

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	N.D.	Other Document	List of Advance Men with their Full or Part time status. 1 pg.
18	3	06/28/1968	Other Document	Handwritten note from Higby RE: Haldeman's feelings about a potential Advance Man. 1pg.
18	3	06/18/1968	Letter	Handwritten letter from Divel to Chapin RE: Divel's desire to be of use to the Nixon campaign effort. 2 pgs.
18	3	06/19/1968	Other Document	Envelope addressed to Dwight Chapin from Fred Divel. 2 pgs.
18	3	03/27/1968	Letter	Letter from Higby to Chapin RE: Interviewing Divel. Handwritten response from Chapin to Higby in right margin. 1 pg.
18	3	N.D.	Other Document	Handwritten note RE: contact information for Booth Turner at Westinghouse Broadcasting. Author unknown. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	N.D.	Other Document	Handwritten notes RE: Booth Turner. Author unknown. 1 pg.
18	3	07/30/1968	Letter	Letter from Culbertson to Ehrlichman RE: Questionnaire from John Whitaker. 1 pg.
18	3	07/10/1968	Memo	Memo from Hyde to Herlichman RE: Potential Advance Men. 1 pg.
18	3	06/17/1968	Letter	Letter from Corcoran to Hyde RE: John Dessauer. 1 pg.
18	3	N.D.	Memo	Handwritten memo from Haldeman RE: Advance Men. 1 pg.
18	3	N.D.	Other Document	Handwritten note from L. to Haldeman RE: Potential Advance Man. Author unknown. 1 pg.
18	3	07/17/1968	Letter	Letter from Schedler to Dornheim RE: Schedler's resume. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	07/26/1968	Letter	Letter from Cole to Schedler RE: Meeting with Schedler and the Advance Man's manual. 1 pg.
18	3	07/18/1968	Letter	Letter from Whitaker to Lockwood RE: Advance Man Gene Johnson. 1 pg.
18	3	07/01/1968	Letter	Letter from Lockwood to Whitaker RE: Eugene Johnson. 2 pgs.
18	3	07/15/1968	Memo	Handwritten memo from Sue Morrison RE: Typed information sent to John Whitaker. 1 pg.
18	3	07/13/1968	Memo	Memo from Ehrlichman to Whitaker RE: Advance Man recruits from the Dallas and New York interview. 2 pgs.
18	3	07/17/1968	Other Document	Revised list of 1968 Nixon Advance Men. 5 pgs.
18	3	07/17/1968	Memo	Memo from Whitaker to Meurer, Reagan, Marquez, Diehl, McGowen and Olson RE: Completing a questionnaire for Ehrlichman. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	09/17/1968	Other Document	Revised list of 1968 Nixon Advance Men with handwritten revisions. 12 pgs.
18	3	12/20/1968	Memo	Memo from Krogh to Ehrlichman RE: Law Firm Names - Should Law Partners Going Into Public Service Remove Their Names From the Firm Name? 3 pgs.
18	3	12/16/1968	Memo	Memo from Ehrlichman to Morgan RE: Attorney General Mitchell's name inclusion in the name of Mitchell's former law firm. 1 pg.
18	3	12/20/1968	Memo	Memo from Krogh to Ehrlichman RE: Lease-breaking for White House Staff. 1 pg.
18	3	12/17/1968	Memo	Memo form Ehrlichman to Krogh RE: Breaking Leases. 1 pg.
18	3	12/17/1968	Memo	Memo form Ehrlichman to Krogh RE: Breaking Leases. 1 pg. (Duplicate - Not Scanned)
18	3	01/04/1969	Memo	Memo from Krogh to Ehrlichman RE: Leaves of Absence from Universities for Government Employees. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	01/06/1969	Other Document	Pages 41-42 from Newsweek featuring "Ins and Outs" article. 2 pgs.
18	3	N.D.	Other Document	Room List of Agnew, Family and Staff with handwritten notes. Author unknown. 1 pg.
18	3	N.D.	Other Document	Handwritten list of names and rooms. Author unknown. 1 pg.
18	3	N.D.	Other Document	Room List of Agnew, Family and Staff. 1 pg.
18	3	N.D.	Other Document	Room List for RN, family and staff. 1 pg.
18	3	N.D.	Other Document	Handwritten list of names. Author unknown. 1 pg.
18	3	N.D.	Other Document	Handwritten list of government departments and corresponding names of individuals. Author unknown. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	N.D.	Other Document	Handwritten itinerary for Thursday, Dec. 12. Author unknown. 2 pgs.
18	3	N.D.	Other Document	Handwritten itinerary for Wednesday, Dec. 11. Author unknown. 2 pgs.
18	3	N.D.	Other Document	Handwritten list of names and rooms. Author unknown. 1 pg.
18	3	N.D.	Other Document	Handwritten miscellaneous notes. Author unknown. 1 pg.
18	3	12/11/1968	Other Document	Note from Ehrlichman RE: Cabinet and Staff briefing and breakfast. 1 pg.
18	3	12/12/1968	Other Document	Cabinet and Staff Briefing list of attendees. 1 pg.
18	3	12/11/1968	Other Document	Agenda for Wednesday, December 11, 1968. 1 pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
18	3	12/12/1968	Other Document	Agenda for Thursday, December 12, 1968. 2 pgs.

	<u>Name</u>	<u>Time Available Full & Part</u>	<u>Administrative Assistant</u>	<u>Advance Man</u>	<u>Wilkinson Team</u>	<u>Comments</u>
	✓ Tom Meurer	Full	Dallas	X	X	
	✓ Travis Reagan <i>assist</i>	Full	Dallas	X	X	
	✓ Ron Benigo	Full	Dallas	X	X	
	✓ Joe Tagliareni	Full	Dallas	X	X	
TV	✓ John Aason - <i>NY</i>	Full		X		So. Dak. - Norway
TV	✓ Vern Olson - <i>NY</i>	Full		X	X	possib. assist TM
	Stuart Reeves TV	Part		X		older - new child
	Basil Huston	Part		X		
	Bob McCleskey	Part	D	X		
	Doug Collins	Part	D	X		
	✓ Tom Marquez - <i>NY</i>	Part	NY	X		
	✓ Rick Diehl - <i>NY</i>	Part	NY	X		
	✓ Pat McGowan - <i>NY</i>	Part	NY	X		

6/28/68

Haldeman feels
we might be able to
use a man with the
persistence this man
has might be useful.
My comments are attached.

