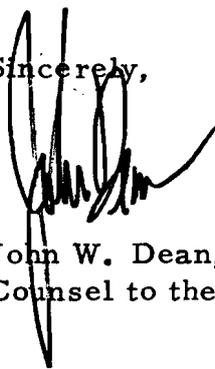
May 17, 1972

Dear Mr. Faust:

Pursuant to your conversation with Tom Lumbard, I enclose a letter to the Secretary of State of Oregon signed by the President which certifies the appointment of Mr. Leeland Gray as the President's political treasurer for Oregon. This letter follows the exact wording which you dictated to Tom Lumbard. It is my understanding that you will forward this letter to the Secretary of State.

With best regards.

Sincerely,



John W. Dean, III
Counsel to the President

John R. Faust, Jr., Esquire
1408 Standard Plaza
Portland, Oregon 97204

Enclosure

THE WHITE HOUSE
WASHINGTON

May 16, 1972

Dear Mr. Secretary:

Pursuant to Section 260.035 (1), Oregon Revised Statutes, I certify the appointment of Leeland F. Gray of 4655 S. W. 142nd Avenue, Beaverton, Oregon as my political treasurer.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Richard Nixon".

Honorable Clay Myers
Secretary of State
State of Oregon
Salem, Oregon 97310

APPOINTMENT OF
CANDIDATE'S POLITICAL TREASURER
GENERAL ELECTION 1972

I, _____, a candidate for the office of:
(candidate's name)

_____, District _____ Dept. or Position _____

Democrat Republican Nonpartisan Independent

hereby appoint the person listed below as my political treasurer:

(name of treasurer)

(street address)

(city and zip code)

Date _____

(candidate's signature)

Please submit this form in duplicate. Dated copy will be returned as an acknowledgment of your filing.

THE WHITE HOUSE

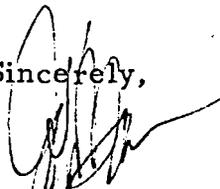
WASHINGTON

September 15, 1972

Dear Mr. Thompson:

This is in response to your recent letter to the President concerning the requirements of the Oregon state election laws. For your information, Mr. Leeland F. Gray of 4655 S. W. 142nd Avenue, Beaverton, Oregon will continue to serve as President Nixon's political treasurer in Oregon during the general election. A copy of the letter of May 16 to the Secretary of State certifying the appointment of Mr. Gray is attached.

Sincerely,



John W. Dean, III
Counsel to the President

Mr. Jack F. Thompson
Assistant Secretary of State
State of Oregon
Department of State
Salem, Oregon 97310

August 4, 1972
Enclosure "C"

APPOINTMENT OF POLITICAL TREASURERS

1. Each candidate and political committee must appoint a political treasurer. The political treasurers are responsible for the filing of all statements of contributions and expenditures as required in ORS chapter 260.
2. A single treasurer may be appointed to serve as treasurer for a candidate and as treasurer for a committee supporting the candidate. A political treasurer may be appointed to serve two or more candidates or two or more committees. A candidate may appoint himself as his own political treasurer and also as his committee treasurer.
3. The name and address of the political treasurer must be filed in this office before any contributions are received or expenditures made.
4. Please complete the attached forms, as appropriate, and return them to this office. If you need additional forms, please let us know.
5. When making reports, or in other correspondence with this office, please be consistent in the use of names for political treasurers and political committees.

APPOINTMENT OF
POLITICAL COMMITTEE TREASURER
GENERAL ELECTION 1972

I _____, do hereby appoint the person
(Name of appointing authority)

listed herein as Political Treasurer for the committee described below.

(Please type or print)

TREASURER

(Name of treasurer)

(Street Address)

(City, Zip Code)

(Please type or print)

NAME OF COMMITTEE

(committee name)

(Street Address)

(City, Zip Code)

Supporting or Opposing _____
(name of candidate, political party or measure)

Date _____ Signed: _____
(signature of appointing authority)

Please submit this form in duplicate. Dated copy will be returned as an acknowledgement of your filing.



