

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
39	13	11/04/1968	Memo	To Richard Nixon from Franklin B. Lincoln re: early meeting between President and President-Elect; 10/31/1968 memo from Franklin B. Lincoln to Charles S. Murphy re: early meeting between Pres. And President-
39	13	11/06/1968	Letter	from Frankin A. Lindsay of ITEK Corp. to Richard Nixon; 11/01/1968, 10/18/1968, 08/15/1968 letters from Franklin A. Lindsay of ITEK Corp. to Richard Nixon. 7 pages.
39	13	11/07/1968	Letter	from Bob to Dwight. 2 pages.
39	13	11/07/1968	Memo	from Ken Cole to H.R. Haldeman re: list of advance men (list attached). 14 pages.
39	13	11/09/1968	Letter	from George Brada to H.R. Haldeman. 1 page.

MEMORANDUM

File

November 4, 1968

TO: Richard M. Nixon
FROM: Franklin B. Lincoln, Jr.
SUBJECT: Early Meeting Between President and President-elect

Attached is a memorandum from Charles Murphy which he prepared as a result of a discussion we had in Washington on October 31st.

At the request of President Johnson, Mr. Murphy has asked me to ascertain whether or not you would be willing to meet with the President shortly after the election to discuss transition. I am to advise Murphy before the election if possible.

If you decide to have such a meeting, then we should discuss your preference as to time and place and your thoughts as to an agenda.

Frank

Encl:

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

October 31, 1968

TO: Mr. Franklin B. Lincoln

FROM: Charles S. Murphy *CSM*

SUBJECT: Early Meeting Between President and President-elect

We discussed the possibility that the President-elect would meet with the President, at the President's invitation, within 2 or 3 days after the election.

The principal purpose would be to set the tone for relations during the transition period so as to --

(1) Facilitate a smooth and orderly transfer of the Executive power, and

(2) Show a united American front to the world.

A suggested agenda is attached.

I believe that this should be mainly a meeting between the two principals without staff. However, some staff (including transition representatives) might be brought in for the latter part of the meeting.

I believe President Johnson would be disposed to extend an invitation for such a meeting to the President-elect when and if it becomes apparent who that is.

I would be glad for you to inform me as early as possible whether Mr. Nixon would think such a meeting desirable if he is elected.

I would also welcome your thoughts and suggestions as to the specific arrangements for the meeting if it is to take place.

Obviously, this matter should be treated quite confidentially at this time.

Attachment

October 31, 1968

Possible Agenda for Meeting Between
President and President-elect Within
2 or 3 Days After the Election

1. An orderly transition.

(Indication of intention on both sides to do everything possible to make the transition smooth and orderly.)

2. Later meetings between President and President-elect during transition period.

(Later meetings for in-depth discussion of major substantive problems with a limited number of top advisors, such as the Secretaries of State, Treasury and Defense and their opposite members in the incoming Administration. Tentative plans might be made for one such meeting in December and another in January.)

3. Executive responsibility during the transition period.

(The traditional view that under the Constitution the responsibilities of the Presidency remain with the outgoing President until January 20th should be reaffirmed. The President-elect may be consulted. He may make statements or even commitments as to what he will do after January 20th. But he is not to be responsible for the Presidential decisions prior to January 20th.)

4. Arrangements for assisting and briefing incoming officials.

(Officials of the outgoing Administration will give all possible assistance to their opposite members in the incoming Administration. At the request of the transition representative of the President-elect, the transition representative of the President will arrange meetings between designees of the President-elect and their opposite members. These officials in the outgoing Administration will then make available to their designated successors all possible assistance in preparing for the transfer -- including office space in their respective agencies, secretarial assistance, oral briefings, briefing books, and opportunities to meet and confer with key personnel.)

5. Coordination of transition arrangements.

(Transition arrangements are to be coordinated through designated representatives on both sides.)

6. Services and facilities for the President-elect.

(Transportation, office space, intelligence reports, briefings, etc.)

7. Transition in the White House.

(Arrangements that will be made for this transition.)

8. Possible speech by the President on transition.

(General statement about transition and its significance, purpose and plans for orderly transition, transition not to interfere with efforts for peace.)

9. Vietnam.

(This would be an up-to-date briefing and general discussion. Although discussion of other substantive issues might well be postponed, day-to-day developments on Vietnam are of such critical importance during the transition period that there should be the fullest possible exchange of information between the President and President-elect.)

