

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
|-------------------|----------------------|----------------------|----------------------|--|
| 20 | 11 | N.D. | Other Document | Chicago to SFO - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Chicago to SFO - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | 09/03/1968 | Memo | Memo from Ehrlichman and Vern Olson to Staff on Tour RE: Pre-assigned seating on the Nixon Tour. Name: Scott. 1 pg. |
| 20 | 11 | 09/03/1968 | Memo | Memo from Ehrlichman and Vern Olson to Staff on Tour RE: Pre-assigned seating on the Nixon Tour. Name: Davies. 1 pg. |
| 20 | 11 | N.D. | Other Document | SFO to Houston - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | SFO to Houston - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |

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|-------------------|----------------------|----------------------|----------------------|--|
| 20 | 11 | 09/03/1968 | Memo | Memo from Pat Buchanan to Ehrlichman RE: Request to provide plane seating for Theodore White. 1 pg. |
| 20 | 11 | N.D. | Other Document | Basic Staff List for hotel room assignments on the Nixon Tour. 1 pg. |
| 20 | 11 | N.D. | Other Document | SFO to Houston - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | SFO to Houston - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Copy of handwritten notes RE: travel details for Houston to Oklahoma City flight. 2 pgs. |
| 20 | 11 | 08/30/1968 | Memo | Copy of memo from John Whitaker to Haldeman, Higby, Mason and Duncan RE: Passengers on Houston-Oklahoma City Flight, Saturday, September 7, 1968. 1 pg. |
| 20 | 11 | N.D. | Other Document | Houston to Oklahoma City - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |

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| 20 | 11 | N.D. | Other Document | Houston to Oklahoma City - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Oklahoma City to Pittsburgh - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Oklahoma City to Pittsburgh - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Pittsburgh to Washinton D.C. - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Pittsburgh to Washinton D.C. - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Washinton D.C. to NYC - Tricia -seating chart. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | N.D. | Other Document | Washinton D.C. to NYC - Julie -seating chart. Handwritten notes by unknown author. 1 pg. |

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
|-------------------|----------------------|----------------------|----------------------|--|
| 20 | 11 | 08/27/1968 | Memo | Memo from Boyd Gibbons to Peter Flanigan RE: Approved rally budget. 1 pg. |
| 20 | 11 | 08/27/1968 | Other Document | Rally Budget - September 1 to November 5. Submitted by Boyd Gibbons, III. 1 pg. |
| 20 | 11 | 08/27/1968 | Memo | Memo from Boyd Gibbons to Verne Olson RE: Clint Wheeler preparing a backup rally kit of assorted campaign materials. 1 pg. |
| 20 | 11 | 08/13/1968 | Memo | Copy of memo from John Whitaker to Ken Cole RE: New York City Advance Men. 1 pg. |
| 20 | 11 | 08/13/1968 | Memo | Memo from John Whitaker and John Ehrlichman to Boyd Gibbons RE: Clarifying Gibbons' assignment during the campaign. 1 pg. |
| 20 | 11 | 08/20/1968 | Memo | Memo from John Whitaker to Bob Haldeman RE: RN Calendar with incorporated RN schedule. 2 pgs. |
| 20 | 11 | N.D. | Other Document | Handwritten notes RE: Tour Committee on the Nixon Tour. Author unknown. 8 pgs. |

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
|-------------------|----------------------|----------------------|----------------------|--|
| 20 | 11 | 08/11/1968 | Memo | Memo from John Whitaker to Maurice Stans RE: Budget Estimate for the Schedule Office. 1 pg. |
| 20 | 11 | N.D. | Other Document | Handwritten notes RE: Travel arrangements. Author unknown. 3 pgs. |
| 20 | 11 | N.D. | Other Document | Handwritten tour notes by unknown author. 8 pgs. |
| 20 | 11 | 08/13/1968 | Memo | Memo from John Whitaker to Charles Bresler RE: Governor Agnew's campaign aircraft and travelling party. 3 pgs. |
| 20 | 11 | N.D. | Other Document | Handwritten notes RE: Motorcade. Author unknown. 2 pgs. |
| 20 | 11 | N.D. | Other Document | "The Need to Know: Appearance Information" with handwritten note from Dwight to John Ehrlichman. 3 pgs. |
| 20 | 11 | 07/10/1968 | Memo | Memo from Henry Hyde to Haldeman, Klein, Ehrlichman, Davies and Whitaker RE: Airplanes for campaign. Descriptions and recommendations on various airplanes. 4 pgs. |

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
|-------------------|----------------------|----------------------|----------------------|--|
| 20 | 11 | 08/06/1968 | Memo | Memo from Henry Hyde to Haldeman, Whitaker and Ehrlichman RE: Draw-ups of two United Airlines aircraft for the campaign. 6 pgs. |
| 20 | 11 | 07/01/1968 | Memo | Memo from Ehrlichman to Rose Mary Woods RE: Asking Dr. J. C. Lungren to travel with the campaign. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | 08/08/1968 | Memo | Memo from John Whitaker to Ehrlichman and Ken Cole RE: Advising all advance men that the RN doctor will ride in the staff car. 1 pg. |
| 20 | 11 | N.D. | Other Document | Handwritten chart of RN campaign staff, list of tour staff and list of personal staff. Author unknown. 5 pgs. |
| 20 | 11 | 08/20/1968 | Letter | Copy of letter from Ehrlichman to Ray Underwood RE: authorization of the rental of a Xerox machine for the United Airlines Nixon Charter per call from Henry Hyde. 1 pg. |
| 20 | 11 | N.D. | Other Document | Handwritten notes by unknown author RE: Phones for RN campaign. 4 pgs. |
| 20 | 11 | 11/08/1968 | Letter | Letter from Abbott Washburn to Ehrlichman RE: Washburn passing along a letter from Dr. Leonard J. Duhl. 1 pg. |

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
|-------------------|----------------------|----------------------|----------------------|---|
| 20 | 11 | 11/05/1968 | Letter | Letter from Dr. Leonard J. Duhl to Abbott Washburn RE: Series of public lectures on the evolving National politics of the Nixon Administration. 1 pg. |
| 20 | 11 | 08/16/1968 | Memo | Memo from Boyd Gibbons to Clint Wheeler RE: Campaign materials for rallies. Handwritten notes by unknown author. 1 pg. |
| 20 | 11 | 08/15/1968 | Memo | Memo from John B. Shlaes to Ehrlichman RE: Rally advertising for the national campaign. Handwritten comment by unknown author. 2 pgs. |
| 20 | 11 | N.D. | Other Document | Small "Advanceman / Rally Man Advertising" note. 1 pg. |
| 20 | 11 | 08/15/1968 | Memo | Memo from John B. Shlaes to Ehrlichman RE: Rally advertising for the National Campaign. 2 pgs. |
| 20 | 11 | 08/15/1968 | Memo | Memo from John B. Shlaes to Ehrlichman RE: Rally advertising for the National Campaign. 2 pgs. Duplicate - Not Scanned. |
| 20 | 11 | 08/15/1968 | Memo | Draft of memo with corrections from John B. Shlaes to Ehrlichman RE: Rally advertising for the National Campaign. 2 pgs. |

| <u>Box Number</u> | <u>Folder Number</u> | <u>Document Date</u> | <u>Document Type</u> | <u>Document Description</u> |
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| 20 | 11 | N.D. | Other Document | Handwritten note by unknown author RE: Add UAL mechanic, Pfano, Bob Williams. 1 pg. |

| | STAFF | PRESS | SS | |
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| TRICIA | 26 | 12 | 6 | 44 |
| JULIE | 17 | 46 | 6 | 64 |
| | 43 | 53 | 12 | 108 |

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| SHAKESPEARE | SS DUNCAN |
| JULIE NIXON | DAVID EISENHOWER |
| PN | TRICIA NIXON |
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| X | |
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| X | |
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| DAVIES | HIGBY |
| PRICE | ANDERSON |
| KEOGH | ELLSWORTH |
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| SAFIRE | BUCHANEN |
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CHICAGO TO SFO

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| WHELAHAN | A. WOODS |
| ALSTON | HENNEFELD |
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CHICAGO TO SFO

JULIE

2

September 3, 1968

TO: Staff on Tour

FROM: John Ehrlichman
Vern Olson

All seats on the Nixon Tour are pre-assigned. Please keep this memorandum of your seating since it is frequently necessary to change seating. This is the only record of your seating you will be given.

If you should carelessly and unforgiveably mislay your memorandum ask us and we'll tell you where to sit.

NAME *SCOTT*

| | <u>Plane</u> | <u>Row</u> | <u>Seat</u> |
|----------------------|---------------|------------|-------------|
| NY-CHI | | | |
| CHI-SFO | <i>JULIE</i> | <i>7</i> | <i>B</i> |
| SFO-HOU | <i>JULIE</i> | <i>3</i> | <i>B</i> |
| HOU-OKLA CITY | <i>TRICIA</i> | <i>13</i> | <i>B</i> |
| OKLA CITY-PITTSBURGH | <i>JULIE</i> | <i>3</i> | <i>B</i> |
| PITTS-WASH.D.C. | <i>JULIE</i> | <i>2</i> | <i>A</i> |
| WDC-NYC | <i>JULIE</i> | <i>2</i> | <i>A</i> |

September 3, 1968

TO: Staff on Tour

FROM: John Ehrlichman
Vern Olson

All seats on the Nixon Tour are pre-assigned. Please keep this memorandum of your seating since it is frequently necessary to change seating. This is the only record of your seating you will be given.

If you should carelessly and unforgiveably mislay your memorandum ask us and we'll tell you where to sit.

