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MEMORANDUM

TO: Advance Men

FROM: Bob Haldeman

RE: ADVANCE MAN'S MANUAL REVISIONS

There are a number of points of general procedure and some specific points on various segments of Advance arrangements that should be clarified as a result of questions which have arisen during this first week or experiences we have had on other trips in the last month or so.

I will cover certain of these general points in this memorandum and will attach individual pages for some specific points relating to the motorcade and specific points relating to the meeting so that you can insert those in the appropriate section of your manual.

GENERAL PROCEDURE:

1. You should never put a fixed limit on the number of people permitted in the receiving line, a reception committee, a platform committee, attendance at Press Conference, meeting with Pat Nixon or any other event on the schedule. In many cases it is important to keep the no. down to a minimum for these events but you should not arbitrarily take a fixed number and limit the total to that. This creates all kinds of ill will and you should be prepared to adjust the size to fit the local situation. When in doubt, check with the Office.

2. In reporting your expenses on the National Committee expense voucher forms, please indicate for each day's activities whether you are working on a Nixon Advance or a Lodge Advance. This is important for the Accounting Department.

3. When the candidate is speaking, either formally or informally...and especially when he is on a platform, the Advance Man and other Staff members should not be moving around behind the platform or in front of it. They should be out of view completely and not engaged in any activity that will distract either the crowd or the candidate.

4. In calling into the Office from now on, please always call station-to-station rather than person-to-person unless it's absolutely essential that you reach one particular individual in the office. When you call in, talk with Chris O'Polka first and tell her where you are, where you will be and let her give you any messages that may have accumulated for you. She will then switch you either to the Lodge or Nixon Tour Group, to discuss the specific items on the trip you are working on at that time.
5. You may expect a call from Paul Keye who will be traveling with the Vice President's party. He would call some time shortly prior to arrival in your city, to ask you for up-to-date and last-minute information on the local scene which might be of value in preparing color material for the Vice President's remarks.

6. There have been some problems of finance and of supplies. You have to follow through very closely on this. Each state or locality in which we are making a visit must order their own supplies, including buttons, literature, pictures, etc. You have the lists of sources and you can give them suggestions on what might be needed, but we cannot supply, nor can the National Committee, any equipment for the rallies. If problems on finances arise, have the State GOP Chairman or Finance Chairman contact Len Hall or Cliff Folger in Washington. Do not get involved yourself in a discussion of finances.

7. The question has arisen as to local candidates or VIP's traveling on the plane with the Vice President. The procedure is as follows: As an accommodation to these people for transportation reasons only, we will be happy to carry them on the press plane from one point to another within their state so that they can be in both points with the party. There will not be an opportunity for them to meet with the Vice President during the travel time and in most cases, it will not be possible for them to travel in the Vice President's plane since the space in that plane is fully occupied by Staff people who are working with the Vice President on speeches and other staff matters. In no case should candidates or VIP's be added to the plane purely for prestige reasons. This is not the purpose of our making this transportation available to them.

8. We have worked out a signalling procedure from the ground to the plane, so that you, as the Advance Man on the ground, can control the arrival time of the candidate's aircraft. The procedure will be for you to send a signal through the tower to the plane consisting of three words. The first word is your last name; the second word will be either "Echo" which means early or "Love" which means late; the third word will be a number. The number will signify the number of minutes that you want the candidate's plane to arrive earlier or later than the scheduled arrival time. In other words, if we are scheduled to land at 8:30 and you want us to arrive at 8:15, your signal would be: "Smith Echo 15". Or if you want us to arrive at 8:40, your signal would be "Smith Love 10". If you have any difficulty getting this signal transmitted, ask the S.S. to help you and tell them that this is a S.S. signal from the ground to the S.S. on the aircraft. The signal should be used only to the candidate's airplane, not to the Press plane.
9. When you call in on a report on an initial advance, you should always talk directly with George Rogers regarding any television problems. Do not pass television messages through Wilson, Woolley or Chris. Talk directly with George Rogers.

10. Please be sure to acquaint yourself thoroughly with the attached memorandum regarding telephone procedure immediately prior to the arrival of the plane. This procedure may be revised as we go along but it is extremely important.
MEMORANDUM

TO: Advance Men
FROM: Bob Haldeman

In this package you will find the following:

1) A folder containing a complete set of forms and instructions for each of the stops assigned to you during the first two weeks of the campaign. Additional folders will be sent to you for each future stop as it is set and assigned.

2) An envelope with a reserve set of supplies and forms which you should keep with you to use when necessary to supplement the equipment contained in the folder for any given trip.

3) Several memos, including:
   a) Materials Source lists
   b) Instructions regarding telephone communications to the office
   c) Several sample schedules...just for guidance
   d) Added instructions for your Manual pertaining to Lodge
   e) A complete roster of Secret Service offices and the name of the agent in charge.
   f) Some addenda and revisions to the Advance Man's Manual incorporating current changes.

You may find that the contact sheets are not filled out in all of the folders included herewith. In this case, you will be given the necessary information by phone as soon as it is available. Be sure to keep in touch.

Several things are still missing and will be sent on to you as soon as possible. These include telephone instruction section of the Advance Man's Manual, the Hotel Managers Instruction Sheet and the press Chairman's instruction sheet.

Your identification card is enclosed.

There will be additional car number pads for the extra cars in the motorcade. These will be sent on very shortly.

The staff badges have not yet arrived so we will have to give you those as we see you in the field.
MEMORANDUM

TO: Advance Men
FROM: Bob Haldeman
RE: ADVANCE MAN'S MANUAL - REVISIONS

1) The Advance Man will have to arrange to have tape recordings made of all the Vice President's speeches, press conferences, etc. The P.A. man will be available to handle emergencies but will not be basically responsible for making the tapes. Please be sure, therefore, to arrange tape recordings at all stops to be turned over to Press Secretary immediately at the end of the speech.

2) The standard introduction for the Vice President at rallies should be: "May I present the next President of the United States, ... Vice President Richard M. Nixon." On this, both the Vice President and Mrs. Nixon will make their entrance together.

3) It is imperative that the local Press Chairman be instructed to send two duplicate sets of all press clippings in local papers concerning the visit to the office immediately after the visit. These should include all papers for the surrounding area as well as the city itself for the day of the visit and the day following. Be sure that they send two complete sets including all pictures.

4) In setting up the motorcade ask the police to assign one escort vehicle to the press buses with the responsibility of keeping them in position in the motorcade at all times.

5) Although the rule on private or small meetings still holds, the Vice President does want to be sure to have the opportunity to meet personally, people who will be on the platform at the rally. This is usually best done at the meeting place just before going on the stage.

6) Most of the travelling staff will ride in the press bus when they go with the motorcade.

7) In setting up the schedule, be sure to check the area for possible competing events such as baseball or football games, etc.

8) In setting up a hotel in a daytime stop (not overnight) arrange 10 rooms for staff plus an office and a reception room; these of course in addition to the Vice President's suite. There must be
a press room at the hotel, but there need not be individual rooms for members of the press. Be sure, however, that they have lavatory facilities.

9) Have the Press Chairman provide a bulletin board at the press room for posting current announcements.

10) In setting up baggage handling arrangements with hotels, use the following procedure if possible... have the bags moved directly to the rooms and picked up from the rooms in the manner provided for in the manual. Arrange with the hotel manager to have us billed 25¢ per bag in and out and ask the hotel to distribute this properly among the bellmen concerned.
August 31, 1960

TO: ADVANCE MEN

FROM: BOB HALDEMAN

RE: Sample Campaign Schedules

Attached are sample schedules from a portion of the 1956 campaign. The purpose of sending you these is so that you can see what Bob Wilson and Jack Wooley are working towards developing when they're talking with you prior to the visit.

