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<td>Letter</td>
<td>From H.R. Haldeman, RE: Expanded use of Jet Star amongst Nixon staff and Cabinet officers, 1pg. (9 copies)</td>
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<td>Memo</td>
<td>Memo with information about Jet Star flights and contacts. 1 pg.</td>
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JET STAR CHECK-OFF LIST

Name of senior official desiring transportation: Gov. Hikeel

How many in party? 2

Desire to leave LaGuardia at what time: 9:30 11/1/69

Transportation desired to Marine Terminal at LaGuardia:

Pick up at (hotel): Pierre - 8:30

Transportation desired at Andrews: Yes/No

Deliver to: Statler Sheraton Bank

New York telephone number: Rm. 732 - Pierre

Call Colonel Hughes or Bill Gully

Plane will be ready to leave LaGuardia at: 9:30

Call GSA dispatcher and request car(s): 8:30 at Pierre

Call VIP and inform him of estimated time of departure from Marine Terminal and confirm car will pick up and/or deliver

B u No. 492

P.10:

Count Mr. Pierre

S A T  V  A  D  A  Y

Toll Watt

OK
JET STAR CHECK-OFF LIST

Name of senior official desiring transportation: John Ehrlichman.

How many in party? 1

Desire to leave LaGuardia at what time: 9:10 11/11/69

Transportation desired to Marine Terminal at LaGuardia: Yes / No
Pick up at (hotel): Wyndham

Transportation desired at Andrews: Yes / No
Deliver to: St. Falls Va.

New York telephone number: Wyndham

Call Colonel Hughes or Bill Gully

Plane will be ready to leave LaGuardia at: 9:30

Call GSA dispatcher and request car(s): 8:30

Call VIP and inform him of estimated time of departure from Marine Terminal and confirm car will pick up and/or deliver Helen (Secretary)

BUNO 492

SATURDAY OK
JET STAR CHECK-OFF LIST

Name of senior official desiring transportation: Cong. Laing.

How many in party? 1

Desire to leave LaGuardia at what time: 9:00 AM 1/11/69

Transportation desired to Marine Terminal at LaGuardia: Yes/No

Pick up at (hotel): Pierre at 8:30

Transportation desired at Andrews: Yes/No

Deliver to: __________

New York telephone number: Pierre

Call Colonel Hughes or Bill Gully: Colonel Hughes told me.

Plane will be ready to leave LaGuardia at: 9:00 AM

Call GSA dispatcher and request car(s): OK

Call VIP and inform him of estimated time of departure from Marine Terminal and confirm car will pick up and/or deliver

Pno 491
Pilot McClellan

Saturdays OK
January 10, 1969

TO:

The Defense Department is making available to the key Nixon staff and Cabinet officers a Jet Star on 24 hour standby basis for use in commuting from Washington to New York and back.

Use of this plane should greatly facilitate your travels and eliminate some of the problems of commercial air transportation, during the crowded hours especially.

In order to take advantage of this service, if you want to use the plane, please notify Larry Higby or Doug Stephens in my office in New York or Colonel James D. Hughes, Military Aide to the President-elect in Washington. They will require one hour advance notice to make the aircraft ready and an additional hour to get it to New York for southbound requests. The aircraft will operate out of LaGuardia in New York and Andrews Air Force Base in Washington.

I urge that you take advantage of this service whenever you need it.

H. R. Haldeman

HRH:ds
1. What is phone no. of contact? Pentagon, 50028, C. Smith

2. Where does VIP go -- to helo pad, or what?

3. Where do they stand by at LaGuardia? Major Tremain

4. How many can a Jet Star carry?

INCOMING

1. Who will make arrangements for car to meet?

2. Can assistants to VIPs ride the plane without their VIP on board?

Will have to keep Signal Board informed of whereabouts?
January 10, 1969

TO: BILL ROGERS

The Defense Department is making available to the key Nixon staff and Cabinet officers a Jet Star on 24 hour standby basis for use in commuting from Washington to New York and back.

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I urge that you take advantage of this service whenever you need it.

H. R. Haldeman

HRH:ds