L. High.



~~Handwritten notes~~
~~check with White~~

Handwritten notes:
Lynn Highby
what should we do
about

Fred Diwel
204 W. CORDOBA AVE.
SAN CLEMENTE, CALIF. 92672
U.S.A.

Handwritten signature: Fred

Talk to
Erlichman.

June 18, 1968

Dear Mr. Chapin,

I thought it was about time, once again, to voice my earnest desire to be a useful member of the Nixon campaign effort.

Many events have come between our last contacts; events inclined to erase my name from any current thoughts, therefore I want to continue to reassure you, Mr. Digby and Mr. Nixon that I am with you more than ever. And I just hope there haven't been any drastic alterations in our candidates R. O. P. nomination efforts do to the shocking passing of Senator Robert F. Kennedy.

Also, I would like to restate my offer of services without compensation.

I am sure I can do any job as well, if not better, than another college student can — another student you may be considering for the travelling staff. You know this all ready, I just repeat it now so as to install it as a permanent condition in my "silia."



Fred Diwel

204 W. CORDOBA AVE.
SAN CLEMENTE, CALIF. 92672
U.S.A.

Not to be funny: I am willing and able to go any where, any time and meet with anyone about a job on the Nixon travelling staff and my qualifications.

Please reply only if you deem it necessary — I am sure I have bothered you enough just by composing this letter, one of many all ready on file.

I know nothing can be worked out until after the August convention but I would appreciate an evaluation of my chances shortly before or during the convention — only if convenient. I may even attend.

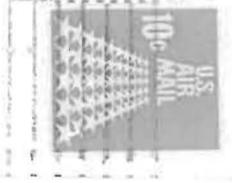
Most Respectfully,
Fredric P. Diwel

AIR MAIL

Mr. Dwight Chapin
Apion for President Klags
New York City, N.Y.



PRAY
FOR
PEACE



J. WALTER THOMPSON COMPANY

6505 WILSHIRE BOULEVARD
LOS ANGELES 90048

March 27, 1968

4/4/68

Dear Dwight:

I had lunch with Fred Divil last week. While I found him to be an extremely interesting young man, I am sure we can do better. He's only 19 and was not interested in doing much with Nixon unless it involved travel.

I had him fill out a J. Walter Thompson application for employment in reference to working with Mr. Nixon. I asked him to include an autobiography, but he failed to return one.

I hope things are going well in your part of the country and that I'll have the opportunity to see you again soon. Please let me know if I may be of any further assistance.

Sincerely,

Larry

Lawrence Higby

Mr. Dwight Chapin
Nixon for President Headquarters
P.O. Box 1968, Times Square Station
New York 10036

Enclosure

Larry
Besides your negative feelings - he did a poor job on the application. He is not only wrong but probably for RW. I couldn't make it to J.W.T. (Haldeman will appreciate that!)
Fred turned off - if not can you ask him some way? - if not let me know and I'll write him.
Best
Carl

Westinghouse

Broadcasting

Z. d.
Booth Turner

Home: (213) 662-9571

~~Hilton in Man~~

FACE & LW, MC, FAX, WAF, (mirrored label)

CR Booth Turner as Travel Aide

Where can we
get in touch with
Him ← in LA or SFO,

OK - Shelly

Note. JDE will be
Tour manager.

LISTER HILL, ALA., CHAIRMAN
WAYNE MORSE, GREG.
RALPH YARBOROUGH, TEX.
JOSEPH S. CLARK, PA.
JENNINGS RANDOLPH, W. VA.
HARRISON A. WILLIAMS, JR., N.J.
CLAIBORNE PELL, R.I.
EDWARD M. KENNEDY, MASS.
GAYLORD NELSON, WIS.
ROBERT F. KENNEDY, N.Y.

JACOB K. JAVITS, N.Y.
WINSTON L. PROUTY, VT.
PETER H. DOMINICK, COLO.
GEORGE MURPHY, CALIF.
PAUL J. FANNIN, ARIZ.
ROBERT P. GRIFFIN, MICH.

United States Senate

COMMITTEE ON
LABOR AND PUBLIC WELFARE
WASHINGTON, D.C. 20510

STEWART E. MC CLURE, CHIEF CLERK
JOHN S. FORSYTHE, GENERAL COUNSEL

July 30, 1968

Mr. John Ehrlichman
Nixon for President Committee
450 Park Avenue
New York, New York 10022

Dear John:

Enclosed is the questionnaire which John Whitaker requested I send to you. I am sorry to be so long in doing so.

I am looking forward to meeting and work with you in Miami.

Sincerely,



Samuel A. Culbertson
Legislative Assistant to
Senator George Murphy

MEMORANDUM

JULY 10, 1968

TO: JOHN EHRLICHMAN
FROM: HENRY HYDE
RE: POTENTIAL ADVANCE MEN

Per our conversation, and as a reminder, I would appreciate it if you would get in touch with:

1. J. Walter Corcoran who is a friend of mine - a copy of his letter is enclosed. It is my opinion he would be a very good advance man. His office number is (212) 697-3600. He is the one you said you would call when you are in New York Monday, July 15th.

2. Charles F. Butler, Assistant to the Vice President/Federal Affairs, Eastern Airlines, 815 Connecticut Avenue, N. W., Washington, D. C. 20006 (202) 298-5560. Mr. Butler's services have been volunteered to us by the Washington Vice President of Eastern. No obligation. I had lunch with him one day and he seems like a pretty sharp guy and is familiar with arrangements-making drills. He comes to us free of charge, etc. He probably would be able to pass on most of his expenses to Eastern Airlines so there is a certain advantage there also.