NAME

DAVIES

| | <u>Plane</u> | <u>Row</u> | <u>Seat</u> |
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| SFO-HOU | TRICIA | 13 | A |
| HOU-OKLA CITY | JULIE | 7 | A |
| OKLA CITY-PITTSBURGH | TRICIA | 13 | A |
| PITTS-WASH.D.C. | TRICIA | 13 | A |
| WDC-NYC | TRICIA | 13 | A |

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| ALSTON | HENNEFELD |
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| SEN. BROOKE | ELLSWORTH |
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| <u>SS</u> | <u>SS</u> |
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SFO to HOUSTON

JULIE

September 3, 1968

MEMORANDUM

TO: JOHN EHRLICHMAN

FROM: PAT BUCHANAN

Theodore White would like to join us on the next full trip out. Please arrange that he has a good seat on the plane. Thanks,

BASIC STAFF LIST
(for hotel room assignments)

| | |
|-------------------|--------------------------------|
| RN | |
| *PN | |
| *Tricia Nixon | |
| *Julie Nixon | |
| *David Eisenhower | |
| ✓ Rose Mary Woods | Candidate's personal secretary |
| ✓ Dwight Chapin | Candidate's personal aide |
| ○ John Davies | Mrs. Nixon's personal aide |
| ✓ Bob Haldeman | Chief of Staff |
| ✓ Larry Higby | Aide to Haldeman |
| ✓ John Ehrlichman | Tour Director |
| ✓ Vern Olson | Asst. Tour Director |
| ✓ Shelley Scarney | Secretary |
| ✓ Marge Acker | Secretary |
| ✓ Jeanette Lerner | Secretary |
| ✓ Linda Underwood | Secretary |
| ✓ James Keogh | Dir., Research and Writing |
| ○ Pat Buchanan | Research and Writing |
| ✓ Ray Price | Research and Writing |
| ✓ William Safire | Research and Writing |
| ✓ Martin Anderson | Research and Writing |

Political Aides:

✓ Lt. Gov. Bob Finch
 ✓ Congressman Mel Laird
 ✓ Senator Thruston Morton
 ✓ Charles McWhorter
 ✓ Richard Moore
 ✓ Robert Ellsworth

TV/Advertising:

○ Frank Shakespeare or Len Garment

Press Aides:

✓ Ron Ziegler
 ✓ Bruce Whelehan
 ✓ Alan Woods

Press Secy's.:

✓ Mary Alice Passman
 ✓ Susan Reinecke

| | |
|----------------------------------|----------------------------|
| ○ Jack Caulfield | Staff Security |
| ○ Ed McDaniel | Public Address and Sound |
| ✓ Ben Folmer | Western Union |
| ✓ Messrs. Gorman <u>or</u> Oberg | Masseur |
| ✓ Marvin Snead | Communications |
| DAVID SHIELDS - - - - - | Expediter (Baggage, etc.) |
| | Doctor |
| ✓ Larry Hennefeld - - - - - | Airlines representative |
| ✓ Joe Alston - - - - - | Court Reporter Stenotypist |
| RN Office | Court Reporter Stenotypist |
| Tour Office | |
| Working Press room | |

Jas. Fanto UAL

| | Staff | Press | SS | |
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| PN | TRICIA MRS DROWN NIXON | |
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| HALDEMAN | RM. WOODS | |
| TRICIA (VAL) | McWHORTER | |
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| OBERG | ACKER | SCARNEY |
| HUMPHREY | HARLOW | |
| SAFIRE | BUCHANEN | |
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| ZIEGLER | SS | |

SFO to HOUSTON

TRICIA

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SFO to HOUSTON

JULIE

N

NIXON FOR PRESIDENT COMMITTEE,
P. O. BOX 1968, TIMES SQUARE STATION,
NEW YORK, NEW YORK 10036
PHONE (212) 661-6400

To Press Plane

To Leas

- ⑤ Keogh
- ⑤ Morton
- J* Stanton
- ⑤ Burke
- J* Humphrey
- J* Price
- J* Sapiro
- ⑤ Higby
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- J* Underwood
- J* Seaman
- J* Acker
- ③ Anderson
- ⑤ Davis
- J* Mohr

- x ③ 855
- x Baggage
- x Oberg
- x Caulfield

J=14
x=12
via commercial
or last

Houston - Oklahoma City

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| Shakespeare | Duncan | Chapin | Chickman |
| VIP | VIP | VIP Ellsworth | VIP |
| PN | TN | [Stew] | Ellsworth HP |

Rose Buchanan Spread 55 55 55

+ 24 press (incl. Ziegler)

+ 4 staff - Al Scott
Haldeman
2 empty
commentators
- 1 in ea plane -

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46 + stew

OC to Pittsburgh -
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HOUSTON TO OKLA. CITY, OKLA
VIA PRIVATE JET

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SHIELDS
CAULFIELD

OBERG
LERNER*

* May use
Spare seat on
Tricia -

MEMORANDUM

AUGUST 30, 1968

TO: BOB HALDEMAN ✓
LARRY HIGBY
CC: DREW MASON
BILL DUNCAN

FROM: JOHN WHITAKER

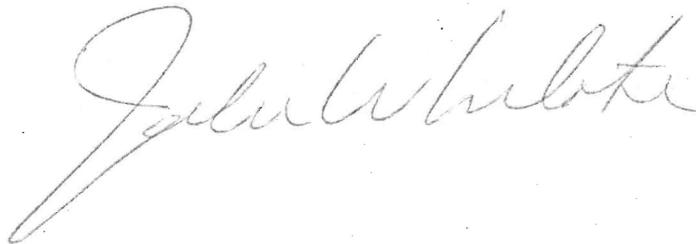
RE: PASSENGERS ON HOUSTON-OKLAHOMA FLIGHT
SATURDAY, SEPTEMBER 7, 1968

GOP leaders:

Henry Bellmon, former Governor and candidate for U.S. Senate
Congressman Page Belcher
Governor Dewey Bartlett
Congressman Jim Smith

Press:

Jim Young - Oklahoma Times (Oklahoma City)
Mike Flanigan - Tulsa World
Tom Bezier - Tulsa Tribune
Ernie Schultz - WKY-TV News Director, Oklahoma City
Jim Loy, KWTW cameraman, Oklahoma City



| | STAFF | TICKETS | SS | |
|--------|-------|---------|----|-----|
| TRICIA | 17 * | 23 | 4 | 44 |
| JULIE | 24 * | 39 | 0 | 63 |
| | 41 | 62 | 4 | 107 |

VIA OTHER TRANSPORTATION
 SS = 8
 STAFF = 4/12

* includes commentator but not UAL steward

HOUSTON TO OKLAHOMA CITY

TRICIA

~~HARLOW~~

~~HARLOW~~
~~CHAPIN~~

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| SHAKESPEARE | SS DUNCAN | |
| Congressman | Congressman | |
| PAGE BELCHER | JIM SMITH | |
| PN | TRICIA MRS HARLOW DOWN | |
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| Hon HENRY BELLMON | Gov. DEWEY BARTLETT | |
| HALDEN TRICIA | HRH ELLSWORTH | |
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| UAL | P SS | P SS |
| Commentator | ELLSWORTH * | |
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HOUSTON TO OKLAHOMA CITY - TRICIA 5

| | Staff | Press | SS |
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| DAVIES | HIGBY | |
| PRICE | ANDERSON | |
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MRS DROWN

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| HALDEMAN | RM WOODS | |
| MOORE BROOKE | SEN, MORTON | |
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| UAL | Acker | Scarney |
| HUMPHREY | HARLOW | |
| SAFIRE | BUCHANEN | |
| SCOTT | OBERG | |
| P | P | |
| P | P | |
| P | P | |
| ZIEGLER | B SS | |

OKLAHOMA CITY TO PITTSBURGH

TRICIA (6)

Change to 8 SS

NOTE: NO SEAT FOR UAL REP ON THIS PLANE

| | |
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| X | |
| SHIELDS | OLSON |
| CAULFIELD | STATE SS |
| WHELEHAN | A. WOODS |
| SS | SS |
| SS | SS |
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| McDANIEL | FOLMAR |
| RINKE | PASSAM |
| ALSTON | HENNEFELD |
| SS | SS BERG |
| P SS | SS |
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OKLAHOMA CITY TO PITTSBURGH

Julien (6)

| | Staff | Kress | SS |
|--------|-------|-------|----|
| Tricia | 27 | 12 | 6 |
| Julie | 12 | 45 | 6 |
| | 39 | 57 | 12 |

2 Staff via Commercial to NYC

| | | |
|------------------------------|--------------------------------|-------|
| X | | |
| X | | |
| X | | |
| SHAKESPEARE | SS DUNCAN | |
| PN. | MRS. MARK HATFIELD | |
| WOODS HALDEMAN | MOORE | |
| X | | |
| X | | |
| X | | |
| X | | |
| X | | |
| Underwood | Lerner | Snead |
| DAVIES | HIGBY | |
| PRICE | ANDERSON | |
| KEOGH | ELLSWORTH Passam | |
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| X | | |
| OLSON CHAPIN | HALDEMAN WOODS CHRISTMAN | |
| TRICIA RM WOODS | Rinke RM WOODS | |
| SEN BROOKS | SEN WOODS | |
| Ellsworth | Whelehan | |
| X | | |
| X | | |
| X | | |
| X | | |
| X | | |
| UAL | Acker | Scarney |
| HUMPHREY | HARLOW | |
| SAPIRE | BUCHANAN | |
| SS | SS | |
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| SS ZIEGLER | P SS | |

10P

PITTSBURGH TO WASH., DC.

TRICIA

7

CAULFIELD & SHIELDS
TO NYC DIRECT
COMMERCIAL

| | | |
|--|------------------------------|---|
| | SCOTT SHIELDS | McWhorter |
| | JE WHELEHAN | Chapin A. WOODS DUNCAN |
| | OBERG | McWhorter |
| | BA P | BA P |
| | BA P | BA P |
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| | BRAGA RIKE CHAPIN | RN PASSAM |
| | ALSTON | HENNEFELD |
| | ZIEGLER DEL P | BA P |
| | O P | P |
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| | SS P | SS P |

P
49

PITTSBURGH TO WASH., D.C.

JULIE

7

| | Staff | Press | SS |
|--------|-------|-------|----|
| Tricia | 26 | 12 | 6 |
| Julie | 13 | 45 | 6 |
| | 39 | 57 | |

| | | |
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| X | | |
| X | | |
| X | | |
| SHAKESPEARE | SS DUNCAN | |
| RM | TRICIA Woods | |
| PN SEN. * MORTON | MOORE | |
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| X | | |
| X | | |
| Underwood | Lerner | Snead |
| DAVIES | HIGBY | |
| PRICE | ANDERSON | |
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| X | | |
| CHAPIN | EHRlichMAN | |
| HALDEMAN | RM WOODS | |
| MAX FISCHER | SEN. BROOKE | |
| X | | |
| X | | |
| X | | |
| X | | |
| UAL | Acker | Scamey |
| HUMPHREY | HARLOW | |
| SATIRE | BUCHANEN | |
| SS | SS | |
| P | P | |
| P | P | |
| P | P | |
| ZIEGLER | P | |

WASH. DC. to N.Y.C.