One schedule is the public one, distributed to the press, etc., which covers the basic essentials of the trip. The other schedule which is marked "Strictly Confidential", covers the same trip but as you will see, has a great many more notes and information which is for the Confidential use of the Vice President and Staff only.

I have made some marginal comments in longhand and circled to point out a couple of things in connection with these schedules.
Tuesday, October 9

8:30 AM EDT Depart Washington, D.C., National Airport, enroute Fort Worth, Texas.

11:30 AM CST Arrive Fort Worth, Texas, Meacham Field.

State Chairman is John Q. Adams.
National Committeeman is H. J. Porter.
National Committeewoman is Mrs. John R. Black.

Congressman for Fifth Congressional District (Dallas) is Republican Bruce Alger.

Will be met by reception committee including Congressman Bruce Alger, U.S. District Attorney Heard Floore, Fort Worth Postmaster Richard T. Cowan, State Committeeman Bayard Friedman, Tarrant County Chairman Del Barron, and other dignitaries.

Tom McCann is General Chairman in charge of arrangements and also in charge of motorcade.

Room reserved at airport for press interview.

11:50 AM Leave Meacham Field enroute Burk Burnet Park.

12:10 PM Arrive Burk Burnet Park where picnic is in progress.

12:20 PM to 12:50 PM ADDRESS BY THE VICE PRESIDENT.

Tarrant County Chairman Del Barron in charge of picnic.

Introduction by Mr. McCann.

1:00 PM Leave Burk Burnet Park enroute Meacham Field.

1:20 PM Arrive Meacham Field, Fort Worth.

1:30 PM CST Depart Fort Worth, Texas enroute San Antonio, Texas.
Tuesday, October 9 (continued)

2:50 PM CST Arrive San Antonio, Texas, Airport.

To be met by reception committee including Bexar County Chairman John W. Good, Jr., State Committee­man Joe Sheldon, State Committee­woman Mrs. Robert G. Maverick, and other dignitaries.

State Committee­man Joe Sheldon in charge of arrange­ments.

3:00 PM Leave San Antonio Airport enroute The Alamo.

3:30 PM Arrive The Alamo.

3:40 PM to 4:10 PM ADDRESS BY THE VICE PRESIDENT.

Introduction by John D. Wheeler.

4:20 PM Leave The Alamo enroute San Antonio Airport.

5:10 PM Arrive San Antonio Airport.

5:30 PM CST Depart San Antonio, Texas enroute El Paso, Texas.

6:40 PM MST Arrive El Paso, Texas, Airport.

Republican nominee for 16th Congressional District is Charles H. Gibson.

To be met by reception committee including El Paso Mayor Tom Rogers, Republican Congressional nominee Charles H. Gibson, El Paso County Chair­man Sam Sredanovich, State Committee­man John A. Grambling, Mrs. Tom Culbertson, and other dignitaries.

State Committee­man John Grambling in charge of arrange­ments.

6:55 PM Leave El Paso Airport enroute Cleveland Square.

Sam A. Donaldson in charge of motorcade.

7:25 PM Arrive Cleveland Square.
Tuesday, October 9 (continued) - 3 -

7:30 PM to 8:00 PM ADDRESS BY THE VICE PRESIDENT.

Introduction by Mayor Tom Rogers.

8:05 PM Leave Cleveland Square enroute Hotel Paso Del Norte.

8:15 PM Arrive Hotel Paso Del Norte, El Paso, to remain overnight.

Members of the press can pick up keys at Registration Desk, and baggage will be in the rooms upon arrival.

Press Room will be set up in Garden Room on the mezzanine.

Wednesday, October 10

5:30 AM Leave Hotel Paso Del Norte enroute El Paso Airport.

Coffee Shop will not be open, but there will be fruit juice, coffee, and sweet rolls available at 5 AM for the entire party, courtesy of the hotel management.

5:55 AM Arrive El Paso Airport.

6:00 AM MST Depart El Paso, Texas enroute Stockton, California.

9:30 AM PST Arrive Stockton, California, Airport.

U. S. Senate contest - Republican nominee Senator Thomas H. Kuchel.
No gubernatorial contest.

U. S. Senators from California are Republicans William F. Knowland and Thomas H. Kuchel.

Governor of California is Republican Goodwin J. Knight.

Congressman for Stockton is Republican LeRoy Johnson.
(11th Congressional District).

State Chairman is Alphonzo E. Bell, Jr.
National Committeeman is Edward S. Shattuck.
National Committeewoman is Mrs. Marjorie H. E. Benedict.
Northern California Eisenhower-Nixon Chairman is Joe Martin, Jr.

Colonel Wyan Theisson in charge of arrangements.

9:40 AM Leave Stockton Airport enroute Hunter Square.

Dr. Bill Renwick in charge of Motorcade.

10:00 AM Arrive Hunter Square, West side of Court House.

10:05 AM to 10:25 AM REMARKS BY THE VICE PRESIDENT.

Introduction by Congressman LeRoy Johnson.

10:30 AM Leave Hunter Square enroute Stockton Airport.

10:40 AM Arrive Stockton Airport.

10:45 AM PST Depart Stockton, California enroute Oakland, California.

11:15 AM PST Arrive Oakland, California, Airport.

Seventh District Congressman is Republican John J. Allen.
Sixth District Congressman is Republican John F. Baldwin, Jr.
Congressional nominee for 8th District is Robert Lee Watkins.

Peter Howard, Eisenhower-Nixon Chairman for Oakland, in charge of arrangements.

Room reserved for press interview at airport.

11:35 AM Leave Oakland Airport enroute Oakland Auditorium Theater.

Don Yule in charge of motorcade.

11:50 AM Arrive Oakland Auditorium Theater where Northern California-Nevada Small Business Procurement Conference is in progress.

12:00 Noon to 12:20 PM REMARKS BY THE VICE PRESIDENT.
ITINERARY OF VICE PRESIDENT RICHARD NIXON
October 9 through October 14, 1956

Tuesday, October 9

(Stevenson - Boise and Seattle)
(Kefauver - New Jersey motorcade; Manchester, N. H.)
(Truman - Pittsburgh and McKeesport)

8:30 AM EDT Depart Washington, D.C., National Airport, enroute Fort Worth, Texas.

11:30 AM CST Arrive Fort Worth, Texas, Meacham Field.

State Chairman is John Q. Adams
National Committeeman is H. J. Porter
National Committeewoman is Mrs. John R. Black.

Congressman for Fifth Congressional District (Dallas) is Republican Bruce Alger.

Will be met by reception committee including Congressman Bruce Alger, U.S. District Attorney Heard Floore, Fort Worth Postmaster Richard T. Cowan, State Committeeman Bayard Friedman, Tarrant County Chairman Del Barron, and other dignitaries.

Tom McCann is General Chairman in charge of arrangements and also in charge of motorcade.

Tom McCann will ride with the Vice President and Mrs. Nixon.

Room reserved at airport for press interview.

Women of the local press have been invited to meet with Mrs. Nixon in an adjacent room.

Arrival will probably be covered by TV film and radio tape. Guy Witherspoon is in charge of publicity and is handling any TV-radio arrangements.

11:50 AM Leave Meacham Field enroute Burk Burnet Park.

12:10 PM Arrive Burk Burnet Park where picnic is in progress.
Tuesday, October 9 (continued)

12:20 PM to 12:50 PM  ADDRESS BY THE VICE PRESIDENT.

Tarrant County Chairman Del Barron in charge of picnic. Theme of meeting is "Picnic with Dick."

Introduction by Mr. McCann.

Invocation by Dr. Robert E. Young, Pastor of Richland Hills Methodist Church, Fort Worth.

