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<td>Memo from Bob Haldeman to Pat Buchanan. 1 pg.</td>
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<td>32</td>
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MEMORANDUM

December 20, 1968

TO: PAT BUCHANAN
FROM: BOB HALDEMAN

RN asked for your counsel on whether Leo Cherne should be asked to serve on an advisory board or used for some other purpose.

MEMO TO H.R. HALDEMAN
From Buchanan

I have never met Leo Cherne; RN knows him far better than I do; I only know him by way of information, all of which is good. He is an anti-communist, level-headed Liberal thinker. About his personality I know nothing. Good writer, extremely intelligent man.

Buchanan
MEMORANDUM FOR MR. Haldeman

From: Lawrence S. Eagleburger

Subject: Candidates for the Correspondence Job

Attached are resumes on three Foreign Service Officers, plus a piece on Charles Gall of the Kuchel staff (I've not yet received Bruce Barr's resume, but didn't want to wait any longer).

Of the Foreign Service Officers, Melencamp (Tab A) is probably the best. I know him slightly, and have been told by several people who have worked with him that he is first-rate. Link (Tab B) would be my second choice (he has handled a lot of State's general correspondence), but it's almost a toss-up between him and Collins (Tab C).

If Gall (Tab D) is acceptable politically, there is much to recommend him. His experience with Kuchel is certainly relevant to the type of job you would want him to do.

My own recommendation is that you talk with Melencamp and Gall. If this is how you want to proceed, I'll try to get both of them up here on Tuesday at times convenient to you.

I'll be in Washington on Monday with Henry, and can talk with them a bit about the job first if you want. I could then give you my comments on both before you see them.

Please ask him to check Melencamp and Link.
OFFICER PROFILE

NAME: MELEN CAMP, Noble M.

BORN: Kansas City, Missouri, December 21, 1928

FAMILY: Single

CLASS: FSO-3 (since May 1968)

PRESENT ASSIGNMENT: On detail to Department of Commerce
(since summer, 1968)

EDUCATION: Kansas University (AB, 1949)
Colorado University (MA, 1950)
University of California, Berkeley (PhD, 1956)

FOREIGN SERVICE EXPERIENCE:

Entered the Department of State in June 1957

1957-59 INR, Liaison Officer
1959-61 Basra, Consular Officer
1961-64 Milan, Economic Officer
1965-67 Department/O, Personnel Management Specialist
1968 (5 mos.) FSI Economic Course
1968-present Detailed to Dept. of Commerce

PROMOTIONS: 0-8, 1957; 0-7, 1960; 0-6, 1962; 0-5, 1963; 0-4, 1965;
0-3, 1968

COMMENT:

Mr. Melencamp is a bright, sparkling, bouncy individual, quick
on the trigger, who speaks rapidly and well on almost any sub­
ject. He has been characterized as a complex extrovert with
a shiny, witty personality.

Melencamp is an extremely articulate and gifted drafter who
exhibits a disciplined and industrious approach toward any
assignment. His performance while in Personnel (the last
assignment on which reports have been prepared) was regarded
as outstanding. He impressed his superiors as an exceptionally
resourceful and versatile officer.
While he has not yet been given an opportunity to test fully his leadership capabilities, he has satisfied his superiors that he possesses the innate talents of a good executive.

Melencamp's outstanding record includes 5 promotions in 8 years, and a Meritorious Honor Award in 1967.
NAME: Louis J. Link

BORN: Kansas, July 19, 1924

FAMILY: Married, 3 children

CLASS: FSO-4 (since March 1963)

PRESENT ASSIGNMENT: Chief, Public Corresp. Div., Office of Public Services, P (since summer, 1968)

EDUCATION: Rockhurst College (BS, 1949); Georgetown Univ. (BS, 1954)

MILITARY: US Army, 1943-46; 1949-52

EXPERIENCE: Entered State Dept. 1954; Foreign Service in 1956

1954-56 Clerk-Typist, Dept.
1956-58 Gen. FSO, Strasbourg, France
1958-61 Visa Officer, Paris
1961-64 Policy Reports Officer, Staff Asst. (1963-64), Bureau of Far Eastern Affairs
1964-65 SEATO Affairs Officer, FE
1965-68 Principal Officer, Suva
1968-present P/PS/PCD (Public Affairs, Office of Public Affairs, P/PS/PCD)

PROMOTIONS: GS-3, 1954; 0-6, 1956; 0-7, 1956; 0-6, 1958; 0-5, 1961; 0-4, 1963

COMMENTS:

No reports are available on Mr. Link's performance in the Bureau of Public Affairs, to which he was assigned this year (1968).

Mr. Link has a brisk and alert personality, accompanied by a sprightly sense of humor. He projects an impression of maturity and responsibility.

As Principal Officer in Suva, Link demonstrated his ability to manage effectively a small but unusually diversified post, displaying talent in planning, organizing and executing work assignments through a staff.
His tour at Suva was successful in every respect. He traveled widely, showed negotiating ability in helping to conclude a number of Peace Corps agreements, and reported comprehensively on significant political and economic developments—a considerable feat in a post covering a very large, primitive and diverse geographic area.