Regards,



cc: J. Walter Corcoran

J. WALTER CORCORAN
ATTORNEY AT LAW
100 EAST 42ND STREET
NEW YORK, N. Y. 10017

June 17, 1968

Mr. Henry Hyde
Nixon For President
1726 Pennsylvania Avenue
Washington, D.C.

Dear Henry:

As mentioned, I will be in Europe until July 15. I will call you upon my return and we can arrange to give me some experience before the convention. I have committed myself with the company to take the time needed from the end of August until the elections and am looking forward to contributing where I can.

A very great asset to your advance-man program would be John Dessauer whom I recommended over the phone. He is 32, a banker with Lincoln Rochester Trust Company in Rochester, New York and a former associate in Ken Keating's law firm. I highly recommend him and know that he is willing to take the necessary time and will do a good job. His home address is 26 Smallwood Drive, Pittsford, New York and his phone number is 716-381-2582. Please contact him in the near future.

I will look forward to seeing you in July.

Sincerely yours,

J. Walter Corcoran
J. Walter Corcoran

JWC:GP

cc: J. Dessauer

H. R. Haldeman

Nixon for President Committee
450 Park Avenue
New York, N.Y. 10022
(212) 661-6400

JDE
tonite



Chief of Staff
for Richard M. Nixon

Talk

Memo:

John Biggans

John re advanced man
he + Jim McNichol have talked
w/ Pres of LOF - Wingerter
agreed to assign Peter Orser 38
principal jr exec.
sales official
419-242-5781 # 874-5166
get grandson of John B. Ford. (LOF)
son in law of Pres.
7/18 phone sure

Bob,

This guy looks
like he might have
some potential. Must
be built like a Brick.
Shall I send to JDE

L.

BOB HALDEMAN

SPENCER J. SCHEDLER

ROOM 207

600 FIFTH AVENUE

NEW YORK, N. Y. 10020

July 17, 1968

Dear Fred,

Enclosed is the resume you requested for transmittal to Mr. Nixon's organization.

The political activity referred to on the second page was performed in 1) Houston, Texas, fall of 1962, where I organized a precinct for the Republicans, 2) Tulsa, Oklahoma, fall of 1964, where I organized four precincts for the Republican U. S. Senate candidate and managed the successful campaign for Joe McGraw, a Tulsa Republican, State House Candidate, and 3) New York City, fall of 1965, where I organized 11 election districts on Manhattan's east side for John Lindsay.

Should Mr. Nixon's staff need additional references, they can speak to Ed Lawson, Tulsa County Republican Chairman, and Baily Vinson, also of Tulsa, former Republican National Committeeman from Oklahoma and fund raiser for Mr. Nixon. Both men are long time personal and family friends.

Sincerely yours,



SJS:rh
Attachment

Mr. F. R. Dornheim
600 Fifth Avenue
New York, New York 10020

N

NIXON FOR PRESIDENT COMMITTEE,
P. O. BOX 1968, TIMES SQUARE STATION,
NEW YORK, NEW YORK 10036
PHONE (212) 661-6400

PERSONAL

July 26, 1968

✓
Mr. Spencer J. Schedler
Manager, Budgets and Analysis
Sinclair Oil Corporation
600 Fifth Avenue
New York, New York

Dear Spencer:

Thank you for coming in today - I enjoyed talking with you.

Enclosed is an Advance Man's manual which you should read over thoroughly several times. The Advance Man's School will be scheduled shortly after the Convention and just as soon as a firm date has been decided upon, I'll be back in touch with you.

Sincerely,


Kenneth R. Cole, Jr.

KRC:jlh
Enclosure

(By Messenger)

N

NIXON FOR PRESIDENT COMMITTEE,
NATIONAL HEADQUARTERS,
1726 PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

John Ehrlichman

July 18, 1968

Senator Emil Lockwood
Chairman
Nixon for President Committee
Suite 306
Capitol Savings & Loan Building
Lansing, Michigan 48533

Dear Senator Lockwood:

Thank you for your note of July 1, and the disturbing news of Advance Man Gene Johnson. I had heard a few "rumbles" but nothing as factual as your letter and you can be sure we will be checking the matter out.

I want to apologize for the inconvenience, and certainly let you that I can understand the spirit in which your kind letter was written.

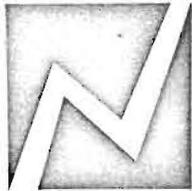
Sincerely,

John C. Whitaker

John C. Whitaker

JCW:lec





NIXON for PRESIDENT COMMITTEE

MICHIGAN HEADQUARTERS, SUITE 306, CAPITOL SAVINGS & LOAN BUILDING, LANSING, MICHIGAN 48533, (517) 482-8277
NATIONAL HEADQUARTERS, P.O. BOX 2500, WASHINGTON D. C. 20013, (202) 783-4201

To Goodearle Roy Please phone
from Whitaker Ehrlichman
cc Ehrlichman (305-531-8801)

July 1, 1968

and let them
know if this
report is factual

Mr. John Whitaker
Nixon-for-President Committee
P. O. Box 1968
New York, New York

Dear John:

The candidate has come and gone and the frenzy of activity has temporarily abated. As I now reflect on the past week, some thoughts come to mind which I would like to pass on to you.

I personally feel that the effort on June 26 was a big success; of course this includes all the events of the entire day. My personal feeling is that Mr. Nixon came off especially well in the session with the national convention delegates.

There were, of course, some behind the scene "fumbles" which, I think, could have been avoided, or at least should be in the future. At times all too frequently, there appeared to be little or no coordination between our activity and the activity of your advance men. Most of these problems were easily resolved but resulted in much anguish on the part of my staff and helpers.

One of your advance men in particular, seemed to be the "key monkey-wrench" which was continually being thrown into the proverbial "works". I have in mind Eugene Johnson. In addition to his negative attitude regarding plans, suggestions, and accomplishments, he acted as if my people were working solely for him, not even for Roy Goodearle or Ron Walker. Your Mr. Johnson has also an extremely bad habit of appearing to talk down to people.