Possible TV film spots and live or taped radio. Guy Witherspoon of local committee in charge of radio-TV arrangements.

John McCown is Young Republican assisting with welcoming activities.

1:00 PM  Leave Burk Burnet Park enroute Meacham Field.

1:20 PM  Arrive Meacham Field, Fort Worth.

1:30 PM CST  Depart Fort Worth, Texas enroute San Antonio, Texas.

2:50 PM CST  Arrive San Antonio, Texas, Airport. (Ray Arbuthnot)

To be met by reception committee including Bexar County Chairman John W. Good, Jr., State Committeeman Joe Sheldon, State Committeewoman Mrs. Robert G. Maverick, and other dignitaries.

Don Powers is Young Republican assisting with welcoming activities.

Probably TV film and radio tape coverage of arrival.

State Committeeman Joe Sheldon in charge of arrangements.

3:00 PM  Leave San Antonio Airport enroute The Alamo.

No one rides with the Vice President and Mrs. Nixon from the airport to The Alamo.

3:30 PM  Arrive The Alamo.

Inside the memorial, the Vice President will place a wreath in memory of heroes of The Alamo, and the Vice President and Mrs. Nixon will sign the Guest Book. Six Daughters of The Alamo will be in attendance.
Tuesday, October 9 (continued)

3:40 PM to 4:10 PM ADDRESS BY THE VICE PRESIDENT.


Invocation by Dr. Perry Webb of the San Antonio Baptist Church.

Master of Ceremonies is Theo Weiss. Prominent Democrat for E-N.

Probably live local radio and TV film. Ray Newman is handling radio-TV arrangements: office telephone - Capitol 4-8641; home - Taylor 6-4131.

4:20 PM Leave The Alamo enroute San Antonio Airport.

Motorcade through West Side of town is planned going back to airport. State Committeeman Joe Sheldon will ride with the Vice President and Mrs. Nixon at this time.

The Vice President may want to stop the motorcade at the Market Place while going through the West Side. Typical Mexican market, but clean. There is a restaurant there for a possible tacos stop.

TV camera will be covering West Side motorcade for possible release in border areas later which have large Mexican population.

5:10 PM Arrive San Antonio Airport.

Local press very unhappy about no press interview being scheduled for San Antonio. Local committee has arranged for TV Lounge at the airport to be available at this time so that the Vice President can meet with the local press very briefly just before taking off for El Paso.

5:30 PM CST Depart San Antonio, Texas enroute El Paso, Texas.

6:40 PM MST Arrive El Paso, Texas, Airport. (Ray Arbuthnot)

Republican nominee for 16th Congressional District is Charles H. Gibson.
Tuesday, October 9 (continued)

To be met by reception committee including El Paso Mayor Tom Rogers, Republican Congressional nominee Charles H. Gibson, El Paso County Chairman Sam Sredanovich, State Committeeman John A. Grambling, Mrs. Tom Culbertson, and other dignitaries.

No room reserved at airport for press interview.

State Committeeman John Grambling in charge of arrangements.

Gail Grase is Young Republican assisting with welcoming activities.

6:55 PM Leave El Paso Airport enroute Cleveland Square.
Congressional Candidate Charles Gibson rides with the Nixons. Sam A. Donaldson in charge of motorcade.

7:25 PM Arrive Cleveland Square.

7:30 PM to 8:00 PM ADDRESS BY THE VICE PRESIDENT.

Introduction by Mayor Tom Rogers. (Democrat)

Invocation by the Reverend Robert Gibson of St. Clement Episcopal Church.

No TV. Live radio, KTSM (NBC) El Paso, KROD (CBS) Odessa (covers Carlsbad, NM and Silver City NM). KTSM contact is Jack Chapman. KROD contact is Bruce Barnard.

8:05 PM Leave Cleveland Square enroute Hotel Paso Del Norte.

8:15 PM Arrive Hotel Paso Del Norte, El Paso, to remain overnight.

Members of the press can pick up keys at Registration Desk, keys for staff will be delivered to the airport, and baggage will be in the rooms upon arrival.

Press Room will be set up in Garden Room on the mezzanine.
Wednesday, October 10

(Stevenson - Portland)
(Kefauver - Syracuse (Press Club), Rochester, Buffalo)
(Truman - Moundsville, West Virginia)

5:30 AM Leave Hotel Paso Del Norte enroute El Paso Airport.

Coffee Shop will not be open, but there will be fruit juice, coffee, and sweet rolls available at 5 AM for the entire party, courtesy of the hotel management.

5:55 AM Arrive El Paso Airport.

6:00 AM MST Depart El Paso, Texas enroute Stockton, California.

9:30 AM PST Arrive Stockton, California, Airport. (Jack Drown and Bob Haldeman)

U.S. Senate contest - Republican nominee Senator Thomas H. Kuchel.
No gubernatorial contest.

U.S. Senators from California are Republicans William F. Knowland and Thomas H. Kuchel.

Governor of California is Republican Goodwin J. Knight.

Congressman for Stockton is Republican LeRoy Johnson.

(11th Congressional District)

Governor Knight will be in the East, Senator Knowland in Pennsylvania, and Senator Kuchel in Southern California, fulfilling speaking commitments at this time.

State Chairman is Alphonzo E. Bell, Jr.
National Committeeman is Edward S. Shattuck.
National Committeewoman is Mrs. Marjorie H.E. Benedict.
Northern California Eisenhower-Nixon Chairman is Joe Martin, Jr.

Colonel Wyan Theisson in charge of arrangements.

Jack Kemp in charge of publicity.

Tom F. Brewer is Young Republican assisting with welcoming activities.

No room reserved at airport for press interview.
Wednesday, October 10 (continued)

9:40 AM  Leave Stockton Airport enroute Hunter Square.

Dr. Bill Renwick in charge of Motorcade.

Congressman LeRoy Johnson will ride with the Vice President and Mrs. Nixon.

10:00 AM  Arrive Hunter Square, West side of Court House.

Bad weather alternatives are the Fox or Esquire Theatres across the street from Hunter Square.

10:05 AM to 10:25 AM  REMARKS BY THE VICE PRESIDENT.

Introduction by Congressman LeRoy Johnson.

10:30 AM  Leave Hunter Square enroute Stockton Airport.

10:40 AM  Arrive Stockton Airport.

10:45 AM PST  Depart Stockton, California enroute Oakland, California.

11:15 AM PST  Arrive Oakland, California, Airport. (Jack Drown and Bob Haldeman)

Seventh District Congressman is Republican John J. Allen.
Sixth District Congressman is Republican John F. Baldwin, Jr.
Congressional nominee for 8th District is Robert Lee Watkins.

Peter Howard, Eisenhower-Nixon Chairman for Oakland, in charge of arrangements.
Hugh S. Koford and Carter Witt are Young Republicans assisting with welcoming activities.
Room reserved for press interview at airport.
Local newspaper women have been invited to meet with Mrs. Nixon at the same time.

11:35 AM  Leave Oakland Airport enroute Oakland Auditorium Theater.

Congressman John Allen will ride with the Vice President and Mrs. Nixon.

Don Yule in charge of motorcade.

11:50 AM  Arrive Oakland Auditorium Theater where Northern California-Nevada Small Business Procurement Conference is in progress.
The preceding instructions to the Advance Men will obtain in all instances, except those outlined below:

**GENERAL POLICY** - Page 2.

Delete paragraph 3 and substitute therefor:

Pursuant to the separate instructions relating to security arrangements for Ambassador Lodge, paragraph 2 thereof, make contact with locally designated security chairman and provide all information to the security chairman as well as local law enforcement agents.

**STANDARD OPERATING PROCEDURE** - Page 3, paragraph 5.

Delete paragraph 6.