TRICIA

| | |
|-----------|---------------------------|
| X | |
| SCOTT | OLSON |
| WHELAN | A. WOODS |
| OBERG | ELLSWORTH |
| McWHORTER | P ELLSWORTH |
| SS | SS |
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| McDANIEL | FOLMAR |
| RINKE | PASSAM |
| ALSTON | HENNEFELD |
| SS | SS |
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| X | |
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WASH. D.C. to N.Y.C.

Julie

August 27, 1968

MEMORANDUM

TO: Peter Flanigan
FROM: Boyd Gibbons
RE: Rally Budget

Attached is the budget for the rally operation which you approved yesterday.

The living expenses for my secretary, Alice Flickinger, as well as the salary and living expenses of my assistant, who will probably be Larry H. Dunn, are already included in John Whitaker's budget.

Bob Haldeman will be talking to Tommy Walker whom I wish to hire as a rally consultant at a fee yet to be determined, but which I would estimate approximately \$7,000 to \$8,000. I spoke with Ehrlichman today and he is taking this up with Haldeman.

Enclosure

BG:amf

cc - John Whitaker
- John Ehrlichman

RALLY BUDGET
(September 1 to November 5)

NYC STAFF

(Consultant retainer - \$7500 estimated -
yet to be approved.)

RALLY FUND

Rallies Fund including crowd raising functions,
Invitations (printing and postage), Performing
Groups (fees, exp.), Bands, Posters, etc.

\$100,000

VOICES FOR NIXON

| | |
|--|---------|
| Choir Dir. (Salary) | \$3,000 |
| Choir Dir. (Trav. Exp.) | 5,000 |
| Music (printing) | 5,000 |
| Music (shipping) | 500 |
| Advance Man (salary) | 2,500 |
| Advance Man (trav.exp.) | 7,000 |
| Other Exp. (Piano rental, rehearsal adv., union band, sound system, l.d.calls) | 7,000 |

30,000

NIXONAIRES

Including Uniforms, Director's
trav. exp., Nixonaires' trav.
exp., stationery, postage,
etc. 10,000

10,000

TOTAL

\$140,000

Submitted 8/27/68


Boyd Gibbons, III

August 27, 1968

MEMO TO: Verne Olson
FROM: Boyd Gibbons

Clint Wheeler is preparing a backup rally kit of assorted campaign materials, buttons, etc., to be aboard the candidate's plane. Contact Clint Tuesday as to where to pick up the kits for loading for the departure Wednesday.

BG:amf

cc - John Ehrlichman

MEMORANDUM

AUGUST 13, 1968

TO: KEN COLE
FROM: JOHN WHITAKER
RE: NEW YORK CITY ADVANCE MAN

Ehrlichman and I have discussed a New York advance man whose responsibility it is to move all staff and press from New York to the airport or from the airport to downtown New York for the entire campaign.

Please solicit Tom Marquez, one of the Dallas advance men that Ehrlichman recruited.

Office: (212) 661-8280
Home: (203) 227-5341

to take over this assignment.

One-half hour briefing by you and Henry Hyde should suffice.

CHEERS.

MEMORANDUM

AUGUST 13, 1968

TO: BOYD GIBBONS
FROM: JOHN WHITAKER
JOHN EHRLICHMAN

This is to clarify your assignment during the campaign as per our separate conversations with you in Miami last week.

You have the responsibility for the entire rally section. You have the authority to go with this responsibility and you will have the money to implement this program as soon as your budget is submitted to Maurice Stans with copy to Ehrlichman and get their approval.

This responsibility would include:

1. Recruitment of all rally men
2. Teaching the rally school
3. Implementation of Voices for Nixon and Nixonaires
4. Designing, distribution and implementation of rally materials to rally sites on time
5. Assignment of a rally man as soon as possible to work in Whitaker's schedule office in New York.

All the above to be operational no later than September first.

At that point you would go on the road as a rally man consulting with your New York man (A) to execute individual rallies yourself and (B) to assign rally men to various events.

However, after approximately September 25 it seems that the decision on who assigns the rally men should reside in the hands of your man in New York and Ehrlichman on the road since John will be seeing how well the rallies are executed and will be in the best position to make a judgment on assignments.

John Nidecker will function as a rally man but will not infringe upon your authority.

Both John and I regret there has been some initial confusion in organizing the rally section and presume that this memo of understanding straightens us out on the right path.

MEMORANDUM

AUGUST 20, 1968

TO: BOB HALDEMAN
FROM: JOHN WHITAKER
RE: EN CALENDAR

The attached EN calendar incorporates EN schedule thinking as of the EN, you, me, Finch, Ehrlichman meeting in Mission Bay last Saturday afternoon.

1. It is obvious to do what he asked to be done - that he start the first week and not the second week in September.
2. I have added Iowa because he seemed to be bucking all of our recommendations that he not do it. Once in the Iowa thicket you get the Western Iowa stop in Des Moines and have a helluva time avoiding a Davenport stop in Eastern Iowa if he does the Quad City area in Illinois (and I think he should do this area).
3. I show the full train campaign from Pennsylvania on October 19 through Illinois on October 23. You will recall we all bucked this but his instincts were to go for it.

I strongly feel the attached schedule is much too tough. And it seems to me we have to consider the following:

A. Cutting out part or all of the train rides in Pennsylvania, Ohio, Michigan, Illinois, depending on how good our polls look at that time. It seems to me if we are in good shape in Ohio, that is the one to cut, particularly the day from the overnight in Pittsburgh through the overnight in Cincinnati tentatively shown for October 20.

B. Cut Iowa completely.

C. Cut the Al Smith Dinner in New York. (I have already shown it cut out and list it during the four-day rest period in California. The Al Smith Dinner is October 16).

Note the tremendous time spent in New York state:
October 10 - Staten Island
October 12 - Long Island
October 25 - Rochester and Buffalo

Again we need a hard decision on New York state, i.e., fresher information than the Rockefeller poll.

Finally, if RN's gut feeling is that he still needs to do everything shown on this calendar then I think we have to abandon the solid four days rest period given to Key Biscayne September 22-25 and the four day rest period in California October 14-17 and instead give him more one day rest periods because you will notice that there are a few particularly bad runs of campaigning that exceed 6 days - October 18-23 and September 11-21 without one day completely off, although the week of September 15-21 does contain four one-half day rest periods.

Nick Ruse is getting together an Agnew calendar to complement the attached RN calendar.

Cheers,

TOUR COMMITTEE

TOUR

Next
Tues: 4pm

① Sub Comm. on Budget

(Whitaker) by 5PM

② Plane - Davies/Olson

③ State Room is a "social room"

* Get another room -
"Reception Room"

④ Lighting in office

Tensor lamps -

⑤ Typewriter Tables -

④ Thurs AM deadline
Phone sub committee

⑤ Wednesday -
W/T

⑥ Page-boys in RN Office

⑦ A/M Manual modif
by Thursday -

⑧ Passwaters = Commonic A/M

⑨ Air-lines liaison

{ Davie
Olson
SE
Whitaker -

⑩ - Supplies - press plane -
Use coat closet -

⑪ JE
Olson
Expediter
Western Union
Ed McDaniel - PA
Communic
Radio Op / TWX

⑫ AB Dick small copier

⑬ Radio-Op & TWX man

⑭ Train: (1 TWX)

Shelly Dearie
Jeanette Lerner
Chris Buckley
Linda Underwood

Anne Volz

~~Diane~~

Ron Ziegler

Alan Woods

(15) Baggage Tags -
Ziegler

(16) MOTORCADES
IDENT.

① Radio car w/ 2 phones
for wires.

Javies

② Press bus location -

(17) A/M told SS the
busses not in motorcade -

(18) Wire services car next
behind the rear SS car

(SS)
ahead of any staff -
4 press men

(19) SS wouldn't permit
mobile - pool car yesterday -

(19) Next car - pool photo car -

PN ride
Dwight

A/M

Town Mgr

Where ride?

(20) Roughness of SS

Badges -

Chapin
Highby
Davies
Ziegler
Sommers
Bresler
Olson

① Radio on Capnew plane?

Norm
? where ride?

DC
HRH
RE
JO
JE

side of
Director

M/A

Tom M...

② VP - Plane
Couch

Staff 20

Press Secy
Press Aide
Goodenale
Baggage Man
to ?

Transcriptions

0.5

Baggage -
VO

[Stenotypist man
Transcriber man

Sears
M^cWhorter
MD

Chapin
Hilton
Dennis
S. Jones
K. Jones
P. Jones
Brown

- ① Olson report on plane
- ② Lighting on plane
- ③ W/T procedure
- ④ A/M Manual modification progress
- ⑤ List of office supplies
- ⑥ Press mimeo - type, how used -
- ⑦ Ziegler - bag, bags
- ⑧ Tour procedure -
Assembly
T/off
Load manifest - 10
- ⑨ Renew plane