To give you a concrete example which is small but will serve to illustrate the point: Johnson, on the day of Mr. Nixon's arrival and the day preceding it, was handing out "orders" for one assignment to two or more groups of persons. In addition, his efforts did more to undermine any semblance of coordination in the overall effort than they did to contribute to a well-run show.

I trust you understand that my reasons for writing a letter of this nature are not vituperative, although at many times I was personally tempted to....

One of my men overheard a state trooper at the airport say after working with Johnson for ten minutes, "If that little S.O.B. isn't careful, he is going to get his nose bumped." I think my staff and I showed an admirable amount of restraint by never openly expressing this feeling voiced by the trooper, although we all felt as he did.

Goodearle and Walker know our sentiments exactly; we spared no words in expressing our feeling to them. It is my considered opinion that a person such as Johnson, in the position that he is now in, could do more harm to the overall effort for Mr. Nixon than help.

I am certain that we in Michigan are not much different than people in the other fifty states; we have the same feelings, the same thoughts, the same emotions. I would, therefore, respectfully suggest that you very seriously reconsider the advisability of retaining Johnson as an advance man. I am certain that his talents would be more beneficial to the organization if he were engaged in a different activity.

I would trust that you will keep this letter in strictest confidence and that you would show me the courtesy of a reply.

Best personal regards.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Emil Lockwood", written in a cursive style.

Senator Emil Lockwood, Chairman
Nixon-for-President Committee

EL/ph

John Mitchell

Staff of Richard M. Nixon
450 Park Avenue
New York, N.Y. 10022
(212) 661-6400

Campaign Manager



*1
Tour*

July 15, 1968

Memo:

Marge and I couldn't decide whether or not you meant this to be typed or sent as is, so I typed it up. It's in the mail today to John Whitaker.

Sue Morrison

M E M O R A N D U M

July 13, 1968

TO: John Whitaker

FROM: John Ehrlichman

Here are Advance Man recruits from the Dallas and New York interviews.

Please send each a questionnaire for return to me in Miami Beach.

Please add them to the roster. They should get a manual to be reading, including the Rally material.

They should get copies of all mailings to the other A/M and will come to the school.

Regards,

P.S. Marquez, Diehl and McGowan can only go part time, but are superior talent--what do you think?

Thomas E. Meurer

* 8208 Spring Valley Road
Dallas, Texas 75240
(Apt. 101)

214/231-8385

Electronic Data Systems
Exchange Bank Bldg.
Dallas, Texas

214/358-3171

Travis Reagan

* 5723 Hanover
Dallas, Texas

214/ 358-2385

Electronic Data Systems
"

"

Tom Marquez

* 15 Side Hill Road
Westport, Connecticut 06680

203/227-5341

23rd Floor, 280 Park Ave.
New York, New York

212/661-8280

Rick W. Diehl

* 91 Baysberry Lane
Westport, Connecticut 06880

203/226-4966

23rd Floor, 280 Park Ave.
"

"

P. J. McGowan

* 6329 84th Street
Middle Village, New York 11379

212/ UNLISTED

23rd Floor, 280 Park Ave.
New York, New York

212/661-8280

Vern Olson

* 3128 Valley Meadow Dr.
Dallas, Texas 75220
Apt. 139

214/352-5189

Electronic Data Systems
Exchange Bank Building
Dallas, Texas

214/358-3171

JULY 17, 1968

MEMORANDUM

TO: Thomas E. Meurer
Travis Reagan
Tom Marquez
Rick W. Diehl
P.J. McGowan
Vern Olson

FROM: John Whitaker

John Ehrlichman has asked that I enclose the following questionnaire which I would appreciate you fill out the day you receive it and mail it to John Ehrlichman - 407 Giller Building - 975 Arthur Godfrey Road, Miami Beach, Florida 33140. Also, we are forwarding, under separate cover, the Advance/Rally Man Manual for your intensive reading before the Advance Man School. The school will be ~~re~~scheduled shortly, sometime after the Miami Convention.



JCW:lec

cc: John Ehrlichman ✓

Enclosure: Advanceman's Questionnaire (2 pages)

REVISED

JULY 17, 1968

1968 NIXON ADVANCE MEN
(* MAILING ADDRESS)

- * Vincent Andrews
Vincent Andrews, Inc.
315 Beverly Street
Beverly Hills, California
(213) 273-6411
- * Robert (Bobby) Baker
11th Floor - Americana Bldg.
Houston, Texas 77002
(7013) CA 4-0826
- * Roger V. Barth
Hodgson, Russ, Andrews,
Woods & Goodyear
One M&T Plaza
Buffalo, New York 14203
(716) 856-4000
- Charles Butler
815 Connecticut Avenue, N.W.
Room 501
Washington, D.C.
(202) 298-5560
- John Carley
(no business address)
- * Henry C. Cashen, II
800 First National Building
Detroit, Michigan 48226
(313) WO 2-5860
- William Codus
CBS
51 West 52nd Street
New York, New York 10019
(212) 765-4321, Ext. 3185
- Charles T. (Chick) Cudlip
8109 East Jefferson
Detroit, Michigan 48214
(313) VA 3-1300
- William Cudlip
Readers Digest Assn., Inc.
410 New Center Building
Detroit, Michigan 48202
(313) 875-9600
- * 5933 One Penny Drive
Fairfax Station
Virginia 22039
(703) 591-5998
- 200 East 27th Street, Apt. 9U
New York, New York
(212) 889-3069
- 339 Roosevelt Place
Grosse Pointe, Michigan
(313) 882-4102
- * 65 Vassar Place
Rockville Centre
Long Island, New York 11570
(516) 766-8608
- * 824 Neff Road
Grosse Pointe, Michigan 48230
(313) 886-3122
- * 676 Lochmoor Boulevard
Grosse Pointe Woods
Michigan 48236
(313) 886-0860

Sam Culbertson
c/o Senator George Murphy
Senate Office Building
Washington, D.C. 20510
(202) 225-3841