In addition to those chairmen outlined in this paragraph, also include:

"Security Chairman."

**SPECIFIC ADVANCE ARRANGEMENTS** - paragraph 5 - addition:

There must be a minimum of 2 hours, and preferably 3 hours, reserved for Ambassador Lodge every day between any afternoon activity and evening activity. This must be done each and every day. He must be in a hotel room during this period without any interruption.

**AIRPORT ARRIVAL** - Page 8, paragraph 5 - addition:

The security aide accompanying Ambassador Lodge will be responsible for handling Lodge's personal luggage. This luggage will be carried in the trunk of the car occupied by the Ambassador. The key to the trunk must be in the lock of the trunk at all times, even when the car is moving.

**AIRCRAFT SECURITY** - Page 9 - addition:

In making arrangements with local police, express an interest in having a guard on the plane from the time it lands until it departs. In such instances, the airport operates under separate authority, in which case the airport manager is the proper person with whom to discuss this matter. No one, other than airline personnel staff and press, shall be allowed to go near the plane during the time it is on the ground. If no local police can be obtained to guard the plane, then an off-duty policeman must be hired.
In lieu of paragraphs 1 and 2, substitute the following:

1. A parlor and 2 adjoining bedrooms (one on each side of the parlor) are required for the Ambassador and Mrs. Lodge.

2. Rooms for the remaining members of the staff should be in close proximity and on the same floor.

3. The security aide traveling with the Ambassador should have a single room adjacent to the Lodge suite. This room is not to be used by local police.

4. There should be a suite composed of a parlor and one bedroom in the immediate area, but not adjacent to the Ambassador's suite, to be used by the secretaries. Part of it will be used as an office.

5. A suite composed of a parlor and one bedroom should be reserved at a point farthest from the area of rooms occupied by the staff. This is to be occupied by Congressman Bates, who will be visiting with those persons who are unable to see Ambassador Lodge.

Paragraph 10, page 15 - The forwarding address for the Ambassador and Mrs. Lodge, as well as members of the staff, is 1146 Nineteenth Street, N. W., Washington 6, D. C.

Additional paragraph - In order to prevent unwarranted visitors, it will be necessary to set up a check room at the entrance to the corridors in which the rooms occupied by the staff and the Lodges are located. This checkpoint should be manned about one hour before the arrival of the party and until the party leaves.

Since it will probably not be possible to obtain services of a "plain clothes policeman", it will be necessary to hire an off-duty policeman. If more than one policeman is required to maintain this watch, arrangements should be made for an off-duty room in some other part of the hotel away from the staff rooms. The person manning this check point should be in civilian clothes.

MEETINGS - page 20:

Insofar as possible and only after approval by Washington office should any rally be televised. If the local committee desires to utilize television in conjunction with the visit of Ambassador Lodge, suggest that a news conference type show be arranged.

SECURITY ARRANGEMENTS - page 25:

Security arrangements relating to the Vice President are generally applicable and the following is substituted:

1. The Secret Service is not available to Ambassador Lodge. They should not be contacted regarding any aspect of a Lodge visit.
2. The local chairman in charge of arrangements should designate an individual as a security chairman who will make contact with the local law enforcement agency to insure an orderly operation. Preferably, this person will be one having prestige with local law enforcement agencies and should secure affirmative responses to our requests easily. As an example, a fellow Rotarian, if the Chief of Police is a member.

3. As a general rule, we should permit the local police to use its own routines and judgment in such matters as motorcycle escort, crowd handling, etc. Remember, the local police have no obligation other than to maintain order, thus we cannot demand or dictate. We can only request and suggest.

4. The security aide for the Ambassador is Thomas J. McTiernan. His name should be furnished the local police. The police officer in charge and the name of the security chairman should be furnished to Mr. McTiernan in advance of the visit.

5. Be sure the local police understand that the small staff badge worn by all members of the Ambassador's staff entitles the wearer to absolutely free and unrestricted access to all secured areas at all times.

6. It is important that someone from the local committee be at the door to press conferences and other closed meetings to check people in. It is not necessary that local police search people or take undue security measures at these points, but the people should be identified before permitted entry.

7. Do everything you can to avoid an over-abundance of uniformed police, especially in escorting the Ambassador through a crowd.

8. Do what you can to avoid a large number of plain clothes or uniformed officers standing around in the halls of the hotel. Especially in the area occupied by the Ambassador and his party.

9. If you become involved in a discussion regarding escorts for motorcades, keep in mind the basic policy that the purpose of the escort is to keep the motorcade closed up and enable it to arrive at the points of destination in time and as a unit. We do not want an honor guard in any sense for the Ambassador. There should not be a lead car ahead of the motorcade which will distract attention from the Ambassador's car. If a motorcycle escort is used, be sure sufficient escort is provided so the motorcade will be properly protected in going through intersections.

10. At airport arrivals and all public events where there is a stand-up crowd or a crowd that is not restrained by some already existing physical barriers such as a fence, some physical method of crowd control must be provided, such as the use of saw horses or temporary fencing. If nothing else is available, use ropes on stanchions, but this is not very satisfactory. In addition to this type of temporary barrier, it is necessary to have sufficient committee personnel or security officers to make sure the crowd observes the barrier.
This does not mean that the Ambassador doesn't want to mingle with the crowds, but it does mean that some positive method of crowd control is essential, so he can get into the crowd for a period of time and then get back out of it or can walk along the edge of the crowd shaking hands rather than being mobbed from all directions. This is essential in order to prevent injury to the people in the crowd.
In those instances in which it is not possible to secure a suite with two bedrooms, then the one bedroom must have twin beds. In no instance must the beds in this suite have footboards.
To be filled in by A. M. Nixon Lodge
1 copy
(Phone or Mail Info. to office) LETTER LIST
Nixon Lodge
City
Date

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<td><strong>Program Participants</strong></td>
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<td>M. C.</td>
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</tbody>
</table>
Mr. Chairman:

In order to insure that proper recognition is given to all those who are participating in the arrangements for Vice President Nixon's or Ambassador Lodge's visit, we would greatly appreciate your listing all the people working on or with your committee.

Please be sure to give full name and complete mailing address.

Please return this form, when completed, to not later than the day before the visit. If you need more space, please attach extra pages.

Activity: (Motorcade, Press Arrangements, Program, etc.)

(TYPE OR PRINT CLEARLY)

Full Name  Mailing Address

(example) Mrs. Ralph Johnson  3071 Main St., Midtown, Georgia

______________________________
Chairman

______________________________
Chairman's Mailing Address
TO: All Advance Men

FROM: Bob Wilson

SUBJECT: Press Conferences for Vice President Nixon

Herb Klein reports that we cannot expect press conferences on a daily basis, but the Vice President will endeavor to have them as frequently as possible.

Just for an example, in 1956 Adlai Stevenson had only two press conferences, and President Eisenhower had eight during the campaign.

We will endeavor to notify Advance Men if a press conference is a possibility. In such case, the Advance Man should stake out a room and have it available in case a firm decision is made on having a press conference.

It is a good idea to arrange television and radio coverage of each press conference. One-half hour is average time for arranging press conferences, preferably in the late afternoon or early evening.

On the first week's schedule the Vice President has tentatively approved three press conferences; at 8:00 A.M., Tuesday, September 13; upon arrival in Peoria, and upon arrival at the hotel in Minneapolis. Advance Men for these three locations should choose a suitable room and notify us the name or number of the room for our schedules.
September 6, 1960

MEMORANDUM TO: Advancemen

FROM: Bob Wilson

SUBJECT: Revised instructions on meeting local reception committees.

Herb Klein has just approved a changed policy for a proper time interval in the schedule for meeting local reception committee and platform guests.