Duncan

- ① Seating
- ② Luggage on our plane -

TO: MAURICE STANS

8/11/68

FROM: JOHN WHITAKER

BUDGET - ESTIMATE
SCHEDULE OFFICE

| | PER MONTH | 3-month period |
|---|-----------|-----------------|
| A. SALARY | | |
| John Whitaker (Nixon) | 1250. | |
| Henry Hyde (Whitaker's assistant) | 1000. | |
| Jeff Kimball (Mrs. N, Tricia, Julie, David) | 1000. | |
| Bill Killgallon (VIPs) | - | |
| Ken Cole - Advance men | 1600. | |
| Booth Turner - Cole's assistant | 1000. | |
| VP scheduler (B. Cudlip, V. DeCain, B. Codus) | 1500. | |
| Assistant scheduler | 1200. | |
| Assistant scheduler | 1200. | |
| Rally man | 1200. | |
| Transportation man | 1000. | |
| Transportation secretary | 600. | |
| Jana Hruska | 625. | |
| Lynda Clancy | 625. | |
| Joan Carroll | 500. | |
| Secretary | 600. | |
| Secretary | 600. | |
| Secretary | 600. | \$48,300 |
| B. PHONE | 3000. | 9,000 |
| C. OFFICE MATERIALS | 800. | 2,400 |
| D. POSTAGE | 500. | 1,500 |
| E. RENT | | |
| F. LIVING EXPENSES IN NEW YORK FOR SCHEDULE STAFF - APARTMENT, MEALS @ \$500 per month for 11 | 5500. | 16,500 |
| | <hr/> | <hr/> |
| | SUBTOTAL | AUG 15- NOV. 15 |
| | | 77,700 |
| G. WHITAKER - 4 TRIPS DURING 9 WEEK CAMPAIGN TO MEET WITH RN STAFF ON ROAD @ \$350 per trip | 1400. | 1,400. |
| VP SCHEDULER - 4 TRIPS DURING CAMPAIGN TO MEET AGNEW STAFF ON ROAD - COULD BE LESS THAN \$350 PER TRIP IF MEETINGS IN ANNAPOLIS | 1400. | 1,400. |
| H. 9 MESSENGER AIRLINE TRIPS TO DELIVER NEXT WEEK'S DETAIL STAFF SCHEDULE AND PRESS SCHEDULE TO RN'S PLANE @ \$350 PER TRIP | 3150. | 3,150. |
| I. MESSENGER TRIPS TO AGNEW STAFF TO DELIVER SCHEDULE - BUT WILL BE WAY LESS IF ANNAPOLIS THE DELIVERY POINT | 3150. | 3,150. |
| | <hr/> | <hr/> |
| | | 9,100. |

GRAND TOTAL
8/15-11/15 \$ 86,800

cc: Bob Haldeman
 John Ehrlichman ✓
 Henry Hyde
 Ken Cole

John Whitaker

RADIO - Telephone - plane

Nick Volcheff -

cost ? Pete Bliss was w/ GE

2 of left seats - 1 row

front - by entrance

Teletype

Base radio

John King - operator

Gear in bay across aisle - closet

Partly filled

Vertical stack - rack -

Coat storage under.

Next 2 rows, both sides

were bunks - not used -

later converted to
storage & work -

USED ?

1 - Bell system Air to Ground
used extensively

E coast to Mississ

N -

Nothing in South -

Office
HQ -

Carl Hess re speech
next stop
research
Barutti's group
Late breaking news -

Security - OK

Volume - plentiful -

Intercom

Tell Rop to get design man
Buzz me

Phone connected w/ radio
at candidate's station -

Intercom

Radoman

in GACC - press rep on ea side

Maritime
Ship to Shore } used least

TWX - Air to Ground -

Staff unfamiliar

COT Xage - in air

Send it at once
when on ground

Automat card dialer

No interference -

Power converter to 110 AC

Design left to GE
Pete Bliss

3 wks thought
1 mo. job done fast -

Radio can call A/M's
Walkie-Talkie

Can transmit
on 2 channels at once -

TOUR

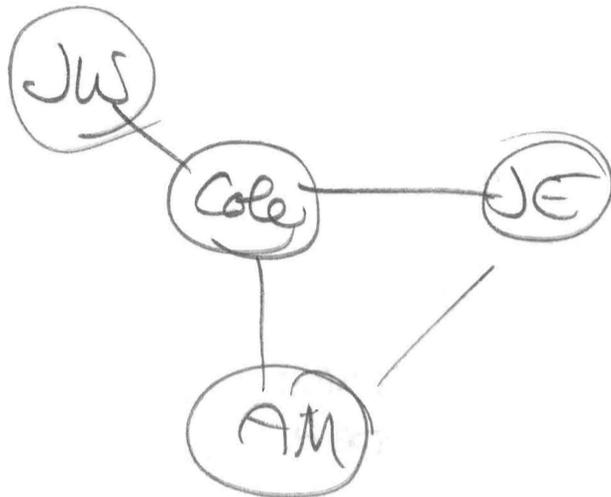
McGowan

CONVENTION
Phones -

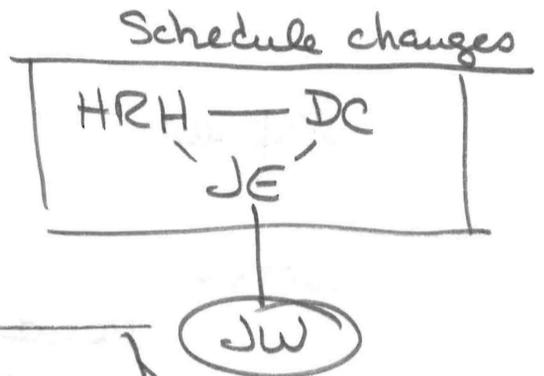
- Volcheck -

NICK
VOLCHIEF

AT&T



Schedule function
- changes
Loose advancing



Background/Color (best: John Sears)
 JE1 - ON TIME WHERE IT'S NEEDED -
LOCALITY BRIEFING

Seller - poor -

Urg no drinking -

SS

Receptions -

Obscure him

Too many

Stand to side or scatter -

Keep open area in front
roped off -

Uniforms

Cars - add an add'l
lead car -

Recruiting

Whitaker

- Doctor HRH
- Expediter - JW
- WU man - ? JW ?
- Masseur - GUNNAR ?
- AirLine - UAL
- Sound - Ed McDaniel
- Radio op -
- Twx op -

Airplane = Seating configuration -

72
72

Outfitting

727

②
2x2
60/avg
120

②
3x2
150

Extra Time required
UAL 5"

T/O first
Ar last

Press ?

③
~~70~~
162

100-105

Ziegler -

Must go to 2 airlines if 3 used

K to Nat Com pre-convention

Airborne Communic -
Ron Crawford - consultant
Nick Volchreff - ATT

Motorola
GE 100M

Am Ex -

(JH
HH)

Baggage man
NY Courier -

Enuf for
3 planes

- JE to interview -

Airplane Committee

Olsen
HH
HRH
UAL man

Radio Op - licensed -
Op. TWX -

McDaniel

J. Davies

- via Ron Crawford -

✓ Sound - Ed McDaniel

HRH Physician

Western Union

(RE)

\$3750 for 3  / day

Music

UAL - 1 man / plane
- crew -

JW
JE
JD



Instructions to Flight Crew

Aug 23

NYC -

No RN

Centralize briefs -

via JE

Press Advance men

decide 8/20 or before -

John, Barbara,
Susan, Ann

To Gala
Sun Nite

David
Julie
Tricia
2 SS

To Gala
Sun Nite -

Arrive

~~SAT~~
SUNDAY

HOUR ??

Fix Schedule
Send to Whitaker

PLACE

Rush →

① Need Adv. Man for
John Eisenhower, et al -

Monday AM - Navy -

RK msg

What scheduled - parties -

Page-boy = portable -

Office

Mimeo
Xerox printer
8 Typewriters

Speech typewriter

SCM's 4 or 5

Office Supplies - 5 or 6 bags -

Dwight
2 Rose
Buchanan
Davies (w/T)

Satchel - paper
pens
staples

Staff office -
4 typewriters

~~WALK~~

FOOTLOCKER

overnite
stock -

TV Crew equipment
System -

Quick "hold" service
& a closet near the
rear steps -

Hotel

Staff Room (lounge)

away from
from
RN
area

< Local Security Rm
Secret Service Rm

Rose's room - Rose
separate office & near
but not next -
bigger -
desk or
table

Office -
VIP suite

Shelly
Ann
Marge

typewriters
on
stands.

Xerox

Mimeo in press office

Xerox-printer - needs a case &
wheels -
Goes in Roses'

MEMORANDUM

AUGUST 13, 1968

TO: CHARLES BRESLER
CC: GEORGE WHITE
ART SOHMER
HERB THOMPSON
JOHN SIMPSON

BOB HALDEMAN
JOHN EHRLICHMAN ✓
VERN OLSON
NICK RUWE
ROY GOODEARLE
FRANK SHAKESPEARE
HENRY HYDE
KEN COLE
JIM KEOGH

RE: GOVERNOR AGNEW'S CAMPAIGN AIRCRAFT AND TRAVELLING PARTY

FROM: JOHN WHITAKER

CAMPAIGN AIRCRAFT

Vern Olson, Room 421, John Ehrlichman's assistant, is ordering a Boeing 727 jet which will be ready about September first for Governor Agnew. This aircraft will be equipped with first class seating, a couch for the Governor, typing tables but without the \$100,000 communications system requested since FAA will allow you to transmit to the President, Attorney General, etc. in the event of an emergency, and in addition the Secret Service communications system on the plane can be made available for any Federal dialogue required with Washington; for example, with the President and Attorney General, etc.

Also we will provide 2 Nixon political liaison men on this aircraft at all times so that communications between the Nixon and the Agnew planes is not essential.

All the above physical arrangements on this aircraft have been made with considerable thought based on our own "homework" in preparing Nixon's plane.

Please advise Olson the name you wish to give to the plane. For example, Mr. Nixon's plane and the two press planes will probably be called Tricia, Julie and David respectively. You may wish to have the Governor or Mrs. Agnew and the children schedule a christening ceremony around September first.

The aircraft after all provisions for special facilities will have 58 seats.

TRAVELLING CAMPAIGN STAFF

Based on Mr. Nixon's initial experience being suddenly made the Vice Presidential nominee and on his experience in many national campaigns, he and members of his staff are strongly of the opinion that the smaller the travelling staff the better. It is easier to add additional people but hard to reduce the staff once a personality conflict develops.

The below staff list has been carefully discussed and we recommend the following personnel. After each name is listed either "OLSON" if it is the responsibility of the Nixon group to supply a man and "BRESLER" if it is the responsibility of the Agnew staff to supply a man. For any deletions or additions to this list, I would appreciate it if you would work directly with Vern Olson.