ITEK CORPORATION - 10 MAGUIRE ROAD
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FRANKLIN A. LINDSAY PRESIDENT

November 6, 1968

The Honorable Richard M. Nixon
Nixon-Agnew Headquarters
450 Park Avenue
New York, New York

Dear Dick:

This is the last of the four memoranda prepared by Phillip Areeda, Ernest May, Henry Kissinger and myself. It deals with staffing the White House.

We hope that this and the previous memoranda will be of help to you.

Sincerely,

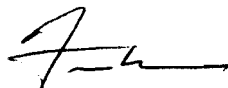


FAL:db

Enclosure

11AM

I've just heard the announcement of your victory. I'm so relieved that it is a clean victory & that the final decision will not go to the House. Congratulations



ITEK CORPORATION - 10 MAGUIRE ROAD
LEXINGTON, MASSACHUSETTS 02173 - (617)-276-3001

FRANKLIN A. LINDSAY PRESIDENT

November 1, 1968

The Honorable Richard M. Nixon
Nixon-Agnew Headquarters
450 Park Avenue
New York, New York 10022

Dear Dick,

Enclosed is a further transition memorandum on organization of the national security area which follows the general paper on transition problems sent you August 15th. Like that paper and the memorandum, "Dealing with the Old Administration," sent you on October 18th, the memorandum is a product of the Harvard group chaired by Phillip Areeda of the Law School, with Henry Kissinger, Ernest May, and myself the other members of the group.

In preparing these reports we have relied in part on the insights we have gained by talking with many others who have participated in previous transitions as well as in the Kennedy and Johnson White House staffs. One purpose of the enclosure is to highlight some of the changes that have occurred since you left the executive branch.

Two general points should be made about the recommendations in this memorandum. First, it contains transition recommendations, applying to the twelve months between election day and the completion of your first full fiscal-year budget. Our thought has concentrated on ways in which you could obtain early control over the executive machinery for national security without locking yourself into procedures and organizational forms not easily changed.

In the second place, our sole concern has been the Presidency. We have not tried to think how executive departments and agencies might become more efficient, except

November 1, 1968

insofar as their inefficiency would affect your power and your ability to accomplish your objectives. Assuming that many others, both in the bureaucracy and outside, would be looking out for agency interests, we have felt that our most useful service would be to provide you some preliminary thinking on your own post-election needs and requirements.

We realize, of course, that others will offer different recommendations, and we recognize that you will tailor many arrangements according to your judgment of the men whom you place in particular posts. Our hope is only that this memorandum may save you some time in thinking your way through to the design of your administration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frank", followed by a horizontal line extending to the right.

FAL:db

Attachment

ITEK CORPORATION - 10 MAGUIRE ROAD
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FRANKLIN A. LINDSAY PRESIDENT

October 18, 1968

The Honorable Richard M. Nixon
450 Park Avenue
New York, New York

Dear Dick:

Last August fifteenth, I wrote you enclosing a memorandum entitled, "Preparing for the Post-election Transition" prepared by Phillip Areeda, Ernest May, and myself. I now send an additional paper focussing specifically on, "Dealing with the Old Administration." Before the election we will send to you additional papers on staffing the White House and on improving operations in the national security area.

There are at least two additional topics which will soon be of urgent importance to you but which we cannot undertake to develop: (1) organizing for effective policy formation and implementation in the domestic welfare-urban-employment-environment area and (2) organizing for productive relations with a divided and perhaps recalcitrant Congress.

Sincerely,



FAL:dmc
Enclosure

August 15, 1968

The Honorable Richard M. Nixon
450 Park Avenue
New York, New York 10022

Dear Dick:

You will probably recall that during our talk in New York in January, I told you something of the Harvard study on the problems of transition from the present administration to a new administration which Philip Areeda (chairman), Ernest Mey and I have had under way since last September. As a part of this study we have had meetings with several people who have lived through past transitions, including Robert Lovatt, Matthew Ridgway, Andy Goodpaster and Mac Bundy. We have also had access to many of the files and studies relating to past transitions from one administration to another.

The attached memorandum contains some of our conclusions from this study. It is specifically addressed to that which might be done before the election to prepare for the transition and to make it more effective. We plan to develop further memoranda during the next three months. We hope these will interest and assist you, and would welcome any observations or suggestions as to specific transition problems you wish us to think about.

II

During our conversation in January, you suggested that you would welcome some early work to collect names (especially of younger men) which the new administration might draw upon in filling its roster of appointments. On the assumption that you think we might be helpful to you and your personnel advisors, we are beginning a modest effort in this direction. We would hope that you will also ask other individuals and groups to do this and more.