Rather than having this ceremony prior to the Vice President's speech, it is now deemed better, as a general rule, to bring the Vice President onto the stage or platform immediately prior to his introduction and his speech. After his speech he will then have an opportunity, which should be carefully arranged, to meet and shake hands with distinguished guests and other platform participants.

The main reason for this is to allow a period of from 20 to 30 minutes after a speech for the newsmen to file their stories before taking off for the next activity.

This is now to be SOP. Any deviations from this policy must be approved by the office.

BW/cs
TO: All Advance Men
FROM: Bob Wilson
SUBJECT: Press Conferences for Vice President Nixon

Herb Klein reports that we cannot expect press conferences on a daily basis, but the Vice President will endeavor to have them as frequently as possible.

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MEMORANDUM

To:       Bob Flach
Jim Bassett
Bob Haldeman

From:    Lea Hall

In order that we may be able to make all proper preparations with respect to television and radio appearances of the Vice President it is necessary that Carroll Newton be advised as soon as any meetings are set up which involve either television or radio.

This is important.

8/16/60
PLEASE DESTROY PREVIOUS COPIES

LIST OF OFFICERS

REPUBLICAN STATE CENTRAL COMMITTEES

May 20, 1960
<table>
<thead>
<tr>
<th>State</th>
<th>Committee Name</th>
<th>Address</th>
<th>Phone</th>
<th>City</th>
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</thead>
<tbody>
<tr>
<td>Alabama</td>
<td>Republican State Executive Committee of Alabama</td>
<td>642 Brown Marx Building, Birmingham 3</td>
<td>1-7674</td>
<td>Fairfax</td>
</tr>
<tr>
<td></td>
<td>Chairman</td>
<td>Claude O. Vardaman, 2100 First Ave., No., Birmingham</td>
<td></td>
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<tr>
<td></td>
<td>V. Chmn.</td>
<td>J. Foy Guin, 240 W. Landesdale, Russellville</td>
<td>102</td>
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<td></td>
<td>V. Chmn.</td>
<td>M. H. Lanier, 709 Terry Hutcheson Building Runtsville</td>
<td></td>
<td>Jefferson 2-3561</td>
</tr>
<tr>
<td></td>
<td>V. Chmn.</td>
<td>Mrs. Herbert C. Ryding, Jr., 3321 Dell Road Birmingham</td>
<td></td>
<td>Tremont 1-8970</td>
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<td></td>
<td>Secy. &amp; Trea.</td>
<td>Oscar P. Drake, Sr., Halleyville</td>
<td>601</td>
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<tr>
<td>Alaska</td>
<td>Republican Party of Alaska</td>
<td>Box 1367, Fairbanks</td>
<td>4222</td>
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<td>Chairman</td>
<td>Robert B. Groseclose, c/o Headquarters</td>
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<td>V. Chmn.</td>
<td>Roberta Rich, Box 809, Ketchikan</td>
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<td>Secy.</td>
<td>Sylvia Ringstad, Box 604, Fairbanks</td>
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<td>Trea.</td>
<td>M. S. Metrovich, Box 238, Sitka</td>
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<tr>
<td>Arizona</td>
<td>Republican State Central Committee</td>
<td>919 North 1st Street, Phoenix</td>
<td>3-9761</td>
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<td>Chairman</td>
<td>Richard G. Kleindienst, c/o Headquarters</td>
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<td>1st V. Chmn.</td>
<td>Mrs. William Schwab, c/o Headquarters</td>
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<td>2nd V. Chmn.</td>
<td>John H. Haugh, Rt. 5, Box 161, Tucson</td>
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<td>3rd V. Chmn.</td>
<td>Mrs. Ben Joy, Box 68, Kingman</td>
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<td>Secy.</td>
<td>Mrs. Isabel Fathauer, Route 6, Box 666, Tucson</td>
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<td>Asst. Secy.</td>
<td>Mrs. C. J. Tintary, c/o Headquarters</td>
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<td>Trea.</td>
<td>T. W. Liese, Crown King Rt., Prescott</td>
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<td>Mrs. Zola Claridge, Thatcher</td>
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<td>Sgt. at Arms</td>
<td>J. Lester Kinney, Red Rock</td>
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<td>Gen. Counsel</td>
<td>Denison Kitchel, Title and Trust Bldg., Phoenix</td>
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<td>Chaplain</td>
<td>Rev. William S. Porter, 15 East 2nd Ave., Mesa</td>
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<tr>
<td>Arkansas</td>
<td>Arkansas Republican State Committee</td>
<td>224 Exchange Building, Little Rock</td>
<td>FR 5-0672</td>
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<td></td>
<td>Chairman</td>
<td>Ben C. Henley, Harrison</td>
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<td></td>
<td>1st V. Chmn.</td>
<td>Roy Mitchell, 246 Garland Ave., Hot Springs</td>
<td></td>
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</tbody>
</table>
2nd V. Chmn.  Mrs. Frank McGillicuddy, 305 N. Ridge Rd.,
Little Rock

Secy.  Mrs. Martha Townsend, c/o Headquarters

Asst. Secy.  Miss Ann May, c/o Headquarters

Treas.  Harry Pollock, 900 Garrison Ave., Fort Smith

**CALIFORNIA**

Chairman  George W. Milius, 15 South Monterey St., Gilroy

V. Chmn.  John Krebbiel, 4120 Dover Road, Pasadena

V. Chmn.  Ruth (Mrs. Campbell) Watson, 607 San Luis Rd.,
Berkeley

V. Chmn.  Arla (Mrs. Wallace) Reeder, 16 Oak Knoll Gardens, Pasa
enas

V. Chmn.  Olive (Mrs. W. J.) Horan, 366 N. California St.,
Oakdale

Treas.  Robert Power, Box 666, Vacaville

Asst. Treas.  James C. Shell, 611 S. Muirfield Road
Los Angeles

Secy.  Caspar W. Weinberger, 3477 Pacific Avenue,
San Francisco

Asst. Secy.  Jean (Mrs. Hal) Bates, 3260 Sweet Drive, Lafayette

Exec. Dir.  William E. Arnold, 914 South Olive St.,
Los Angeles 15

**COLORADO**

Chairman  Mr. Jean K. Tool, 214 Shirley Savoy Hotel
Denver 2

V. Chmn.  Mildred (Mrs. Chester C.) Cresswell
451 Hudson St., Denver

Secy.  Mrs. Charlotte Wiggins, 322 Grant St., Longmont

**CONNECTICUT**

Chairman  Hon. Edwin H. Nye, Jr., c/o Headquarters

V. Chmn.  Mrs. Anna-Mae Switaski, c/o Headquarters
<table>
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<tr>
<th>State</th>
<th>REPUBLICAN STATE COMMITTEE</th>
<th>REPUBLICAN STATE EXECUTIVE COMMITTEE OF FLORIDA</th>
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<tr>
<td>DELAWARE</td>
<td>810 N. King Street, Wilmington 1</td>
<td>1530 Carson Street, Fort Myers</td>
<td>612 Loews Grand Theater Bldg., Atlanta 3</td>
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<tr>
<td>Chairman</td>
<td>Ellwood S. Leach, c/o Headquarters</td>
<td>G. Harold Alexander, P. O. Box 968, Fort Myers</td>
<td>W. B. (Bill) Shartzer, c/o Headquarters</td>
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<td>1st V. Chmn.</td>
<td>Mrs. Vera G. Davis, 54, The Green, Dover</td>
<td>Mrs. Janet Fitzgerald Showalter, Citrus Road</td>
<td>Miss Margaret Twiggs, Augusta Herald, Augusta</td>
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<tr>
<td>2nd V. Chmn.</td>
<td>Mrs. Myrtha Calhoun, Dagsboro</td>
<td>Vero Beach</td>
<td>Cecil G. Hartness, Blue Ridge</td>
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<td>Wm. V. Roth, Jr., Hercules Powder Co., Delaware Trust Bldg., Wilmington</td>
<td>Miss Mayme Tyner, Laurel Hill</td>
<td>William J. Schloth, P. O. Box 548, Columbus</td>
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<td>Asst. Secy.</td>
<td>Mrs. F. Audrey Piper, c/o Headquarters</td>
<td>Arthur A. Atkinson, 3360 S. W. 3rd Ave., Miami</td>
<td>Russell E. Kaliber, P. O. Box 1579, Albany</td>
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<td>Eleuthere I. duPont, Continental American Bldg., Wilmington</td>
<td>Ernest Butt, P. O. Box 1947, Jacksonville</td>
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V. Chmn. Clyde P. Smith, 1406 Calhoun Ave., Rome