1. Governor Agnew
2. Mrs. Agnew
3. Aide to the Governor - Art Sohmer
4. Travelling secretary for the Governor BRESLER
5. Travelling secretary for the Governor BRESLER
6. Chief of Staff - George White
7. Secretary to George White BRESLER
8. Press secretary - Herb Thompson
9. Aide to the press secretary BRESLER
10. Secretary for the press secretary BRESLER
11. Secretary for the press secretary BRESLER
12. Research and writing BRESLER
13. Research and writing BRESLER
(At this point our staff not able to supply you with a research and writing team but you may wish to discuss this matter with Jim Keogh)
14. Doctor for the Governor and travelling staff BRESLER
(Our experience is that you may wish to line up 2-3 doctors for part-time travel since it is unlikely you could get one doctor for 10 weeks of travel)
15. Tour Director - Roy Goodearle OLSON
16. Baggage man OLSON
17. Stenotypist OLSON
18. Steno-transcriber OLSON
(There is a possibility items 17 and 18 can be combined into one man -- it may be a question of union regulations and Olson will check into this)
19. Nixon political liaison man OLSON
20. Nixon political liaison man OLSON
21. TV consultant BRESLER-SHAKESPEARE
22. Secret Service - John Simpson
23. Secret Service
24. Secret Service

We see no need for a full-time travelling TV director, producer and crew although on occasions a crew will be necessary to film either Agnew documentaries or Agnew TV spots. However, a full-time TV man on the road is necessary should the Governor wish consultation on TV and you should discuss with Frank Shakespeare some potential nominees for this job.

Nick Ruwe, who scheduled Mr. Nixon in 1962 and 1964 and was his chief advance man in the New Hampshire and Oregon primaries, will schedule Governor Agnew out of my office in New York. His secretary is Joan Carroll at (212) 661-6400.

Roy Goodearle, a tactful unflappable Texan who has advanced for many years and was chief advance man in the Wisconsin primary, will be aboard the Agnew aircraft as Tour Director.

Therefore, Ruwe on schedule and Goodearle on tour will work hand in glove as Whitaker on schedule and Ehrlichman on tour will work with Mr. Nixon.

Sherm Unger, a long-time associate of Mr. Nixon's, will be working in my office in New York (A) preparing political background material for each Nixon visit and (B) notifying the state leaders of upcoming Nixon visits before such visits are announced in the press. He will handle the identical two functions for Governor Agnew if we have your concurrence on this point. As a result, for each visit Governor Agnew makes he will receive in advance a highly digested political background report for each stop he makes during the campaign and notification of his visit to each state will be made before the information reaches the newspapers.

We understand that Mr. Nixon and Governor Agnew have agreed in principle to appoint an Agnew man as liaison man to Mr. Nixon's NY headquarters and, therefore, Nick Ruwe and I will consult with whomever you designate in New York relative to Gov. Agnew's schedule.

CHEERS,

John Whitaker

□ Point car (5" ahead)

P A/M S
T/RN P S

□

Security

P P
S

~~S: Duncan~~
~~DE(PN) - RN~~

S Duncan
passenger
x DC
x x RN

□

candidate

S Duncan
PN x RN

□

Follow-up
Security

SSS
SSS

□

Staff if
not a 7
pass.

□

Pool or daughters'
Press car -

VW Bus?

□

Pool
Press?

□

VIP

Press busses

Staff busses -

DC must either be in RN's car or
the car ahead -

Motorcade -

□ SS

□ Candidate

□ SS

□ Phone car.
pool press

pool press □ ~~pool press~~
~~phone car.~~

□ VIP (highest) Gov.
Sen.
□ VIP (only) Mayor

□ Press BUSSES

□ Staff.

Send to John Ehrlichman - in Miami

THE NEED TO KNOW

APPEARANCE INFORMATION

Dear John - This is a rough outline of some of the things RN needs to know prior to appearance - it is rough but this is the kinda stuff he needs to know

Sponsorship:

Under who's jurisdiction will RN be appearing?

- RN Committee
- GOP Organization
- GOP Finance Group
- Other (ie. Farm Group, Tax Society--etc.)

Need: Historical notes on organization-- date founded, charities they support, special public service activities and so on.

Dwight

Audience:

Who will be attending?

- Republicans
- Democrats
- Independents
- Adults
- Kids
- Students (College)
- Business men
- Ethnic groups
- Percentage men/ women

- Number of People

This was written for Primary - So some things have changed

- The roof

Program:

Remember! RN Always (Unless otherwise specified) wants to sit through 15 to 20 minutes of the program--- Rally.

- Are Political Remarks expected / Non Political
- Theme of meeting (Purpose)
- What will precede RN Entrance
- What happens after RN's entrance
- VIP's on Daxis
- Details on person who introduces RN
- VIP's expected in audience/ old RN friends
- Size of crowd expected
- Length of RN's Remarks

Past Appearances:

Has RN been in the area before?

- City or county visited last-- what year
- Who sponsored RN's last visit
- Significant point from last visit or result (ie. largest crowd ever for political event, Congressman he appeared for got largest margin ever, 15,000 came to airport.)
- Where did RN speak last time (College, Movie Theater--etc.)

*I would like
this would be
out now!*

Additional Facts:

- Special problem (s) facing the city, county or organization RN appearing before.
- Significant contributions made by the organization (or local government) to the city, county or state government-to the community (Ie. New Pollution laws; beautification program, etc.)
- Something tragic or humorous which has happened)(City son killed in Viet Nam-- Mayor on plane hijacked to Cuba)
- Information on College if large number of students are to attend.
- Special comments made by local paper regarding RN visit.

MEMORANDUM

7-13
per HVZH

July 10, 1968

TO: Bob Haldeman
Herb Klein
✓ John Ehrlichman
John Davies
John Whitaker

FROM: Henry Hyde

RE: AIRPLANES FOR CAMPAIGN

NOTE: Unless I hear to the contrary by Tuesday afternoon, July 16th, I will assume this is approved. I am sorry to have to do it this way, but United has to reupholster every seat to be used on the aircraft and this will cost them (not us) over \$10,000 and approximately one month's time.

A. 727 Stretch

There are several problems with the 727 Stretch which I feel preclude its use during the campaign.

1. It is doubtful that we could get one from any airline until, at best, shortly before the campaign period. The reason for this is that most of them are scheduled for delivery from Boeing in December or later. There are a couple in service with United now, but they are on scheduled runs.
2. They are less flexible airplanes. What I mean by that is as follows:
 - a) The general rule is that due to weight, range, etc., they can use only those airports a 707 can get into, i.e., airports precluded are National in Washington, Midway in Chicago and a significant number of others.
 - b) When substantially fully loaded it would require two stops on a cross country trip instead of one for a 727 (not Stretch), e.g., the plane on a warm day, substantially fully loaded, could not go from Denver to Chicago without refueling. The reason for this is the fact that warm weather negates much of the lift performance, therefore requiring more fuel on takeoff in warm climes.

B. 727

In order to eliminate the necessity for three aircraft and limit ourselves to two, I recommend the following:

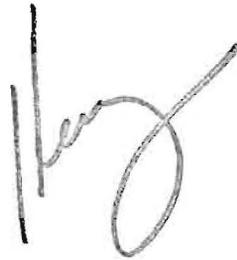
1. That we get two 727s configured with 3 and 2 seating throughout. These seats are just about the same width as first class seats and would therefore provide the comfort of first class seating. The only difference is that the tray that appears between the seats in the first class section is not present in the 3 and 2 seating.
2. Attached is a new draw-up of RN's plane. His seat and couch remain the same, but secretarial tables have been relocated. These tables will be a unit of two secretarial straight-back chairs attached to a table, so that the girls will not have to sit in the normal airlines seats supported by pillows as in the Electra. There will be room for six typists, and one table for duplicating machines, i.e., mimeo and xerox. All seating in both aircraft will be the 3 and 2 type, i.e., 3 on the right and 2 on the left--all of equal size and larger than the 3 x 3 coach seats.
3. The second 727 will be configured entirely 3 x 2 seating (89 seats).
4. The total number of seats available with the 3 x 2 configuration as explained above will be 154 seats (excluding the section forward of the partition which RN will use). The result is that if we travel with 50 staff (i.e., the 40 currently planned plus 10 for various VIPs) it would leave us with 104 press seats--15 in RN's plane and 89 in the second aircraft.

C. Airline intended to be used.

I intend to use United Air Lines for the following reasons:

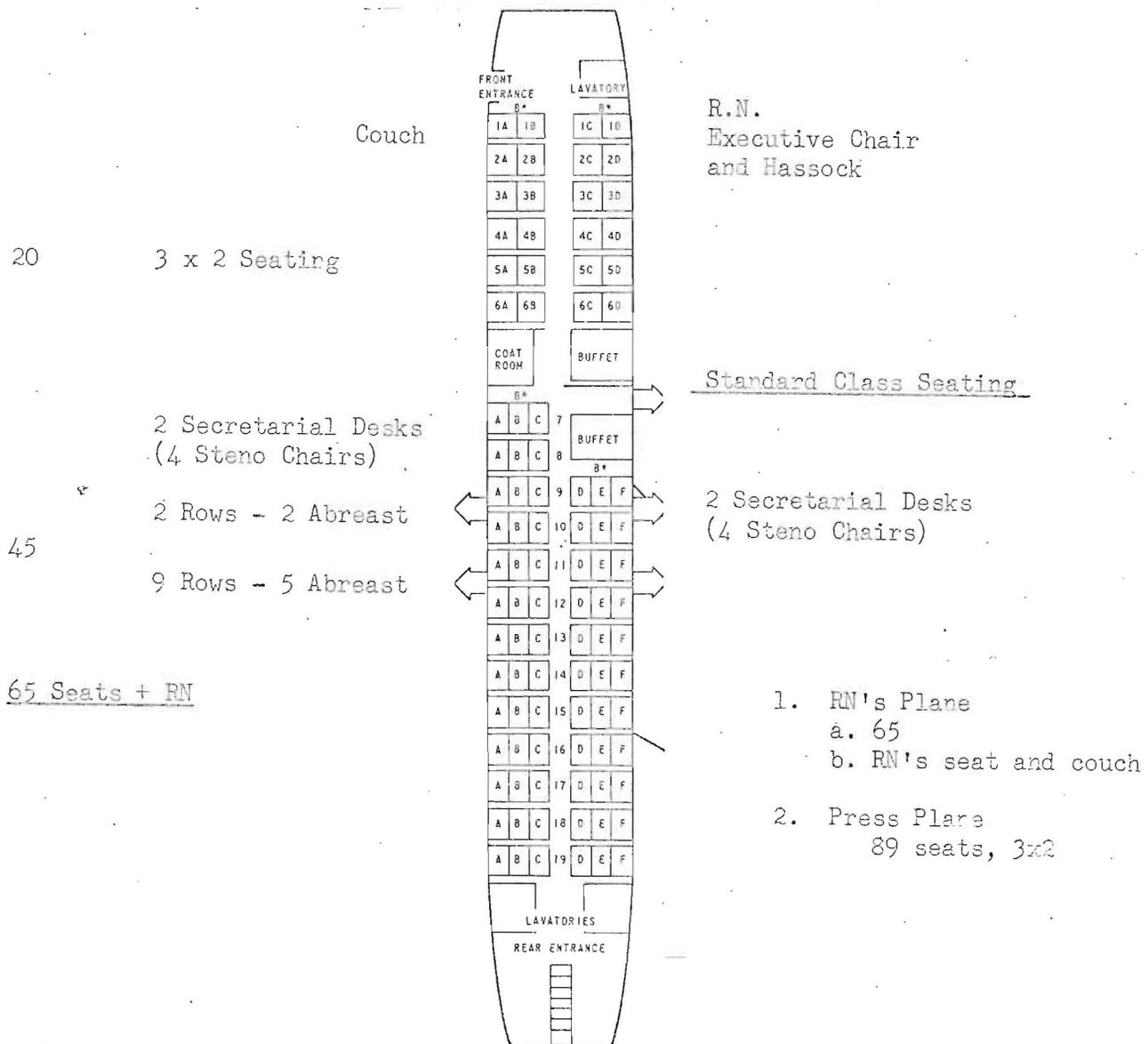
1. Due to the fact that they have the largest route schedule there is a greater chance that the pilots we would use would have flown into every airport we would possibly want to fly into.
2. I asked for bids and they are in a competitive situation with other airlines.