Tenney I, Deane, Jr.
139 South Tryon Street
Charlotte, North Carolina 28202
(704) 372-5820

* Vincent DeCain
733 Third Avenue
New York, New York 10017
(212) OX 7-1700

Rick W. Diehl
23rd Floor
280 Park Avenue
New York, New York
(212) 661-8280

William Y. Edens
(no business address)

(803) 669-5241

Michael J. Farrell
U.S. Steel Corporation
1625 K Street, N. W.
Washington, D.C.
(202) 783-2000

* J. Roy Goodearle
808 Americana Building
Houston, Texas 77002
(713) 224-6939

George W. Gowen
Dunnington, Bartholow & Miller
161 East 42nd Street
New York, New York 10017
(212) MU 2-8811

James L. Hamilton, III
U.S. Steel Corporation
1625 K Street, N. W.
Washington, D.C.
(202) 783-2000

* John W. "Pete" Hannah
10 Garden Place
Chatham, New Jersey
(201) 635-8139

* 2412 Eye Street, N. W.
Washington, D.C. 20037
(202) 338-8039

* 243 Tranquil Avenue
Charlotte, North Carolina 28209
(704) 332-4089

287 Weaver Street
Larchmont, New York
(914) 834-0490

* 91 Baysberry Lane
Westport, Connecticut 06880
(203) 226-4966

* 2005 Timmonsville Highway
Florence, South Carolina
(803) 662-2841

* 4415 Ridge Street
Chevy Chase, Maryland 20015
(301) 652-2368

5660 Ella Lee Lane
Houston, Texas 77027
(713) 621-5999

* 122 East 76th Street
New York, New York
(212) UN 1-2539

* 6116 Temple
Bethesda, Maryland
(301) 365-7878

* Bill Hergenrother
105 West 13th Street
New York, New York
(212) 989-8420

W.R. (Dick) Howard
(no business address)

(213) 386-5400

* Bruce Jackson
2701 Harbor Drive
San Diego, California
(714) 296-6681

Gene Johnson
Associated Transport
380 Madison Avenue
New York, New York
(212) MU 7-8500

William C. Killgallon
Bank of New York
51 West 52nd Street
New York, New York 10019
(212) 530-2231

Daniel T. Kingsley
Box 6215, Linnton Station
Portland, Oregon 97231
(503) 286-0671

George Lawrence
G.H. Walker & Co.
45 Wall Street
New York, New York 10005
(212) 422-4000

William T. Madden
2401 El Camino Real
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- * 459 Channing Avenue
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JULY 17, 1968

MEMORANDUM

TO: Thomas E. Meurer
Travis Reagan
Tom Marquez
Rick W. Diehl
P.J. McGowan
Vern Olson

FROM: John Whitaker

John Ehrlichman has asked that I enclose the following questionnaire which I would appreciate you fill out the day you receive it and mail it to John Ehrlichman - 407 Giller Building - 975 Arthur Godfrey Road, Miami Beach, Florida 33140. Also, we are forwarding, under separate cover, the Advance/Rally Man Manual for your intensive reading before the Advance Man School. The school will be ~~re~~ scheduled shortly, sometime after the Miami Convention.



JCW:lec
cc: John Ehrlichman ✓

Enclosure: Advanceman's Questionnaire (2 pages)

* Mailing Address

CARRY DOWN
Check (✓) indicates 1968
those who have already
 NIXON ADVANCE MEN
received gift. All of them mailed
BUSINESS

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 * 315 Beverly Street
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MEMORANDUM

December 20, 1968

TO: John Ehrlichman

FROM: Bud Krogh

RE: Law Firm Names - Should Law Partners Going Into Public Service
Remove Their Names From the Firm Name?

QUESTION PRESENTED

Your question was asked with reference to John Mitchell, Attorney-General designate, and whether his name should be removed from the firm name.

BRIEF ANSWER

While no statutory prohibition would prevent Mr. Mitchell from keeping his name on the firm name, the possibility of deception and the hardship which would be imposed on the firm to avoid any appearance of a conflict with Mr. Mitchell's duties as Attorney-General would indicate that his name should be removed.

DISCUSSION

Canon 33 of the Canons of Professional Ethics reads in part:

In the selection and use of a firm name, no false, misleading, assumed or trade name should be used. The continued use of the name of a deceased or former partner, when permissible by local custom, is not unethical, but care should be taken that no imposition or deception is practiced through this use. When a member of the firm, on becoming a judge, is precluded from practicing law, his name should not be continued in the firm name.

As can be seen from this, there is no direct prohibition on a former partner keeping his name on the firm name. However, in the case of John Mitchell, the only apparent reason for keeping his name on the firm would be to retain its advertising value for clients. This may be criticized as using a trade name, a practice specifically condemned by Canon 33. If a client is led to believe that the continued use of Mr. Mitchell's name on the firm name indicates Mr. Mitchell's continued affiliation with the firm, then this client has been deceived.

A relevant opinion of the American Bar Association interpreting Canon 33, Formal Opinion No. 315, reads:

As long as the laws of the State do not forbid it, there is nothing ethically improper in continuing in the firm name and carrying on the firm's letterhead the name of a partner who has been elected to the office of governor of the state, provided the following conditions are met:

- (1) he must continue to be responsible and liable as a partner to avoid possible deception;
- (2) the firm must be extremely careful to avoid any representation which involves even the appearance of a conflict with the governor's duties.

Applying these conditions to the appointment of John Mitchell, it is clear that as Mr. Mitchell will have severed all his relations with the firm, the possibility of deception is real if his name is retained. Furthermore, the law firm would be placed in an extremely difficult position if it were forced to avoid any appearance of a conflict with Mr. Mitchell's job as Attorney-General. It is hard to fathom a firm such as Nixon, Mudge having to forego all legal business with the Department of Justice, but this is the price that would have to be paid if Mr. Mitchell's name were retained in the firm name. Otherwise, the appearance of a conflict would be obvious.