V. Chmn. Clayton R. Yates, 1221 Hunter St., NW, Atlanta

Sey. W. J. Shaw, 250 Auburn Ave., NE, Atlanta

Asst. Sey. A. M. Carter, 1421 - 12th St., Augusta

Treas. Robert R. Snodgrass, 262 Spring St., NW, Atlanta

Gen. Counsel Edwin Barham, 304 Baytree Road, Valdosta

Exec. Officer Reid Mull, Blue Ridge

HAWAII

Chairman Arthur D. Woolaway, P. O. Box 120, Puunene, Maui

V. Chmn. Tad T. Kanda, c/o Headquarters

V. Chmn. Samuel C. Luke, c/o Headquarters

Treas. Sing Fu, 1173 20th Ave., Honolulu, Oahu

IDAHO

Chairman Ray Robbins, 805 9th Street, Idaho Falls

V. Chmn. Mrs. Mez McMurray, 1734 Oakley St., Burley

V. Chmn. Mrs. Helga Lafferty, c/o Headquarters

Treas. William L. Hendrix, 1002 E. State St., Boise

ILLINOIS

Chairman Victor L. Smith, 207 South Reed St., Robinson

Chairwoman Mrs. Audrey R. Peak, Winchester

1st V. Chmn. Clarence N. Bergstrom, 6331 S. Ashland, Chicago

V. Chmn. John F. Tyrrell, 150 N. Austin Blvd., Oak Park

V. Chmn. John W. Spence, R.R. #2, Geff

V. Chmn. Dudley S. Martin, 5936 Indiana, Chicago

V. Chmn. Robert M. Woodward, 1000 Lake Shore Drive, Chicago

V. Chmn. Peter Granata, 1025 S. May St., Chicago

V. Chmn. James Anderson, 607 S. Main St., Eureka

Chairman RE 7-4700
Secretary: Lambert I. Engdahl, 406 W. Broadway, Monmouth
Treasurer: Wyman E. Warren, 2547 W. Wilson, Chicago

INDIANA
INDIANA REPUBLICAN STATE CENTRAL COMMITTEE
Claypool Hotel, Indianapolis 9
Chairman: Edwin W. Beaman, c/o Headquarters
V. Chmn.: Mrs. Martha Whitehead, c/o Headquarters
Secretary: James T. Neal, c/o Headquarters
Asst. State Secretary: Joseph W. Root, c/o Headquarters
Treasurer: George W. Stark, c/o Headquarters

Chairman: Verne R. Martin, c/o Headquarters
V. Chmn.: Bess (Mrs. Earl) Cowden, Sidney
Public Relations Director: William J. Monaghan, c/o Headquarters
Organizing Director: Loran Braught, c/o Headquarters

KANSAS
KANSAS REPUBLICAN STATE COMMITTEE
Room 500, Jayhawk Hotel, Topeka
Chairman: Sam Mellinger, Citizens National Bank Bldg., Emporia
V. Chmn.: Mrs. Ailee Henry, Oskaloosa
Secretary: Mrs. Madena Chittenden, Hays
Treasurer: Harold Jennison, Healy
Finance Chairman: Tom Griffith, c/o Headquarters
Chairman - Minorities: Edwin T. Sexton, Jr., 2226 Massman, Wichita

KENTUCKY
KENTUCKY REPUBLICAN STATE COMMITTEE
304 Madrid Bldg., 3rd & Guthrie Streets, Louisville
Chairman: Thomas S. Dawson, 606 Kentucky Home Life Bldg., Louisville
V. Chmn.: Mrs. William C. Cruse, Jr., 3619 St. Germaine Court, Louisville
Secretary: Mrs. Dorothy M. Young, c/o Headquarters
Treasurer: John S. Petot, Sr., 122 S. 4th St., Louisville
Legal Counsel: Don E. Cooper, Somerset

LOUISIANA
REPUBLICAN STATE CENTRAL COMMITTEE OF LOUISIANA
419 Carondelet Street, New Orleans
Chairman: Mrs. William C. Cruse, Jr., 3619 St. Germaine Court, Louisville
V. Chmn.: Mrs. Dorothy M. Young, c/o Headquarters
Secretary: Mrs. Dorothy M. Young, c/o Headquarters
Treasurer: John S. Petot, Sr., 122 S. 4th St., Louisville
Legal Counsel: Don E. Cooper, Somerset

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Legal Counsel: Don E. Cooper, Somerset

LOUISIANA
REPUBLICAN STATE CENTRAL COMMITTEE OF LOUISIANA
419 Carondelet Street, New Orleans
Chairman
N. Bryant James, P.O. Box 146, Farmerville

V. Chmn.
Mrs. Dorothy Lewis, 2022 Albert St., Alexandria

Asst. To Chmn.
Charles T. Bean, 4041 Creswell St., Shreveport

Secy.
Horace B. Rickey, Jr., 301 River Drive, Lafayette

Legal Counsel
Nealson-Stracener, 4029 Plank Road, Baton Rouge

Asst. Secy.
Mrs. Doris Boudreaux, 1214 Numa St., New Orleans

Treas.
A. S. E. Barnett, 925 Iris St., Lake Charles

MAINE
MAINE REPUBLICAN STATE COMMITTEE
188 Water St., Augusta

Chairman
David Nichols, 21 Elm Street, Camden

V. Chmn.
Mrs. Ellen E. Thomas, Anson

Secy.
Mrs. Edward Robinson, 135 Ash St., Lewiston

Treas.
Michael Napolitano, Augusta

Exec. Asst.
Paul H. Dillaway, c/o Headquarters

Fin. Chmn.
L. Robert Porteous, Jr., Porteous, Mitchell & Braun
522 Congress St., Portland

MARYLAND
REPUBLICAN STATE CENTRAL COMMITTEE OF MARYLAND
1112 Fidelity Building, Baltimore 1

Chairman
D. Eldred Rinehart, c/o Headquarters

V. Chmn.
William A. Gresham, 1321 Park Ave., Baltimore 17

V. Chmn.
Mrs. Osborne P. Beall, Stevenson

Secy.
Mrs. Samuel Hopkins, 4302 Wendover Road
Baltimore 18

Treas.
Blanchard Randall, 4 Upland Rd., Baltimore 12

Edq. Secy.
Mrs. Isabelle U. Mohsberg, c/o Headquarters

MASSACHUSETTS
MASSACHUSETTS REPUBLICAN STATE COMMITTEE
8 Beacon Street, 9th Floor, Boston 6

Chairman
Daniel E. McLean, c/o Headquarters

V. Chmn.
Mrs. Emory Ireland, c/o Headquarters

Secy.
Anna W. (Mrs. Joseph L.) Roberts
51 Woods Road, Medford

Asst. Secy.
Eleanor Vanderpol (Mrs. Hampton O.) Duxbury
757 Washington St., Fairhaven