STATE OF OREGON
DEPARTMENT OF STATE

CLAY MYERS
SECRETARY OF STATE

SALEM 97310

GEORGE H. BELL
JACK F. THOMPSON
ASSISTANTS

August 4, 1972

Dear Candidate:

In preparation for the upcoming general election, and hopefully to be of help to you and your committee, we have put together this little "kit" which consists of the following:

- a. Instructions and forms for filing of Voters' Pamphlet material and fee.
- b. Instructions and forms for the appointment of political treasurers.
- c. Instructions and forms for filing statements of contributions and expenditures.

A 1971 amendment to the Voters' Pamphlet Law requires the filing of your material directly with this office, not through your State Central Committee as done before.

You probably appointed a personal and/or a committee treasurer for the primary election who will serve through the general election. That is just fine; however, we would like to check our records and make certain that we have the names and addresses of the treasurers correctly filed. Therefore, we are asking you to complete the enclosed appointment forms and return them to our office as soon as possible.

Please review your Manual for Candidates and Political Parties for detailed information on the conduct of your campaign, particularly in the areas of Voters' Pamphlet material and statements of contributions and expenditures. If you need another manual or additional forms, let us know and we will send them to you.

August 4, 1972
Enclosure "A"

VOTERS' PAMPHLET MATERIAL

1. Statement and fee must be received in this office not later than 5:00 p.m., Tuesday, August 29, 1972. A postmark showing the date of August 29th does not satisfy the law.
2. Please use the SED Forms 125 when filing your statement.
3. It will be helpful if you would read the instructions on the back of the SED Form 125 before writing your statement.
4. See page 28, Manual for Candidates, for fee schedule.
5. If you wish to reuse your photograph from the primary election Voters' Pamphlet (on file in this office), please so indicate in the protrait cut space on the SED Form 125.

Instructions for Completing and Filing VOTER PAMPHLET STATEMENTS

**For more detailed instructions and information see
MANUAL FOR CANDIDATES AND POLITICAL PARTIES**

1. Please type. File two copies of the statement.
2. Photographs for Portrait Cuts:
 - a. Two identical 5"x7" glossy prints not over three years old.
 - b. Photographs shall include the head, neck and shoulders of the candidate. It shall not include the hands nor anything being held in the hands.
 - c. Portrait cut size limited to 2"x3" or 3"x4", except for two page statement. If the candidate is entitled to two pages, he may use a 4"x5" cut.
 - d. Indicate size of portrait cut desired on face of this form.
3. Length of Statement:
(Estimated at 10 characters per inch—Pica type)
 - a. No portrait cut—approximately 500 words per page—
type copy **inside** solid black lines.
 - b. 2"x3" portrait cut—approximately 400 words per page—
type copy to the right and below solid blue lines.
 - c. 3"x4" upper left portrait cut—approximately 250 words per page—
type copy to the right of broken blue
line and below the solid gray line.
 - d. 3"x4" centered portrait cut—approximately 150 words per page—
type copy below the solid gray line.
 - e. 4"x5" portrait cut—approximately 75 words per page—
type copy starting at the arrow.
4. Format of Statement:
 - a. Portrait cut upper left-hand corner of statement when a 2"x3" cut is used.
 - b. Portrait cut may be upper left-hand corner or centered when a 3"x4" cut is used.
 - c. Required biographical information (may be in summary or outline form):
 - Date of birth
 - Occupation
 - Education and occupational background
 - Prior governmental experience
 - d. The summary or outline of this required information may be of any length up to the maximum word limit. The required information will be set separate from the remainder of the statement filed by the candidate.
 - e. If the required biographical information does not require the maximum permissible words, the candidate may use the remainder for a statement setting forth the reasons why he should be nominated or elected.
5. Identification of the Statement:
 - a. The name of the candidate, candidate committee, or the candidate's agent must be clearly shown at the bottom of the statement. If a committee name is used, an officer of the committee should also be indicated.
 - b. A mailing address should be furnished so that proofs may be sent for final approval.