Specifically, we hope we can make some useful contributions in:

- identifying key posts to be filled.

August 15, 1968

- identifying some of the unusually able current appointees in these jobs who might be retained temporarily, to help in the transition, or who might even be retained beyond the transition.
- identifying a few key civil servants in each of the major departments on whom the new administration might rely in getting the "straight story" quickly.
- beginning to develop lists of names which your new administration might find generally helpful in selecting candidates.

We emphasize that we will have limited capabilities here, and if you are to adopt the proposal in the attached memorandum for the appointment of one or more personal advisers, we would, of course, provide them with whatever we are able to develop.

In developing names, we would want to consult discreetly with a small number of people who have unusually broad knowledge of people and their qualifications. Because I think you probably would not want this to appear as being directly commissioned by you, I would propose to indicate your interest to those people in the following terms:

"Mr. Nixon is aware that we are doing this study and has indicated that it could be helpful to him. However, this study has not been commissioned by him, but rather is entirely 'self-started' with the hope that advance work will help him and his advisers meet the urgent problems of staffing a new administration."

Please let me know whether it would be helpful to you for us to continue along this course, and what degree of knowledge of the study on your part we might use in talking discreetly to others. Obviously we would do everything possible to avoid any public notice, but we cannot absolutely guarantee this.

III

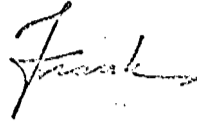
You may remember Phil Areeda who was at the White House as Assistant Special Counsel from 1956 to 1961, and is now Professor of Law at the Harvard Law School. Ernest May is Professor of History at Harvard and a consultant to RAND and the Institute for Defense Analysis. Stephen Moss knows him well. Henry Kissinger was also a member of the group originally but dropped out subsequently to work on Nelson Rockefeller's campaign. He

August 15, 1968

could rejoin us later. I think you know my own background, which included work for Faruch at the U.N., the Herter Committee and ECA, the CIA, and the management consulting firm of McKinsey and Company before becoming head of Itak.

If you would like to discuss any part of the transition problem at any time during the next few weeks, we will be glad to try to meet with you at any time and place you suggest.

Sincerely,



FAL:dmc

Attachment

~~Confidential~~ → *File*
DETERMINED TO BE AN
ADMINISTRATIVE MARKING
E.O. 12356, Section 1.1
By PTP NARS, Date 4/8/87

[Handwritten scribbles]

4.7.87
1:20 PM

To Bob
From: Dwight

Hale Lewis called with some "Important and Confidential" information for Bob - which is outlined below.

A) Hale received a call from Eugene Sanders a co-sponsor - good friend of H.H. et al. in public belief that ask the man to tell Hale and to pass this thought to act. Humphrey would to return in public service. Perhaps not but could have for information to the FBI. To find out where the man would be in the event - Humphrey knows this would work and understand he could serve as a cabinet member.

Hale felt this should be passed to Bob because of the source - and because he knew it is someone that John would

B) Hanson Baldwin called Hale to say it would be a mistake to appoint Rockefeller as the Dir. of AFSA. Felt he would be too much like Eisenhower

C. Habe wants very to keep in
mind that the Digest has one
or two of the top experts on the
part office in the long run. They
will see the Kerner Commission report
(Fred Koppel, former Sec. of A.S.I.) is
very good - they are ^{support} with its
findings.

D. Ellsworth on Postmaster General
Bob was on the Senate committee when
in London - they had expected
that he is very qualified. Habe
doesn't feel he has the "force" to
put through the reorganization of the
Department. They (the Post
experts) feel there would be
no good - a few at one time were
Anti Postmaster General.

E. Habe says if he were here he
would recommend Mr. Conner both
Ray Wilkins and Whitney Young
for high level jobs

~~Bob's information~~

MEMORANDUM

NOVEMBER 7, 1968

file
1968 campaign

TO: BOB HALDEMAN
FROM: KEN COLE

Attached is a complete list of advance men.

I have indicated on it those men whom John Whitaker and I feel deserve consideration and also have checked those who have been recommended by either Nick Ruwe or Bill Killgallon.