- 6 -
MONTANA REPUBLICAN STATE CENTRAL COMMITTEE
F. O. Box 1725, LaLonde Building, Helena

Chairman
Melvin L. Engles
312 W. Reif St., Glendive

V. Chmn.
Mrs. Melvin Johnson, Box 122, Bozeman

Secy.
Mrs. Marjorie L. Taylor, c/o Headquarters

Treas.
S. Clark Pyfer, East Helena

NEBRASKA
NEBRASKA REPUBLICAN STATE CENTRAL COMMITTEE
320 Cornhusker Hotel, Lincoln

Chairman
Charles Thone, 526 Stuart Bldg., Lincoln

V. Chmn.
Mrs. Clifton B. Batchelder
6875 State St., Omaha 12

Treas.
Joseph S., Wishart, 522 Trust Bldg., Lincoln 8

Gen. Counsel
John Riddell, York

Exec. Secy.
Jack Schuetz, c/o Headquarters

NEVADA
REPUBLICAN STATE CENTRAL COMMITTEE OF NEVADA
F. O. Box 102, Gardnerville

Chairman
Robert A. Carr, Box 903, McGill

V. Chmn.
Mrs. Carlton Adair, 2805 Mason Ave., Las Vegas

Secy.
Mrs. Lois Storke, Gardnerville

Treas.
Barnhart Thran, Minden

NEW HAMPSHIRE
REPUBLICAN STATE COMMITTEE
136 N. Main St., Concord

Chairman
T. Borden Walker, Dartmouth College Rd., Woodsville 7-3315

Asst. Chmn.
Mrs. Elsie M. Brown, 20 Main St., Durham

V. Chmn.
Robert E. Allard, 887 Chestnut St., Manchester

V. Chmn.
Raymond K. Perkins, 33 N. Main St., Concord

V. Chmn.
Miss Doris Spollett, Hampstead

V. Chmn.
Hon. Robert W. Upton, 14 Park St., Concord

Secy.
Mrs. Lillian Ross, Sunapee

Asst. Secy.
Mrs. Marion Ross, 19 Summer St., Rochester

Treas.
Edward Brazil, Elm St., Laconia
Asst. Trea. Mrs. Esther T. Burd, 30 West St., Concord

NEW JERSEY

NEW JERSEY REPUBLICAN STATE COMMITTEE

Suite 200, Hotel Stacy-Trent, Trenton 8

Chairman Charles R. Erdman, Jr., c/o Headquarters

1st V. Chmn. Mrs. Helen M. Glasser, 916 Park Ave., Plainfield 5-929

3rd V. Chmn. Mrs. Charlotte D. Miss, 208 Speedwell Ave., Morristown Jefferson 8-1241

Secy. Mrs. Wilma Owens, 303 Main St., Quinton

Treas. John E. McAuliffe, 1441 Prospect Ave., Plainfield 6-3842

Asst. Trea. Clifford B. Finkle, 155 Harding Ave., Clifton

Mrs. Ena Swayze, 415 Greenwood Ave., Trenton 8-7294

NEW MEXICO

REPUBLICAN STATE CENTRAL COMMITTEE OF NEW MEXICO

P. O. Box 1742, Albuquerque

Chairman F. P. "Tony" Llewellyn, P. O. Box 327, Alamogordo

V. Chmn. Reginaldo Espinoza, 104 South Capital, Santa Fe

V. Chrwm. Helen (Mrs. Edgar) Murray, Route 1, Box 690, Albuquerque

Secy. Mrs. Clara E. Henrich, c/o Headquarters

State Finance Chmn. George McKim, c/o Headquarters

Treas. Edna Burson, P. O. Box 11, Socorro

NEW YORK

NEW YORK REPUBLICAN STATE COMMITTEE

41 East 42nd Street, New York 17

Chairman L. Judson Morhouse, c/o Headquarters

V. Chmn. Miss Wilma Silvertsen, c/o Headquarters

Secy. Lyle Hornbeck, 315 State St., Albany

Treas. R. Burdell Bixby, 315 State St., Albany

NORTH CAROLINA

NORTH CAROLINA REPUBLICAN EXECUTIVE COMMITTEE

Catawba St., Morganton

Chairman William E. Cobb, c/o Headquarters

V. Chmn. Miss Stella Rutledge, 604 West Broad St., Wilson

Secy. Ken Thomas, Hickory

Treas. Erwin Porterfield, Burlington

NORTH DAKOTA

NORTH DAKOTA REPUBLICAN STATE CENTRAL COMMITTEE

Room 213, Grand Pacific Hotel, Bismarck...
Chairman  
OHIO  
Chairman  
V. Chmn.  
Secy.  
Treas.  
Fin. Chmn.  
REPUBLICAN STATE CENTRAL AND EXECUTIVE COMMITTEE OF OHIO, 17 N. High St., Columbus 15  
Ray C. Bliss, c/o Headquarters  
Mrs. Florence G. Morris, 2651 Charlestown Ave., Toledo  
Mrs. Lila Black, 33266 Lake Road, Avon Lake  
B. Lewis Jones, RFD 1, Thurman  
William Stern, Dakota National Bank, Fargo  
Capitol 8-2481  
CH 3-4716  
33261  
55185  
Chairman  
Henry Bellmon, 702 Hightower Bldg., Oklahoma City  
Dick Wegener, First National Bldg., Oklahoma City  
Harry Murperry, First National Bldg., Oklahoma City  
Miss May Adele McFayden, Anadarko  
Mrs. Peggy Marshall, c/o Headquarters  
Forest 5-3222  
Forest 5-3222  
Chairman  
Peter M. Gunner, c/o Headquarters  
Helen (Mrs. Paul) Daughtrey, 4725 NE Alameda, Portland  
Jean (Mrs. Frederic W.) Young, 6230 SE Reed College Place, Portland  
Otto J. Wilson, 318 Commercial St., NE, Salem  
Wally Hunter, c/o Headquarters  
Chairman  
George I. Bloom, Box 345, Harrisburg  
PENNSYLVANIA  
REPUBLICAN STATE COMMITTEE OF PENNSYLVANIA  
112 State St., Harrisburg  
Cedar 4-4901  
- 10 -
<table>
<thead>
<tr>
<th>State</th>
<th>Address Details</th>
<th>Contact Names</th>
<th>Phone Numbers</th>
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<tr>
<td>Rhode Island</td>
<td>Republican State Central Committee of Rhode Island, 87 Weybosset Street, Providence 3, Gaspee 1-2570</td>
<td>Mrs. Ruth Glenn Pennell, P. O. Box 345 Harrisburg</td>
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<td>Chairman: William T. Broomhead, c/o Headquarters</td>
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<td>V. Chmn.: Mrs. Carole G. Wheeler, Box 246, Narragansett</td>
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<td>Secy.: Rolland E. Blanchette, 16 Monticello Rd., Pawtucket</td>
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<td>Treas.: Mrs. Ruth S. Schoonman, c/o Headquarters</td>
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<td>Exec. Secy.: Mrs. Ruth Glenn Pennell</td>
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<td>Secretary &amp; Treasurer: Mrs. Ruth Glenn Pennell, P. O. Box 345 Harrisburg</td>
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<td>South Carolina Republican Party</td>
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<td></td>
<td>Chairman: Gregory D. Shorey, Jr., c/o Style-Crafters, Inc. Cedar Box 3277, Station A., Greenville 2-3542</td>
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<td>V. Chmn.: Mrs. Constance Armitage, 1894 E. Main St., Spartanburg</td>
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<td>Secy.: Ernest A. Brooks, Newberry</td>
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<td>Treas.: Mrs. Constance Armitage, 1894 E. Main St., Spartanburg</td>
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<td>Exec. Secy.: Mrs. Constance Armitage</td>
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<td>Treasurer: Mrs. Constance Armitage, 1894 E. Main St., Spartanburg</td>
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<td>South Dakota Republican State Central Committee</td>
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<td>Chairman: Glen Rhodes, Pierre</td>
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<td>V. Chmn.: Mrs. Mary Fulker, Bath</td>
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<td>Secy. &amp; Treasurer: Buford A. Gray, c/o Headquarters</td>
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<td>Exec. Dir.: Jack Gerken, P. O. Box 72, Pierre</td>
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<td>Tennessee</td>
<td>Tennessee Republican State Executive Committee, P. O. Box 711, Knoxville</td>
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<td>Chairman: Carroll Reece, House of Representatives, Washington D. C. or 1315 South Roan St., Johnson City</td>
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<td>V. Chmn.: Judge Joel Yeiser, Olivehill</td>
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<td>V. Chmn.: Marcus Gallagher, Lawrenceburg</td>
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<td>V. Chmn.: Jess L. Perry, Jr., P. O. Box 148, Nashville</td>
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<td>Dir. Wom. Org.: Mrs. Garrison Elder, Elder Mountain, Chattanooga</td>
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<td>Exec. Secy.: Luke Medley, Cookeville</td>
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<td>Treasurer: Albert Thomas, Nashville Trust Co., Nashville</td>
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TEXAS
REPUBLICAN STATE EXECUTIVE COMMITTEE OF TEXAS
4019 Montrose Blvd., Houston 6
Jackson 8-5548
Chairman
Thad Hutcheson, 1720 Nielson Emerson Bldg., Houston. Capitol 4-9271
V. Chmn.
Mrs. Ike S. Kampmann, Jr., 415 4600 Broadway, San Antonio 5
Secy.
Mrs. G. W. Ewing, Jr., P. O. Box 528, Breckenridge
Treas.
Thomas D. Anderson, 423 Texas Nat. Bank Bldg., Houston 2
Gen. Counsel
M. Sims Davidson, 1217 First Natl. Bank Bldg., Dallas