- C. 3. Another reason for using United is that I have found that their personnel are far more efficient and organized than any other airline I have dealt with.
4. Most important is that a month ago we asked several airlines, including United and American, to work out a deal whereby we could lease an airplane (leasing is substantially less expensive than chartering) during the pre-Miami period on a one or two day basis as needed without paying a fixed monthly cost. United was the only airline to come up with this arrangement, and it has resulted in a significant savings to the campaign. They are even permitting us to operate under this lease on such side trips as transportation of Miami delegates and staff to Miami and back.

A handwritten signature in dark ink, appearing to be 'H. J. ...', is located in the center-right of the page. The signature is written in a cursive style with a large loop at the end.

NIXON #1 AIRCRAFT

SEATING CONFIGURATIONS



BOEING 727
TWO COMPARTMENT

Tri-Jet
Tail Mounted
Cruising Speed 600 mph
Passengers-96
Forward-24
Rear-72

NIXON #2 AIRCRAFT

17 Rows at 5 abreast = 85 seats
2 Rows at 2 abreast = 4 seats
89 Total

65 in Aircraft #1
89 in Aircraft #2
154 Seats + RN

MEMORANDUM

AUGUST 6, 1968

TO: BOB HALDEMAN
JOHN WHITAKER
JOHN EHRLICHMAN ✓
CC: LARRY HIGBY
VERN OLSON
RAY JENSEN
NICK VOLCHEFF
ROSE MARY WOODS
JOHN DAVIES

FROM: HENRY HYDE

Attached are copies of the draw-ups of the two United Airlines aircraft to be used in the campaign.

#1 - RN AIRPLANE. RN section of the plane consists of:

Writing desk with chair that will recline at 45°
and swing 180°;

Hassock and second chair

On the wall nearest the desk will be a telephone with 4 lines, 1 sky phone which would be used while in flight and a radio common carrier also necessary for in-flight communication. (It is necessary to have the sky phone in order to communicate while airborne East of the Mississippi and the radio common carrier while airborne West of the Mississippi)

Opposite this set-up will be a 3-seat couch stressed for take-off (allowing 3 people to sit here during take-off) and a table in front of the desk. This couch will also be designed in such a way that it can be used for sleeping

There will be a drop curtain after the third row of seats.

The second half of this cabin is composed of 12 first-class seats.

On the right side are 2 telephones on the wall opposite seats 4D and 6D.

On the left side opposite seat 6A will be a communication package consisting of a telephone, sky phone and radio common carrier for staff use.

First-class section consists of 12 first class seats except that 6B or 6C will have to be available to one stewardess for take-off and landing due to the fact that the closet where her jump seat is has been pre-empted for radio communications equipment, and regulations require her to be close to emergency exits on take-off and landing.

The coat room and half of Row 7 has been eliminated for the communications equipment, including the TWX and operator.

Immediately behind the operator in Row 8 and 9 are 2 tables equipped for 4 typing places, and opposite this set of tables will be another table with 2 typing places. Obvious total on RN plane will be 3 tables with 6 typing positions and each table will have a telephone on the wall next to it.

Immediately behind these tables positioned in such a way as to not interfere with the emergency doors will be 2 storage cabinets - 4' deep, 3' high and 2' wide.

On top of the cabinet on the left will be mounted a Xerox and on the right a cabinet will be left free for a working surface for telecopier, etc.

I recommend Vern Olson acquire a portable Gestetner mimeograph machine and use it on this surface, or the shredder can be mounted here when it is necessary to use it.

Row 12 will be the coach 3x3 seating for those people who will not be using the first-class seating due to the fact that they will be using the typing positions and other jobs requiring absence from their seats.

Immediately behind this seat will be 7 rows of first-class seats (28).

This will give us on RN's plane a total of 46 seats with 45 available to staff, due to the fact that it is necessary for a stewardess to use either 6B or 6C. The United Airlines representative will use a jump seat in the cockpit and the other stewardesses will be seated in the aft of the aircraft during take-off and landing.

NICK VOLCHEFF: By way of this note please be sure that you have arranged for 5 IBM electric typewriters (Executive) for 5 of the typing positions and the 6th typewriter will be provided to you for positioning on the north side of the table in Row 8 (in our meeting in Washington, Rose indicated she wanted her red typewriter at this position).

4 telephones and 4 lines for the press at seats 18A and 18F and 19A and 19F - all phones on this aircraft and the press plane will be wall phones at these positions.

There will be another telephone located over the cabinet without the Xerox so that the Telecopier can be used from this position.

A handwritten signature in dark ink, appearing to read "Henry [unclear]", with a long horizontal flourish extending to the right.

UNITED AIRLINES PRESS PLANE.

There will be 2 working tables installed on this aircraft as noted by the attached draw-up. They will provide 4 typing positions. NICK: Please provide typewriters here.

The remainder of this aircraft is configured entirely first class and 4 telephones with 4 lines will be located in the rear 4 seats. These are positioned here in order to be consistent with the press telephone set-up on RN's plane and the press can develop the habit of going to the last 4 seats in the aircraft in order to make telephone calls.

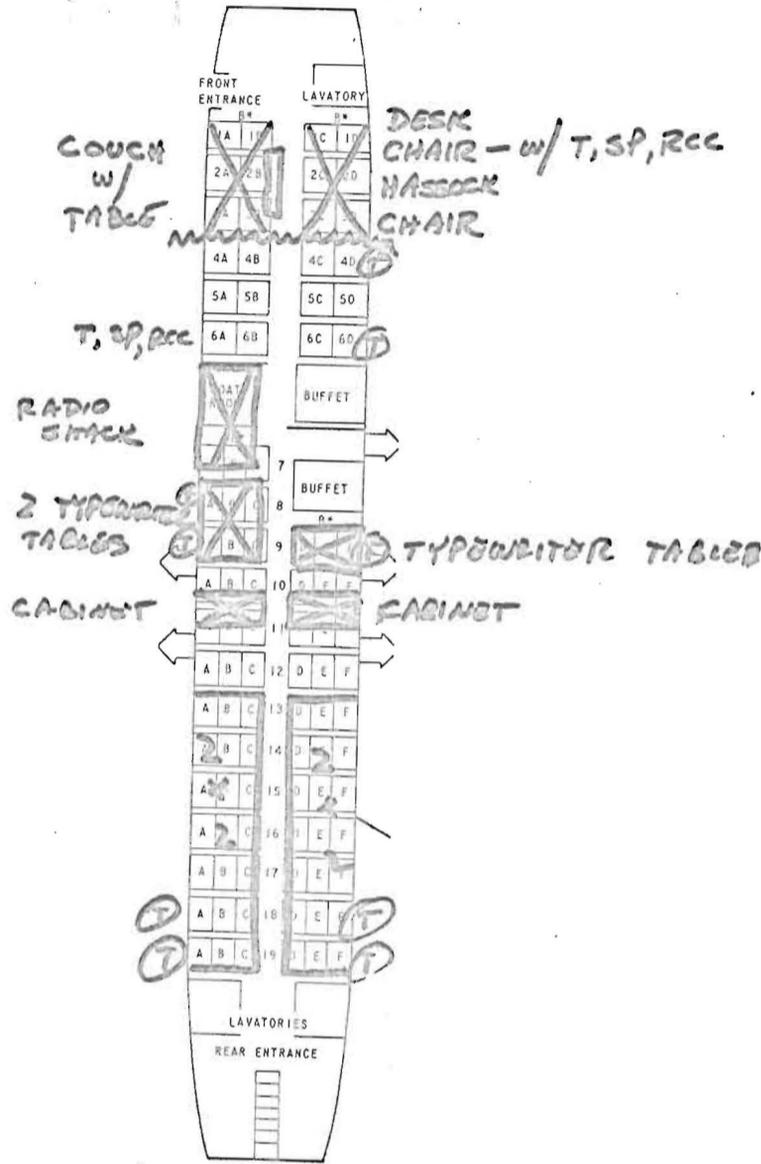
Happy motoring!