(Please refer to instructions on reverse side of this form)

SED Form No. 125
15 July-72

Party

Name of Candidate

Office

This information furnished by _____

(Signature of individual filing statement)

(Address where proofs will be sent)



August 4, 1972
Enclosure "B"

STATEMENTS OF CONTRIBUTIONS

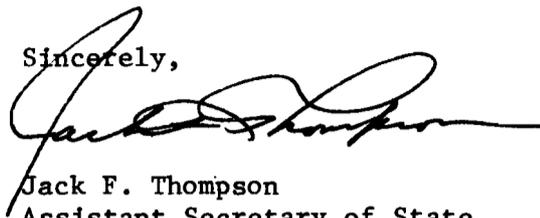
1. Who must file:
 - a. Candidate's political treasurer
 - b. Committee's political treasurer
2. When to file:
 - a. Pre-election report not later than 5:00 p.m., Tuesday, October 31, 1972 in this office. The reports for this filing must show all contributions and expenditures as of October 28, 1972.
 - b. Post-election report not later than 5:00 p.m., Thursday, December 7, 1972, in this office. This report is separate and distinct from the pre-election report. It should be complete in all detail, showing all financial transactions for the reporting period, which includes the pre-election report. The post-election report is not a supplement to the pre-election report.
3. What to file: See page 32 of the Candidates' Manual.
4. Please remember that the candidate and committee report must be separate reports.
5. For our mutual convenience and clarity, use the SED Forms 131 and 131a in filing your statements.
6. If either of the post-election statements show an unexpended balance or a deficit, supplemental reports must be made by the political treasurers until the unexpended balance is disposed of, or until the deficit is satisfied. The first supplemental report is due in this office not later than 5:00 p.m., January 8, 1973. Other supplemental reports are due every sixty days thereafter until the statements show a zero, zero balance.
7. If no contributions were received, or if no money was expended by a candidate's treasurer or political committee, a statement of no contributions or expenditures must be filed. This requirement applies to both the pre-election and post-election reports.

August 4, 1972
Page Two

If you have any questions regarding the enclosed material, or if we can be of assistance to you or your committee, please contact this office.

Thank you for your help and cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack F. Thompson". The signature is fluid and cursive, with a large initial "J" and "T".

Jack F. Thompson
Assistant Secretary of State

JFT:js
Enc.

STATEMENT OF CONTRIBUTIONS AND EXPENDITURES
CHAPTER 260, OREGON REVISED STATUTES

STATEMENT OF CASH TRANSACTIONS

1	Beginning Cash Balance			\$	
2	Cash Receipts:				
3	Contributions	\$			
4	Loan Proceeds				
5	Other Receipts:				
					**
6	Total Cash Available			\$	
7	Cash Disbursements:				
8	Campaign Expenses	\$			
9	Repayment of Loans				
10	Other Disbursements:				
					**
11	Ending Cash Balance			\$	

STATEMENT OF IN-KIND CONTRIBUTIONS

12	TOTAL VALUE OF IN-KIND CONTRIBUTIONS	\$		**
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STATEMENT OF CAMPAIGN FUND STATUS

Assets

13	Cash:				
14	Cash on Hand	\$			
15	Cash in Bank				
16	Other Assets:				
17	TOTAL ASSETS	\$			

Liabilities and Fund Balance

18	Liabilities:				
19	Accounts Payable	\$			**
20	Loans Payable				**
21	Other Liabilities:				
22	Fund Balance Available for Campaign Expenditures or (Deficit)				
23	TOTAL LIABILITIES AND FUND BALANCE	\$			

** Provide detail listing on SED Form 131a

Name of candidate or political committee:		I hereby certify that the above statements, and supporting schedules attached hereto, are true and correct. , 19..... (signed)			
Name of person filing statement:					
Title of person filing statement:					
Reporting period from , 19 , to , 19 .		Street:	City	State	Zip Code No.

REPORT FOR: Primary, 19___ General, 19___ Other, _____

SED Form No. 131 and SED Form 131a are the forms necessary for preparing the statements required by Oregon Laws 1971, Chapter 749, Sections 7, 9, 10, 13, 14 and 15.

Caution: Complete reporting requirements are set forth in Chapter 260 of Oregon Revised Statutes. Information and instructions included below should not be considered as being in lieu thereof.

Any accounting system that provides, on a current basis, the detail and summary information necessary for preparing SED Form 131 and SED Form 131a directly from the accounting records is deemed to comprise a "...uniform system of accounts..." as required by Oregon Laws 1971, Chapter 749, Sections 5 and 17.