In addition to the men indicated on this list, there are a few in the office who should receive consideration:

Booth Turner
4526 Los Feliz Boulevard
Los Angeles, California 90027
(213) 66209571

Larry Dunn
Post Office Box 11236
Oakland, California 94611
(415) 653-8822

W. Ernst Minor
7755 Tecumseh Trail
Cincinnati, Ohio 45243
(513) 561-5484

Bill Killgallon
14 Fifth Avenue
New York, New York 10011
(212) GR 7-1724 - 530-2231 (office)

Jeff Kimball
1421 Main Street
Springfield, Massachusetts
(413) LO 7-8048 - RE 6-4541 (office)

Henry Hyde
1624 North Meade Street
Chicago, Illinois 60639
(312) 237-6290

Larry Higby asked me, when I reviewed this list with him on the phone today, to indicate those that I consider to be in the top ten. They are: (alphabetically)

John Brown
Steve Bull
Henry Cashen
Bill Codus
Bill Cudlip
Boyd Gibbons
Jim Hamilton
Bill Killgallon
Ed Morgan
Booth Turner

If you want to discuss these further, please let me know.

Enclosure

A handwritten signature in black ink, appearing to be 'K. Killgallon' or similar, written in a cursive style.

NIXON ADVANCE MEN

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 Beverly Hills, California
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(213) 474-2657

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 200 South Second Street
 Springfield, Illinois 62701
 (217) 522-6871

* 1004 South Second St., Apt. 2
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 * Box 1577
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Rolling Road
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 (713) CA 4-0826

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 (713) CA 7-5672

* 445 Blalock
 Houston, Texas 77024
 (713) HO 8-4088

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 * One M&T Plaza
 Buffalo, New York 14203
 (716) 856-4000

(716) 837-5432

BINGHAM, W. RICHARD

Kuhn, Loeb & Company
 * 40 Wall Street
 New York, New York

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 Twin Towers
 1110 Fidler Lane
 Silver Spring, Maryland 20910
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* 900 Ashton Road
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United States Senate
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320 South High Street
Muncie, Indiana 47305
(317) 288-3651

* 50 Warwick Drive
Muncie, Indiana 47304
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✓ BROWN, JOHN R. III

Koppers Company

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(412) 391-3300, Ext. 2016

* 337 Locust
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(703) 356-2360

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Fairfax Stn., Virginia 22039
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(313) 882-4102

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CORCORAN, J. WALTER

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(212) 777-6613

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1321 Connecticut Ave., N. W.
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(313) 886-3122

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Reader's Digest Assn., Inc.
410 New Center Bldg.
Detroit, Michigan 48202
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Kellaghan
✓ CULBERTSON, SAM
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Senate Office Building
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* *2440 VIRGINIA AVE., N.W.*
APT. D 702
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Pittsburgh, Pennsylvania 15219
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 (414) 432-4285

* 305 East Walnut Street
 Green Bay, Wisconsin 54301
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 Ask for Cindy or Betty

 (212) 255-8500

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ORR, HERBERT (HUB)

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November 9, 1968

Mr. H.K. Halderman
Chief of Staff of the
Honorable Richard M. Nixon
President-elect of the United States
New York, N.Y.
U.S.A.

AIR MAIL

Dear Mr. Halderman:

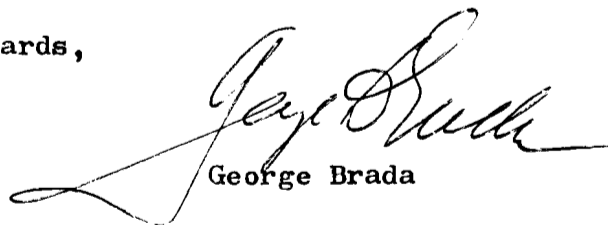
I should like to congratulate you most sincerely on the election of Mr. Richard M. Nixon for the President of the United States. At the same time I am sending you my best wishes for your future work and I pray for the success of the work of the new American President. He will have the task to prove that it is possible for wise men of the Free World to save the world from war and Communism at the same time.

The political foes of Mr. Nixon will stay active. I take the liberty to enclose the copy of an article published on November 8, 1969, in the International Herald Tribune (the European edition of the New York Times and the Washington Post) in which Mr. Robert J. Donovan states that President Nixon is going to seek accomodation with the Soviet Union and offer for it the recognition of the Communist East German Government, the abandoning of the goal of German reunification, and other measures afflicting West Germany. In other words, West Germany would pay 100% for such an accomodation with Red Russia. If the measures pictured by Mr. Donovan are realized, the Christian Democratic Party will be defeated in the federal elections in 1969, and Germany will leave the NATO afterwards.

The International Tribune is unfortunately the only daily U.S. newspaper appearing in Europe, and its views are taken very seriously in West Germany. My political friends read it every day.

The article is obviously an intrigue by the New York Times with the purpose to hurt German-American relations and to cause distrust for Mr. Nixon in West Germany.

With best personal regards,
Yours very sincerely,


George Brada