Enclosures

RN # 1

UNITED AIRLINES

SEATING CONFIGURATIONS



T = TELEPHONE
 SP = SKY PHONE
 RCC = RADIO COMMON CARRIER

12

6

28

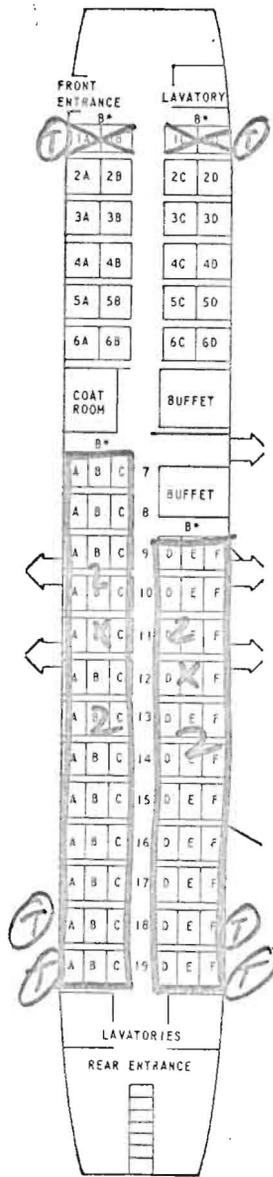
 46

BOEING 727
TWO COMPARTMENT

Tri-Jet
 Tail Mounted
 Cruising Speed 600 mph
 Passengers-96
 Forward-24
 Rear-72

PRESS PLANE
 UNITED AIRLINES
 RW #2

SEATING CONFIGURATIONS



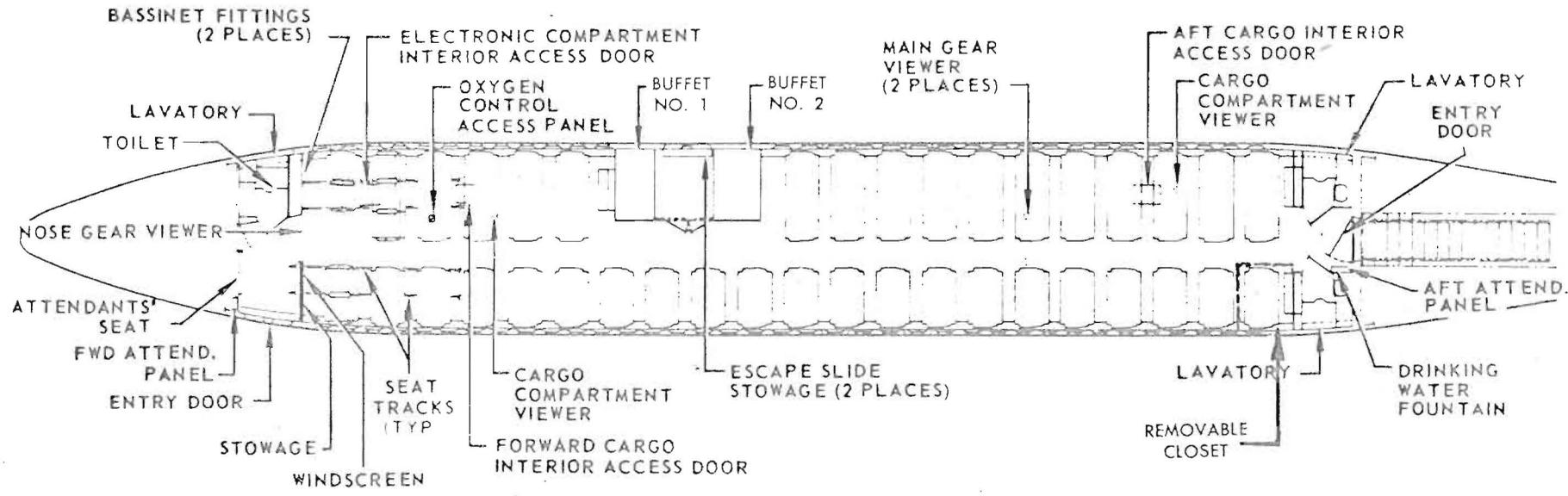
20

44

 64

BOEING 727
TWO COMPARTMENT

Tri-Jet
 Tail Mounted
 Cruising Speed 600 mph
 Passengers-96
 Forward-24
 Rear-72



PLAN VIEW

727 PASSENGER CABIN

N

TOUR

H. Call

JDE

NIXON FOR PRESIDENT COMMITTEE,
NATIONAL HEADQUARTERS,
1726 PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

July 1, 1968

MEMO TO: ROSE MARY WOODS
FROM: JOHN EHRLICHMAN

RW
I let JDE
know he was coming

We have Dr. J. C. Lungren on our rooming list and I checked with his son, Dan, (who is doing a good job for us here) to be sure the Doctor is coming.

Dan talked with him; he's never been invited. He'll come if he is.

Worse, he knows nothing of travelling with the campaign August-November. If we want him he'd better hear soon so that he can adjust his practice. ?

Will you or RN invite him to the convention and decide on travelling?

John

Month of October

start Oct. 1 - run through Nov 6

✓ will air Miami Fri Aug 2 - return Fri Aug 9



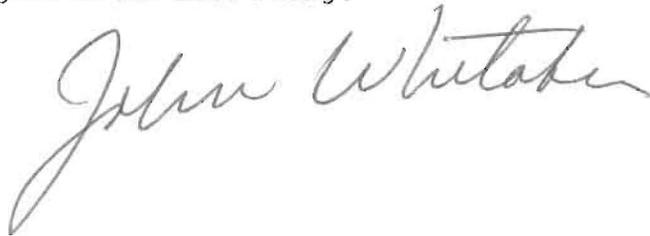
August 8, 1968

MEMORANDUM

TO: John Ehrlichman
Ken Cole

FROM: John Whitaker
cc: Dwight Chapin

Please advise all advance men that the RN doctor will ride in the staff car immediately behind the follow up security car from now through the rest of the campaign. I believe the doctor will be Dr. Lungren in the first swing.

A handwritten signature in cursive script that reads "John Whitaker". The signature is written in dark ink and is positioned below the main body of text.

JCW:lec

RJ



DWIGHT CHAPIN
Candidate's Aide

HR HALDEMAN
CHIEF of Staff

LARRY HIGBY
Aide

Rose Mary Woods
Candidate's Sec'y

Doctor

Secretary

Medical Asst.

JOHN EHRLICHMAN
Tour Manager

VERU OLSON
Asst T/M

RON ZIEGLER
Press Secretary

Bruce Wholehan
Press Aide

JOHN DAVIES
Tour Communications & Transportation

FRANK SHAKESPEARE
TV Operations

Expediter

Edw McDaniel
Sound

RBW

John Caulfield
Security

↑ CHIEF of Staff
HRTT
↔ ASST COFS
L Higby

↑ Aide
CHAPIN
↔ Shelly
Secretary
RW Woods xx
Research
Buchanan
Medical
Dr. Langien

Dawies
Communications
Airborne
Western Union
Plane - plug-in
Ground
Staff
Press

Logistics
- Airlines
Liaison
RR-

Baggage (Am Ex)
Laundry
Communications
PA Expert (Sound)
TV OPINS
Research-writers
Staff Secretaries
Western Union Rep
Medical

Press
Secys

Press
EXPEDITER
MAIL
BAGGAGE
LAUNDRY
WESTERN UNION
SOUND
TELEVISION
TOUR
OFFICE

CANDIDATES
STAFF

COS - ~~CAF~~ COS

Aide / Secusam / Research (~~Media~~)

TOUR DEPARTMENT

Press

- Expediter

- Sound

TV

- Tour office

- Logistics

- Communications

~~Political~~

Political liaison

- Medical

TD

Area TD

TOUR STAFF

John Ehrlichman
Vern Olson

| | |
|-----------------|---------------|
| John Davies | Communic / PN |
| | Expediter |
| Edw Mc Daniel | Sound |
| Bill Lettney | Air Line |
| Ben Fallmer | Western Union |
| Linda Underwood | Secy |
| | Doctor |
| | Masseur |
| Ron Ziegler | Press |
| Bruce Wheeler | Press Aide |
| John Casfield | Security |

PERSONAL STAFF

RN

HRH

DC

Higby

Woods

Scanney

1

Lerner

POLITICAL

Mitchell

Ellsworth

Planigan

4

McWhorter

R&W

Keogh

Buchanan

Price

4

Anderson

VIP

1

Don Rumfeld

8

Press

FACILITIES

JE

Vern Olson

Linda Underwood

Ed McDaniel

Ben Follmer

Jack Caulfield

Bill Lettney

Bob Williams

9 ~~Expedit~~

109 John Davies

SECRET SERVICE

1

2

3

4

5

6

7

August 20, 1968

Mr. Ray Underwood
Comptroller
Republican National Committee
1625 Eye Street, N.W.
Washington, D.C.

Dear Ray:

This is to authorize the rental of a Xerox machine which is to be installed on the United Airlines Nixon Charter per telephone call from Henry Hyde of today.

Sincerely,

John Ehrlichman

✓ cc: Mr. Ehrlichman

ALL ON LONG
CARDS

PHONES

RN Com line

Extension to Page Boy
- one-way

WOODS



HRH

HIGBY

JE

OLSON

Mrs Nancy Reagan ^{mad}
 all open cars
 Suite at hotel
 at airport

LR

- 1 instrument
- 3 private lines in rotation
- 1 intercom dial line 1
- No bell
- Extra-long (50') cord

RN - BR

2 instruments exactly
duplicating LR

Secret #2 -
(on the phones)

Chapin =
1 intercom

RN's 3 rotation line
1 Chapin private line
1 intercom line 2
all ring
long cord

Intercom

- 6 Woods (4)
- 7 HRH (3)
- 2 Higby (5)
- 3 Chapin (2)
- 4 RN (7)

Always the same number

Page-Boy (6) 1-way - Tour office
~~Woods office (if not dupli)~~

Woods - duplicate

Room:

intercom 4
1 outside private

Office

intercom 4
4 private, outside in rotation
intercom for page boy

Tour Office -

1 intercom (page boy) 6
2 outside lines

HRH

2 outside in rotation
1 dial sta on intercom 3

Higby

Duplicates HRH phones outside
1 dial sta on intercom 5

HT

JE

2 outside lines

Olson - Same lines

A/M

one outside line, installed
early

outside

- Keogh
- Buchanan
- Anderson
- Finch
- Ziegler
- McWhorter
- Morton
- Laird
- Silworth
- Moore
- Shakespeare/Garment



The Willard Hotel
Washington, D. C.