All detail accounting transactions may be posted directly to SED Form No. 131a. Where the volume of financial transactions is not large, satisfactory accounting records might well consist of:

- (1) SED Form 131a—Listings of detail transactions
- (2) SED Form 131—Summary information from SED Form 131a and information carried forward from previously filed SED Form 131
- (3) Prenumbered checks
- (4) Prenumbered receipt forms
- (5) Paid invoices; or copies thereof
- (6) Unpaid invoices, notes, or other evidence of debt; or copies thereof

Record keeping would be simplified and more satisfactory if all cash disbursements are made by pre-numbered checks; and if all cash receipts are recorded on prenumbered receipt forms and deposited intact.

Line No.

- 1 **"Beginning Cash Balance"**—This amount must agree with the "Ending Cash Balance" (Line 11) from any financial reports previously filed.
- 2 **"Cash Receipts"**—Totals from SED Form 131a.
- 6 **"Total Cash Available"**—Line 1 + 3 + 4 + 5.
- 7 **"Cash Disbursements"**—Totals from SED Form 131a.
- 11 **"Ending Cash Balance"**—Line 6 — 8 — 9 — 10. This amount must be equal to Line 14 + 15.
- 12 **"Total Value of In-kind Contributions"**—Total from SED Form 131a.
- 17 **"Total Assets"**—This amount must be equal to Line 23.
- 18 **"Liabilities"**—Totals from SED Form 131a.
- 23 **"Total Liabilities and Fund Balance"**—This amount must be equal to Line 17.

DEFINITIONS:

"Candidate" means an individual seeking nomination or election to public office whose name is printed on an official ballot for public office or whose name is expected to be or has been presented, with his consent, for nomination or election to public office.

"Measure" means any proposed law, Act or part of an Act of the Legislative Assembly, revision of or amendment to the Oregon Constitution, local, special or municipal legislation or proposition or ballot question submitted to the people for their approval or rejection at an election.

"Political committee" means a combination of two or more individuals, or a person other than an individual, the primary or incidental purpose of which is to support or oppose any candidate, measure or political party or principle.

"Public office" means any national, state, county, school or other district, precinct, city, ward or political party office or position that is filled by the voters.

SED Form No. 131a is of free form design to provide for any of the detail listings required to support summary totals reported on SED Form No. 131.

Caution: Complete reporting requirements are set forth in Chapter 260 of Oregon Revised Statutes. Information and instructions included below should not be considered as being in lieu thereof.

CASH RECEIPTS:

Contributions:

List the name and address of each person who contributed an amount of more than \$25, and the amount contributed by that person. The listing may provide as a single item the total amount of contributions in amounts of \$25 or less each, but shall specify in that case how these contributions were obtained. **Exception**—The name and address of each individual contributing more than \$5 must be listed if SED Form No. 131 is being filed by a person other than a political treasurer after the date of an election and the contributions were received for the purpose of reducing an expenditure deficit shown on a statement filed by a political treasurer. In this case contributions in amounts of \$5 or less may be listed as a single item, but the listing shall indicate how these contributions were obtained.

Loan Proceeds:

List information as to the source, purpose, and amounts of all loans.

Other Receipts:

List information as to the source, purpose, and amounts of all cash receipts that are not contributions or loans.

CASH DISBURSEMENTS:

Campaign Expenses:

List the name of each payee, the amount of the expenditure, and the purpose thereof. Each expenditure in an amount of more than \$25 shall be vouched for by a receipt or cancelled check or an accurate copy thereof.

Repayment of Loans:

List the names of the payees and the amounts of the loan repayments.

Other Disbursements:

List information as to the nature, purpose, and amounts of all cash disbursements that are not campaign expenses or repayments of loans.

IN-KIND CONTRIBUTIONS:

List information as to the nature of the goods or services provided, the name and address of the persons who provided them, and the estimated values thereof.

ACCOUNTS PAYABLE:

List information as to the names and addresses of the creditors, the nature of the goods or services provided, and the actual or estimated amounts payable.

LOANS PAYABLE:

List information as to the name and address of the creditors and the principal balances owing.

OTHER:

List any other information deemed necessary to provide for a financial report that conforms to law and to the truth.

Oregon Laws 1971, Chapter 749, Section 5, Subsection (1) provides that detail accounts must be maintained "...current within not more than seven days after the date of receiving a contribution or making an expenditure...". Contributions and expenditures that are listed on SED Form 131a within the seven day period are deemed to be recorded currently as required by law.