In Formal Opinion No. 192 on Canon 33, the American Bar Association states:

A firm member who accepts permanent full-time employment with a private employer or government agency may continue to serve the firm and the firm may continue to use his name; however, if he remains a firm member, or the firm retains his name, then the firm may not represent interests adverse to those of the member's employer.

This opinion buttresses the proposition that the law firm would not be able to represent clients with disputes against the U.S. Government in anti-trust, the Justice Department's tax division, or any other unit within the Justice Department if Mr. Mitchell's name were retained.

As a final opinion, Formal Opinion No. 192, states:

There may be instances in which there is no conflict, but we think that if there is a conflict, or even if there is apt to be a conflict, the attorney should withdraw from the firm, and the firm should no longer carry his name. (Emphasis added.)

CONCLUSION

On balance, it seems that the safest route would be to advise Mr. Mitchell that his name should no longer be carried on the firm name.

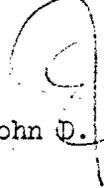
It is our opinion that all attorneys joining the White House Staff would be covered by this memorandum. It would extend to names on law firm doors as well as to names in the firm name. To avoid any appearance of a conflict, the names of attorneys joining the government should be removed from firm names, doors, and stationery.

To: Ed Morgan

Date: December 16, 1968

From: John D. Ehrlichman

In light of the conflict of interest regulations and statute and the Canons of Ethics, is it proper for an incumbent Attorney General (John Mitchell), who has resigned as a partner in his law firm and no longer has any partnership or other interest therein, to permit the name of the firm, including his name, to remain as it was prior to his appointment?


John D. Ehrlichman

JDE/hg

MEMORANDUM

December 20, 1968

TO: John Ehrlichman
FROM: Bud Krogh
RE: Lease-breaking for White House Staff

A check of the federal and state statutes reveals there is no authority which would permit a person appointed to the White House Staff to break a lease.

Even the authority granted in the Soldier's and Sailor's Civil Relief Act is quite stringent. The soldier or sailor must have executed the lease before being inducted in order to obtain relief under the Act.

The rationale behind the Soldier's and Sailor's Civil Relief Act is that a man inducted into military service is going involuntarily, and he should not be made to suffer for legal agreements reached prior to his involuntary induction.

This rationale does not apply to those appointed to the White House Staff.

To: Bud Krogh
From: John D. Ehrlichman
Subject: Breaking Leases

Date: December 17, 1968

Dwight Chapin inquires whether or not entry into Government on the White House staff entitles one to break a lease in New York State or Connecticut.

Presumably, the Soldiers and Sailors Relief Act would apply where he would be going into military service.

I doubt that entrance into federal civilian service is anything more than an analogy, but I would appreciate your giving it a cursory check.

JDE:sw


John D. Ehrlichman

To: Bud Krogh
From: John D. Ehrlichman
Subject: Breaking Leases

Date: December 17, 1968

Dwight Chapin inquires whether or not entry into Government on the White House staff entitles one to break a lease in New York State or Connecticut.

Presumably, the Soldiers and Sailors Relief Act would apply where he would be going into military service.

I doubt that entrance into federal civilian service is anything more than an analogy, but I would appreciate your giving it a cursory check.

JDE:sw


John D. Ehrlichman

MEMORANDUM

January 4, 1969

Brief file
TO: John Ehrlichman

FROM: Bud Krogh

RE: Leaves of Absence from Universities for Government Employees

We have checked the question of whether a leave of absence from their respective universities would be a satisfactory termination arrangement for Goerge Shultz and Clifford Hardin prior to entering the Cabinet, and we have concluded that it is a legitimate arrangement posing de minimus conflict of interest problems.

According to Leonard Niederlehner, Deputy General Counsel in the Department of Defense, Wilbur Cohen was on a leave of absence from the University of Michigan at the time he was confirmed as Secretary of HEW. Cohen, according to a Newsweek article attached, plans to return to Michigan. John S. Foster, Jr., present Director of Defense Research & Engineering, is on a leave of absence from the Radiation Laboratory at the University of California. Apparently, there have been no problems with this arrangement.

The reason advanced for permitting leaves of absence from a university where it would not be permissible from a company is based on the "academic" nature as opposed to a close financial connection for a business leave of absence. This somewhat flies in the face of reality because an important reason for a professor going on leave status in order to enter government is to enable him to retain tenure and to continue to progress in whatever pension plans may be established at his school. However, there is a custom which allows academic types to use the leave of absence device, and we can see no substantial problem with it being used for both George Shultz and Clifford Hardin.

As you will note from the attached article, Pat Moynihan intends to take advantage of the 2-year leave of absence permitted by Harvard in order to work on the Staff.

Bud

ROOM LIST

VICE PRESIDENT-ELECT AGNEW, FAMILY, STAFF

C-736 Vice President-elect Agnew and Mrs. Agnew
C-734 Kim Agnew
C-733 Pam and Susan Agnew
C-732 Randy and Mrs. Agnew

C-737 Art Sohmer
C-735 or D-702 Stan Blair

D-704 Simpson, USSS
A-709 Strother, USSS

D-701-703 USSS Command Post

*Personnel
(Loomis)*

*Press
(Klein)*

*Legislative
(Harlow)*

Legal

*Budget
(Mayo)*

Sample -

Raymond

*C
Clewlaugh*

*Atty -
To Nixebell*

W Rogers D 501-10-12

D Kennedy B 420-1-2-4

M Laird C 236

John Mitchell C 337

Wmson Blount A 404/409
C 432-3-7

Walter Hickel B 820/822

Clifford Hardin D 819/821/832

Maurice Ssawo E 731-732-730-737
~~F 852-3~~

Geo Schultz D 211-213

Robert Finch D 619-621

Geo Romney B 426-427
A 403/C 435

John Volpe B 520

ROOM LIST

VICE PRESIDENT-ELECT AGNEW, FAMILY, STAFF

C-736	Vice President-elect Agnew and Mrs. Agnew
C-734	Kim Agnew
C-733	Pam and Susan Agnew
C-732	Randy and Mrs. Agnew
C-737	Art Sohmer
C-735 or D-702	Stan Blair
D-704	Simpson, USSS
A-709	Strother, USSS
D-701-703	USSS Command Post