November 8, 1968

John Ehrlichman:

Dr. Duhl sent this to me primarily, I judge, because we are good friends and he was our neighbor here in Washington before moving to Berkeley.

Tom Evans suggested a copy be directed to you.

The idea is a good one, but probably somewhat premature. Certainly the new Administration, in due course, will have to establish a dialogue with the academic community.


--Abbott Washburn

Mr. John Ehrlichman
Nixon Committee
450 Park Avenue
New York City, N. Y.
10022

UNIVERSITY OF CALIFORNIA, BERKELEY

BERKELEY · DAVIS · IRVINE · LOS ANGELES · RIVERSIDE · SAN DIEGO · SAN FRANCISCO



SANTA BARBARA · SANTA CRUZ

COLLEGE OF ENVIRONMENTAL DESIGN
DEPARTMENT OF CITY AND REGIONAL PLANNING

BERKELEY, CALIFORNIA 94720

November 5, 1968

Mr. Abbott Washburn
4622 Broad Branch Road, N.W.
Washington, D. C. 20008

Dear Abbott:

I have been empowered by the Committee on Lectures at the University of California to begin to explore with you the possibility of a series of public lectures on the evolving National policies of the Nixon Administration.

What we would hope--dependent on today's results--is that we could have four or five major statements of public policy on:

- international,
- domestic,
- urban, health, housing, etc.,
- economic policy.

Feeling that the new administration would want both a public forum and an opportunity for interaction with the academic community, we would hope that you could give this a top priority.

Surely much of this has come out in position papers for the campaign. However, once the campaign is over, a clarification of direction, goals and immediate priorities would be important, both for the nation, and to the administration itself.

Cordially,

A handwritten signature in dark ink, appearing to read "L. Duhl", with a long horizontal stroke extending to the right.

Leonard J. Duhl, M.D.
Professor of Public Health
and Urban Social Policies

LJD:cm

cc: Professor William B. Fretter

8/16/68

MEMO TO : Clint Wheeler

FROM: Boyd Gibbons

RE: Campaign materials for rallies

In the event the local organizations are not sufficiently supplied with campaign materials when the advance and rally men arrive to set up an event, the following should be pre-packaged for immediate shipment:

1000 NIXON BUTTONS
1/2 doz. 24 sheet billboard posters
500 NIXON/AGNEW BUTTONS
2000 balloons (round, red/white/blue/green/yellow, etc. with Nixon/Agnew imprint:

1000 11"
750 16"
200 30" ~~on 40"~~

50 (#22) posters

500 (#75) RN sashes

20 (#23) RN/Agnew posters

200 hats (#71)

8 bus banners, "NIXON/AGNEW Special", plastic/all weather

20 (#51) N's the One banners

20 (#21) RN portraits

10 (#31) Agnew portraits

500 Bumper strips

750 "N" LABEL PINS

4 rolls, 15 lb. test monofilament (apx. 1000 yds. each roll)

50 NIXON DRESSES (#93)

BACK UP KIT (on Candidate or press plane):

500 "N" LABEL PINS

1000 11" balloons

250 (#75) sashes

6 bus banners

10 (#21) RN portraits

5 (#31) Agnew portraits

10 (#51) N's the One banners

2 rolls 15 lb. test monofilament

25 NIXON DRESSES (#93)

1000 NIXON, NIXON/AGNEW BUTTONS

F&W
200M
LINE OF
CREDIT

50x
\$1200.00

AIR
EXPRESS
COD

MEMORANDUM

(Wheeler -
Phews)

TO: John Ehrlichman

DATE: August 15, 1968

FROM: John B. Shlaes

SUBJECT: Rally Advertising for the National Campaign

Dear John:

I wanted to get this note to you previous to your discussion with Clint Wheeler and the talk at the advance man's school on August 24. It is an outline of how the procedures for rallies might work, and a format as to what I might tell the advance men during my 'talk' at the advance man's school.

Shortly after the advance man's school I would assume that we would supply each advance man with a package consisting of the following: a number of mats of six or seven variations of rally ads; a number of repro-proofs of the same ads; a number of repro-proofs with just a picture of RN; a number of glossy photos of Richard Nixon that could be used for rally advertising; a number of variations of ten-second and thirty-second radio and television copy; a sample slide to use as a guide in aiding local advertising agencies develop specific slides for a specific event.

At the school I portend to outline the following policy for rally advertising for the campaign, with your approval of course:

1. When the advance man meets with the 'politico' of an area, he will bring up the discussion as to whether rally advertising is necessary and what amount of money the locals will have to put towards this advertising. This could be as much as \$7,000 to \$8,000 for a large event and \$1,000 to \$3,000 for a small one.

2. As you suggested, if the advance man has trouble getting local funds, he will call the state chairman and explain his problem as to lack of funds.

3. If he still has trouble getting funds, he will call our offices in New York and a decision will have to be made as to whether New York should contact the state chairman or as to whether rally advertising really is necessary in that area.

4. The next step after approval of dollars would be for the advance man to appoint a separate advertising chairman for rally advertising or utilize the services of his local publicity chairman. Rally advertising should not be confused with telephone operation, hand bills, or other publicity efforts.

5. Once the decision is made 'to go' the local advertising/publicity chairman will be given mats or repro-proofs of rally ads by the advance man--as a guideline. Times, dates, and place would be slugged in; also they will be given ten-second and thirty-second radio copy and a sample slide and pictures to use as a guideline for developing new slides for use on television.

6. The local advertising/publicity chairman will develop media plan or if he has to, the advance man will develop the plan, and after this is done will call me in New York for reconfirmation of that plan.

7. Once the plan is approved the only responsibility the advance man will have is to check proofs of the ads to make sure that time, date, and place are correct; and follow through on financial commitments.

As I understand, we will try to keep rally advertising to a minimum because of its tremendous cost. We will also try to get the local dollars for the rally advertising; we will also give this outline of policy to the advance men as well as an ample packet of rally advertising materials. It is suggested for emergency situations, where funds or publicity facilities are not available, that a contingency fund be set up as well as facilities to implement rally advertising from New York if absolutely necessary.

Because this is a new plan it will take awhile to test its feasibility. However, if the advance man stays in close contact with New York on any problems that may arise, I am sure that we will be able to make this plan work smoothly. If you have any suggestions, please let me know.

JBS:DK

c: Ken Cole

ADVANCEMAN/RALLY MAN ADVERTISING

MEMORANDUM

TO: John Ehrlichman

DATE: August 15, 1968

FROM: John B. Shlaes

SUBJECT: Rally Advertising for the National Campaign

Dear John:

I wanted to get this note to you previous to your discussion with Clint Wheeler and the talk at the advance man's school on August 24. It is an outline of how the procedures for rallies might work, and a format as to what I might tell the advance men during my 'talk' at the advance man's school.

Shortly after the advance man's school I would assume that we would supply each advance man with a package consisting of the following: a number of mats of six or seven variations of rally ads; a number of repro-proofs of the same ads; a number of repro-proofs with just a picture of RN; a number of glossy photos of Richard Nixon that could be used for rally advertising; a number of variations of ten-second and thirty-second radio and television copy; a sample slide to use as a guide in aiding local advertising agencies develop specific slides for a specific event.

At the school I portend to outline the following policy for rally advertising for the campaign, with your approval of course:

1. When the advance man meets with the 'politico' of an area, he will bring up the discussion as to whether rally advertising is necessary and what amount of money the locals will have to put towards this advertising. This could be as much as \$7,000 to \$8,000 for a large event and \$1,000 to \$3,000 for a small one.

2. As you suggested, if the advance man has trouble getting local funds, he will call the state chairman and explain his problem as to lack of funds.

3. If he still has trouble getting funds, he will call our offices in New York and a decision will have to be made as to whether New York should contact the state chairman or as to whether rally advertising really is necessary in that area.

4. The next step after approval of dollars would be for the advance man to appoint a separate advertising chairman for rally advertising or utilize the services of his local publicity chairman. Rally advertising should not be confused with telephone operation, hand bills, or other publicity efforts.

5. Once the decision is made 'to go' the local advertising/publicity chairman will be given mats or repro-proofs of rally ads by the advance man--as a guideline. Times, dates, and place would be slugged in; also they will be given ten-second and thirty-second radio copy and a sample slide and pictures to use as a guideline for developing new slides for use on television.

6. The local advertising/publicity chairman will develop media plan or if he has to, the advance man will develop the plan, and after this is done will call me in New York for reconfirmation of that plan.

7. Once the plan is approved the only responsibility the advance man will have is to check proofs of the ads to make sure that time, date, and place are correct; and follow through on financial commitments.

As I understand, we will try to keep rally advertising to a minimum because of its tremendous cost. We will also try to get the local dollars for the rally advertising; we will also give this outline of policy to the advance men as well as an ample packet of rally advertising materials. It is suggested for emergency situations, where funds or publicity facilities are not available, that a contingency fund be set up as well as facilities to implement rally advertising from New York if absolutely necessary.

Because this is a new plan it will take awhile to test its feasibility. However, if the advance man stays in close contact with New York on any problems that may arise, I am sure that we will be able to make this plan work smoothly. If you have any suggestions, please let me know.

JBS:DK

cc: Ken Cole

This sounds ok to me
JK

MEMORANDUM

TO: John Ehrlichman

DATE: August 15, 1968

FROM: John Shlaes^{3'}

SUBJECT: Rally Advertising for the National Campaign

Dear John:

I wanted to get this note to you previous to your discussion with Clint Wheeler and the ^{talk at the} ~~advancemen's~~ school on August 24. It is an outline of how the procedures for rallies might work, and a ~~sample~~ format as to what I might tell the ~~advancemen~~ ^{'TALK'} during my ~~'talk'~~ at the ~~advancemen's~~ school.

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absolutely necessary.

Because this is a new plan it will take awhile to d~~etermine~~ ^{test its}
~~feasibility.~~ ^{feasibility:} ~~feasible it will be.~~ However, if the advanceman stays in close con-
tact with New York on any problems that ^{may} arise, I am sure that we will
be able to make this plan work smoothly. If you have any suggestions,
please let me know.

JBS:DK

cc: Ken Cole

bc: Frank Shakespeare
Leonard Garment

ADD

UAL Mechanic

Pfano

BOB WILLIAMS