ARTHUR YOUNG & COMPANY

900 SOUTHWEST FIFTH AVENUE
PORTLAND, OREGON 97204

May 16, 1972

Mr. David Wilson
Room 110 Executive Office Building
Washington, D. C. 20500

Dear Mr. Wilson:

Enclosed for your information is a copy of (State of Oregon) SED Form No. 131 which I have prepared as treasurer for the President.

This report was hand delivered to the State of Oregon's Office of the Secretary of State on May 16, 1972 to effect a timely filing.

If you have any questions, please do not hesitate to write or call. I may be reached at (503) 224-9940.

Sincerely,



Leeland F. Gray

LFG:nc

Enclosure

STATEMENT OF CONTRIBUTIONS AND EXPENDITURES
CHAPTER 260, OREGON REVISED STATUTES

STATEMENT OF CASH TRANSACTIONS

1	Beginning Cash Balance			\$ NONE	
2	Cash Receipts:				
3	Contributions	\$			
4	Loan Proceeds				
5	Other Receipts:				
				NONE	**
6	Total Cash Available			\$ NONE	
7	Cash Disbursements:				
8	Campaign Expenses	\$			
9	Repayment of Loans				
10	Other Disbursements:				
				NONE	**
11	Ending Cash Balance			\$ NONE	

STATEMENT OF IN-KIND CONTRIBUTIONS

12	TOTAL VALUE OF IN-KIND CONTRIBUTIONS	\$ NONE	**
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STATEMENT OF CAMPAIGN FUND STATUS

Assets

13	Cash:				
14	Cash on Hand	\$			
15	Cash in Bank				
16	Other Assets:				
17	TOTAL ASSETS	\$ NONE			

Liabilities and Fund Balance

18	Liabilities:				
19	Accounts Payable	\$)			**
20	Loans Payable)			**
21	Other Liabilities:) NONE			
)			
)			
22	Fund Balance Available for Campaign Expenditures or (Deficit)	NONE			
23	TOTAL LIABILITIES AND FUND BALANCE	\$ NONE			

** Provide detail listing on SED Form 131a

Name of candidate or political committee: Richard M. Nixon		I hereby certify that the above statements, and supporting schedules attached hereto, are true and correct. <i>Leeland F. Gray</i> May 16, 1972 (signed)		
Name of person filing statement: Leeland F. Gray				
Title of person filing statement: Treasurer		Street: 505 Terminal Sales Building		
Reporting period from September 17, 1971 , to May 13, 1972		City: Portland State: Oregon Zip Code No.: 97205		
REPORT FOR: <input checked="" type="checkbox"/> Primary, 1972 <input type="checkbox"/> General, 19___ <input type="checkbox"/> Other, ___				



STATE OF OREGON
DEPARTMENT OF STATE

SALEM 97310

CLAY MYERS
SECRETARY OF STATE

GEORGE H. BELL
JACK F. THOMPSON
ASSISTANTS

May 11, 1972

NM
Dear Candidate:

You recently received our letter of May 10, 1972 in which we stated your pre-election contribution and expenditure reports are due in this office on March 16, 1972.

We correct that date to read 5:00 p.m., May 16, 1972.

Sincerely,

E. M. Madden
Elections Manager

EMM:js

THE WHITE HOUSE

Washington

Date

5/16/72

TO:

David Wilson

Noble Melencamp

THE WHITE HOUSE

Washington

Date

5/13/72

TO:

David Wilson

Noble Melencamp



STATE OF OREGON
DEPARTMENT OF STATE

CLAY MYERS
SECRETARY OF STATE

SALEM 97310

GEORGE H. BELL
JACK F. THOMPSON
ASSISTANTS

May 10, 1972

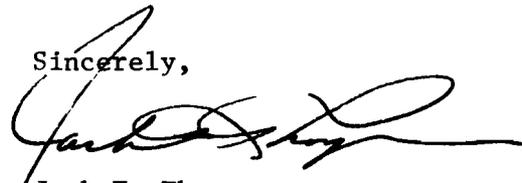
Dear Candidate:

Just a quick note to remind you that your pre-election campaign reports are due in this office not later than 5:00 p.m., March 16, 1972 and that your books should be posted through May 13, 1972.

Please pass this word on to your committee treasurer as these reports are due at the same time.

If you need additional reporting forms or detailed instructions for these filings, please let us know.

Sincerely,



Jack F. Thompson
Assistant Secretary of State

JFT:js