ROOM LIST
PRESIDENT-ELECT NIXON, FAMILY, STAFF

C-330-331	President-elect Nixon and Mrs. Nixon		
C-332	Dwight Chapin		
C-333	Tricia Nixon		
C-334	Bob Haldeman		
C-336	Larry Higby		
C-335	John Ehrlichman		
C-337	John Mitchell		
D-301	Herb Klein		
D-302	Ron Ziegler		
D-304	Mary Alice Passman		
D-303	Bryce Harlow		
D-305	Paul McCracken		
D-307	Henry Kissinger		
D-309	Ray Voegel		
D-310	Dan Moynihan		
D-312	Chuck Stuart		
D-311	Bud Krogh		
A-309	Al Scott		
E-333	Roy Ash		
F-365	Tim Elbourne		
D-319	John Nidecker		
A-507	Peter Flanigan	F-871	R. P. Mayo
A-508	Bob Ellsworth	D-609	Dave Kinley
D-505	Jim Keogh	A-104	Ken Cole
F-463	Rose Mary Woods	A-106	Bruce Whelihan
A-203	Bill Safire	B-127	Alan Woods
A-209	Pat Buchanan	D-219	Ned Sullivan
F-760	Martin Anderson		
D-214	Bob Brown		
D-216	Harry Dent		
A-804	John Sears		
F-767	Dick Allen	D-300	CP
F-770	Len Garment	F-359	Press office
A-803	Charles McWhorter	D-321	Staff office
D-308	Gerry van der Heuvel		
F-272	Bebe Rebozo		
F-850	Lee DuBridge		
F-855	Frank Shakespeare		
F-860	Harry Treleaven		

Tiere in
us/Calvin

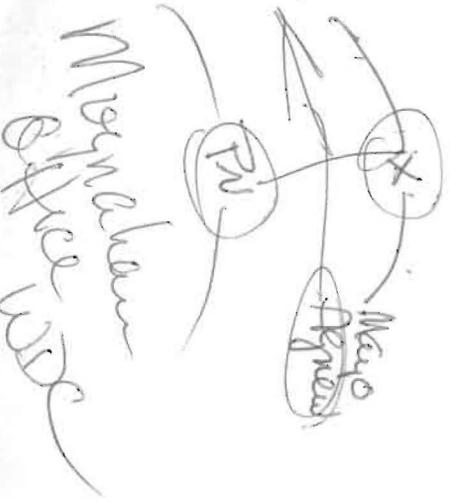
Mayo in
Pico

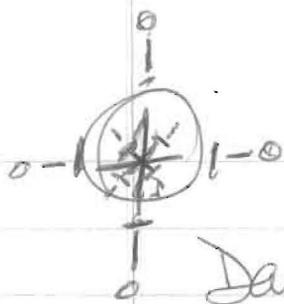
Equus in
Group Pie

Mayo at
dinner
party

Fraser =

Murder





Daniel J. Moynahan

✓ Roy Cole = $\left(\begin{array}{l} \text{Ber Hills} \\ \text{Litten.} \\ \text{PIF} \end{array} \right) = 213-472-6661$

✓ Dr. Kissinger

✓ → Paul McCracken

✓ Henry Loomis

✓ Dr. DuBridge

Treasury ✓ David Kennedy > Continental Bank - Chi-

State ✓ Plow Kopers N.Y. or W.D.C. { 212-972-7000 (O)
212-355-4573 (H) ✓
202-FE8-7760 (O) ✓
~~202-2931~~ } (B)

Defence ✓ Mel Laird = m/mrs + boy + girl ✓ (B)

AG ✓ SM = 914 = WO - 7-7720 n/a

Agric. ✓ Clifford M. Harden → Lincoln, Neb - Chancellor = Univ. ✓ 7211
402-432-6050 (H) (B)
~~Brownell - Bu-8-3893 (NYC) ←~~

Commerce ✓ Stais - 421-3341 NYC ✓ (B)

Laboⁿ ✓ Geo P. Schultz - Palo Alto 415-321-9492 ✓ 325-7307

Interior ✓ Hickel = Canyon OK-ODF ✓ (B)

HUD ✓ Romney = Canyon ✓ (B) 239 (Bio) ✓

HEW ✓ Finch - ~~401-866~~ Secro. ✓

DOT ✓ Volpe Canyon ✓

PMG ✓ Winfon Blount - Birmingham? ✓ (B)

Dr DuBridge

THURSDAY
DEC. 12

8 AM - 8:30

Breakfast served / Tutor Room

~~8:30 - 9:00~~

RN Remarks

9:10 - 9:30

Roy Ash :

Making The Executive Branch effective
~~Organization / reorganization~~
of the Exec Branch

9:30 - 9:45

~~R.P. Mayo~~

Budget making and
immediate issues facing the Admin^{istration}

~~9:45 - 10:00~~

Bryce Harbo :

Congressional - relations &
legislative prospects,
Q&A

10:00 - 10:45

~~10:00 - 10:15~~
~~10:15 - 10:30~~
~~10:30 - 10:45~~

11:00 - 11:40

John Ehrlichman

Senatorial confirmation,
conflict of interest
Q&A

~~11:40 - 11:55~~
~~11:55 - 12:00~~

12:00 - 12:30 Lunch

12:30

Henry Loomis :

"The career civil
servant"

~~12:30 - 12:45~~
~~12:45 - 1:00~~

1:15

Dr. Henry Kissinger :

National Security
briefing

1:45 G#A

2:00 Dr. Paul McCracken: National Economy briefing

2:45 ~~3:00~~ ~~Q#A~~ Dr. Lee DeBridge - Science briefing

~~Break~~

3:30 ~~3:00~~ Herb Klein - Press Relations and Public Information

4:00 ~~3:30~~ ~~Q#A~~ Break

4:15 ~~3:45~~ J. Mitchell / E. Holzman - Personnel recruitment - Staffing policies - transition procedure -

~~Q#A~~

? 4:35 Dr. Daniel Moynihan = ^{Urban} The Challenge

5:00 ~~4:45~~ RN - closing remarks -

5:00 Adjourn

President elect and Mrs Nixon to White House

5:45 Reception for Johnson Cabinet members and ^{VP elect and Mrs Nixon and} ~~VP elect and Mrs Nixon and~~ Cabinet and wives - room, Shoreham Hotel

WEDNESDAY, Dec. 11

Pres. elect
Mrs Nixon
VP-elect Agnew

Leave LaGuardia

7pm Arrive Andrews AFB

7³⁰ Arrive Shoreham Hotel

Staff Time

9:40 Cabinet and wives meet in
holding room
Children to assigned seats.