UTAH
UTAH REPUBLICAN STATE CENTRAL COMMITTEE
420 Newhouse Hotel, Salt Lake City 1
Elgin 5-5124
Chairman
Vernon Romney, 404 Kearns Bldg., Salt Lake City 1
Elgin 5-1719
V. Chmn.
Mrs. Helen H. Brown, 508 W. 15th South, Woodcross
Secy.
Jack Swenson, Spanish Fork
Treas.
Carl C. Gaskill, 1st Security Bank Bldg., Ogden

VERMONT
VERMONT REPUBLICAN STATE COMMITTEE
Pavilion Hotel, Montpelier
CA 3-3687
Chairman
Walter M. Smith, RFD 1, Springfield
Tucker 5-3096
V. Chmn.
Mrs. Lucia Ladd, Worcester
Secy.
Mrs. Grace Hill, RFD 1, Richmond
Treas.
Frank C. Corry, 21 Loomis St., Montpelier
Pub. Dir.
Gerald E. McLaughlin, Springfield
Exec. Secy.
Carroll P. Adams, P. O. Box 70, Montpelier

VIRGINIA
VIRGINIA REPUBLICAN STATE CENTRAL COMMITTEE
I. Lee Potter, 3120 N. Wakefield St., Arlington
Kenmore 8-4133
Chairman
1st V. Chmn.
Richard C. Poage, 515 W. Grace St., Richmond
2nd V. Chmn.
Linwood Holton, P. O. Box 916, Roanoke
V. Chrmn.
Mrs. Richard Oglesby, Wytheville (Western District)
V. Chrwm.
Mrs. Harriet Fry, Little Neck Rd., Route 1, Box 232, Lynnhaven (Eastern District)
Secy. Mrs. Evelyn Straughan, Fredericksburg
Treas. John Dalton, Attorney at Law, Radford

WASHINGTON
WALL STREET REPUBLICAN STATE CENTRAL COMMITTEE OF WASHINGTON
3137 Arcade Bldg., 1319 Second Ave., Seattle 1
Chairman William C. Goodloe, c/o Headquarters
V. Chmn. Mrs. Fred Niemi, 504 N. Clinton, Walla Walla
Secy. Mrs. Robert E. Neilson, E. 404 25th St., Spokane
Treas. George Gunn, Jr., c/o Headquarters
Exec. Dir. George Carlson, c/o Headquarters

WEST VIRGINIA
REPUBLICAN STATE EXECUTIVE COMMITTEE OF WEST VIRGINIA, P. O. Box 1007, Charleston 24
Chairman Daniel L. Louchery, Goff Bldg., Clarksburg
V. Chmn. Paul B. Martin, 110 South St., Martinsburg
V. Chmn. Fred C. Blue, P. O. Box 1459, Bluefield
V. Chmn. Howard V. Corcoran, P. O. Box 647, Wheeling
Assoc. Chmn. Mrs. E. K. Stevens, 1539 Quarrier St., Charleston
Secy. Mamie E. (Mrs. J. E.) Winkinson, Hamlin
Treas. Henry P. Butts, 602 National Bank of Commerce Bldg., Charleston 1

WISCONSIN
REPUBLICAN PARTY OF WISCONSIN
109 S. Webster St., P. O. Box 462, Madison
Chairman Claude J. Jasper, 110 East Main St., Madison 3
V. Chmn. Mrs. Morris Krohn, 541 Jefferson St., Oshkosh
V. Chmn. Philip G. Kuehn, 344 E. Florida St., Milwaukee
V. Chmn. Colburn G. Cherney, 601 Minahon-McCormick Bldg., Green Bay
V. Chmn. Everett Yerly, Yerly Coal Co., LaCrosse
V. Chmn. Richard Larson, Savings & Loan Bldg., Lock Box 87 West Bend
V. Chmn. Mrs. Henry Baldwin, The Island, Wisconsin Rapids
V. Chmn. Sally (Mrs. Henry) Jones, 303 Park Ave., Marshfield
Exec. Secy. George Greeley, c/o Headquarters
Secy.    Mrs. Byron Ising, 514 Gehres Ct., Oshkosh      BE 5-6319
Treas.    Ray O. Jondahl, 2001 N. Green Bay Rd., Racine  ME 3-2431
Pub. Dir. Philip M. Sellinger, c/o Headquarters

WYOMING

Chairman    John S. Wold, Box 241, Casper
Chrmn.    Mrs. Estelle Stacey, Douglas
Secy.    Jack Pearson, Lovell

DISTRICT OF COLUMBIA

Chairman    Carl L. Shipley, c/o Headquarters
1st V. Chmn.    Mrs. Emory A. Wheeler, 2721 - 31st St., N. W.  AD 4-5941
2nd V. Chmn.    J. Franklin Wilson, 1020 U St., N. W.        NO 7-5594
Secy.    Grahame T. Smallwood, 1026 - 17th St., N. W.
Treas.    Bruce Baird, National Savings & Trust Co., ST 3-6200

PUERTO RICO

Chairman    Miguel A. Garcia Mendez, c/o Headquarters
V. Chmn.    Luis A. Ferré, P. O. Box 1492, Ponce
Secy.    Jose R. Gelpi, P. O. Box 713, Mayaguez
Treas.    Emiliano Pol, Jr., P. O. Box 3227, San Juan

VIRGIN ISLANDS

Chairman    David E. Maas, Box 509, Charlotte Amalie, St Thomas
V. Chmn.    John L. Stevens, c/o Headquarters
Secy.-Treas.    Mr. Erle Williams, c/o Headquarters
Fin. Chmn.    Mrs. Nellie Greer, P. O. Box 538, Charlotte Amalie, St. Thomas  489

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