9:50 Nixons & Agnews to holding room.
Tricia seated

9:55 Cabinet and wives to assigned
seats

10:00 Pres-elect and Mrs Nixon, VPres-elect
Agnew & Mrs. Agnew enter -
Mrs. N and The Agnews are
seated.

10:02 RN remarks

At completion of remarks

RN, PN, SA, Mrs. A and Cabinet
and wives retire to
_____ room for
photographs -

11 pm - Supper for Cabinet and
wives, RN, PN, SA, JA
and staff in _____ room.

W Rogers D 501-10-12

D Kennedy B 420-1-2-4

M Laird C 236

John Mitchell C 337

Wm Blount A 404/409
C 432-3-7

Walter Hickel B 820/822

Clifford Hardin D 819/821/832

Maurice Ssaw F 852-3

Geo Schultz D 211-213

Robt Finch D 619-621

Geo Romney B 426-427
A 403/C 435

John Volpe B 520

- ① Room : 600 - 700
- ② Photo room - 300 ^{ep & indiv} shots
- Holding room - secured -
- ③ Suite - Dinner 50 ?
80 ?
- ④ Cab rooms - cut off phone

- Kids Town of Wash - Tricia

- ⑤ 4³⁰ Thurs - mass press conf -
Big room -

plu ea -
Wed pm
Klein w/ schedule -

December 11

There will be a Cabinet and Staff briefing at 8:30 a.m. on Thursday morning in the Board Room, following an 8:00 breakfast in the Tudor Room on the Lobby Floor of the Hotel.

You are requested to be present and to be prepared to stay for luncheon and throughout the day.

Attached is a list of those who will attend.

John D. Ehrlichman

CABINET AND STAFF BRIEFING
8:30 a.m., Thursday, December 12, 1968
Shoreham Hotel

John Ehrlichman
Bryce Harlow
Bob Ellsworth
Bob Haldeman
Herb Klein
Dr. Kissinger
Dr. McCracken
Dr. Moynihan
Jim Keogh
Roy Ash
Harry Dent
John Sears
Dick Allen
Rosemary Woods
Bill Safire
Ray Price
Pat Buchanan
Bud Krogh
Chuck Stuart
Martin Anderson
Bob Brown
Dwight Chapin
Ron Ziegler
Gerry van der Heuvel
Peter Flanigan
Henry Loomis
Len Garment
Frank Shakespeare
Charles McWhorter
Dr. and Mrs. DuBridge

AGENDA

WEDNESDAY, DECEMBER 11, 1968

- 9:40 p.m. Cabinet and wives meet in holding room - Heritage Room
Family members and staff to Palladian Room to
assigned seats
- 9:45 p.m. Cabinet and wives to assigned seats
- 9:50 p.m. Nixons and Agnews arrive at holding room - Heritage Room
- 10:01 p.m. President-elect, Mrs. Nixon, Tricia Nixon,
Vice President-elect and Mrs. Agnew enter

Mrs. Nixon, Tricia Nixon, Vice President-elect and Mrs. Agnew
are seated
- 10:05 p.m. RN REMARKS

At completion of remarks
President-elect and Mrs. Nixon, Tricia Nixon,
Vice President-elect and Mrs. Agnew,
Cabinet and wives and families retire to Heritage Room
(holding room) and to Lower Lobby for photographs
- 11:00 p.m. Supper for Cabinet and wives, President-elect and Mrs. Nixon,
Vice President-elect and Mrs. Agnew in Suite C-330

THURSDAY, DECEMBER 12, 1968

8:00-8:30 a.m. Breakfast served - Tudor Room
Adjourn to Board Room for briefings

8:30-9:10 a.m. RN REMARKS

9:10-9:30 a.m. Roy Ash
Making the Executive Branch Effective

9:30-9:45 a.m. R. P. Mayo
Budget-Making and Immediate Budget Issues Facing
the Administration

10:00-10:45 a.m. Bryce Harlow
Congressional Relations and Legislative Prospects
Q&A

11:00-11:40 a.m. John Ehrlichman
Senatorial Confirmation, Conflict of Interest
Q&A

12:00-12:30 Lunch

12:30 p.m. Henry Loomis
"The Career Civil Servant"

1:15 p.m. Dr. Henry Kissinger
National Security Briefing
Q&A
BOB ELISWORTH

2:00 p.m. Dr. Paul McCracken
National Economy Briefing

2:45 p.m. Dr. Lee DuBridge
Science Briefing

3:30 p.m. Herb Klein
Press Relations and Public Information

4:00 p.m. Break

4:15 p.m. John Mitchell/John Ehrlichman
Personnel Recruitment, Staffing Policies, Transition Procedure

continues

THURSDAY, DECEMBER 12, 1968 - 2

- 4:35 p.m. Dr. Daniel Moynihan
The Urban Challenge
- 5:00 p.m. RN - Closing remarks
- 5:10 p.m. Adjournment
President-elect and Mrs. Nixon to White House
- 5:45 p.m. Reception for Johnson Cabinet members, Vice President-elect
Agnew and Mrs. Agnew and Nixon Cabinet and wives
Diplomat Room - Shoreham Hotel

* * *