Although in the past (e.g., during his assignment to FE) there was mention of an occasional tendency toward prolixity, Link's drafting has been consistently rated over the last 4 or 5 years and clear and effective.
NAME: Robert D. Collins
BORN: December 14, 1932, California
FAMILY: Married, 2 children
CLASS: 0-4 (since May, 1968)
PRESENT ASSIGNMENT: Int'l Relations Officer, EUR/PRM (since Aug 66)
EDUCATION: University of California, Berkeley (BA. 1954);
Johns Hopkins University (MA. 1956)
MILITARY: None
FOREIGN SVC EXPERIENCE: Entered F.S. 11/56
1957-58 Intelligence Liaison Officer, INR/DDC
1959-60 Officer in Immigration Fraud Unit, Hong Kong
1960-62 Visa, Administrative Officer, Kingston
1962-66 Political Officer, Milan
1966-present EUR/RPM
PROMOTIONS: 0-8, 1956; 0-7, 1958; 0-6, 1961; 0-5, 1956;
0-4, 1968;
COMMENTS: Mr. Collins is a man of considerable intellect who
makes a quick and favorable impression. His bearing is mature,
relaxed and confident.
In his current position, the most outstanding characteristic of
Collins' performance is his ability to assume a complete area of
policy, master its details, exercise the necessary judgments,
negotiate time, instructions, and carry through with an overall
sense of the larger policy toward which day-to-day decisions
contribute. Despite his capacity for independent work, he is
a team worker in the best sense of that term.
Collins' performance in Milan was consistently superior. He
displayed good judgment and common sense, drafted well, and
worked hard on his contacts.
Although he has not been thrust into true management situations,
his executive capabilities are regarded as potentially very
high. He has exceptional ability to act decisively, has highly
reliable judgment, and gets along well with others.
Writing ability can best be described as clear and precise.
A quiet, able young officer.
Resume, August, 1968

Charles Peter Gall
3855 Beecher St., N.W.
Washington, D.C.
965-1554

CURRENT PROFESSION: Special Assistant and Press Secretary to U.S. Senator Thomas H. Kuchel (R., Calif.).

JOB GOAL: To join today's crucial public issues in a communications role. The opportunity I seek, in either journalism, government or private organization, will permit me to exercise social conscience, writing skills, judgment. It will offer career progress.

WORK EXPERIENCE:


EDUCATION:


Born April 22, 1936, Detroit
Married, 2 children, 5 and 3
Washington, D.C.
OFFICER PROFILE

NAME: MELENCAMP, Noble M.

BORN: Kansas City, Missouri, December 21, 1928

FAMILY: Single

CLASS: FSO-3 (since May 1968)

PRESENT ASSIGNMENT: On detail to Department of Commerce (since summer, 1968)

EDUCATION: Kansas University (AB, 1949)
Colorado University (MA, 1950)
University of California, Berkeley (PhD, 1956)

FOREIGN SERVICE EXPERIENCE:

Entered the Department of State in June 1957

1957-59 INR, Liaison Officer
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COMMENT:

Mr. Melencamp is a bright, sparkling, bouncy individual, quick on the trigger, who speaks rapidly and well on almost any subject. He has been characterized as a complex extrovert with a shiny, witty personality.

Melencamp is an extremely articulate and gifted drafter who exhibits a disciplined and industrious approach toward any assignment. His performance while in Personnel (the last assignment on which reports have been prepared) was regarded as outstanding. He impressed his superiors as an exceptionally resourceful and versatile officer.
While he has not yet been given an opportunity to test fully his leadership capabilities, he has satisfied his superiors that he possesses the innate talents of a good executive.

Melencamp's outstanding record includes 5 promotions in 8 years, and a Meritorious Honor Award in 1967.
Distribution for Dec. 19th Memo re staff meeting. Memo attached.

ALLEN, RICHARD  ✅ PRICE, RAYMOND
ANDERSON, MARTIN  ✅ SAFIRE, WILLIAM
BELIEU, KENNETH  ✅ SEARS, JOHN
BROWN, JOHN  ✅ STUART, CHARLES (CHUCK)
BROWN, ROBERT  ✅ TIMMONS, WILLIAM
BUCHANAN, PATRICK  ✅ VAN DER HEUVAL, MISS GERRY
BULL, STEVEN  ✅ WHITAKER, JOHN C.
CHAPIN, DWIGHT  ✗ WHITEHEAD, THOMAS
COLE, KENNETH  ✅ WILKINSON, JAY
DENT, HARRY  ✅ WOODS, MISS ROSE MARY
EHRLICHMAN, JOHN  ✅ ZIEGLER, RONALD
ELLSWORTH, ROBERT  ✗ DO NOT PHONE
HALDEMAN, H. R.  ✗
HARLOW, BRYCE
HIGBY, LAWRENCE
HOFGREN, DANIEL
KEOGH, JAMES
KLEIN, HERBERT
KISSINGER, HENRY
KROGH, E. (BUD)
MORGAN, EDWARD
MOYNIHAN, DANIEL P. (PAT)
MEMORANDUM

TO:

FROM: Bob Haldeman December 16, 1968

At the request of the President-Elect, there will be a general meeting of the key members of the new White House staff on Thursday, December 19th, at 9:30 a.m. in the Sapphire Room, Second Floor, at the Pierre Hotel.

It is essential that you plan to attend. If necessary, please revise any previous commitments that would prohibit you from being present. You should keep the entire morning clear.

We will review at this time a number of vitally important policy and procedural matters and will hope to answer any questions you may have regarding the balance of the transition period - and the start-up operations in Washington.

Also - for your personal planning - the President-Elect will be in Florida from December 23 until January 1, and in California from January 1 to January 3. This is an excellent opportunity for you to get some vacation time and/or to take care of house-hunting, etc. Our White House staff will operate on a skeleton basis from December 22 through January 5. Unless you have been specifically requested to be on call during that period - please regard it as vacation time. We'll resume full operations on Monday, January 6. Please be sure your office is covered - but try to let as many secretaries as possible get the time off too - especially those who worked through the campaign and will be going to Washington in January.

HRH/mc
MEMORANDUM

December 21, 1968

TO: BILL DUNCAN

FROM: BOB HALDEMAN

From now on please inform Ron Ziegler or Ron Ziegler's office of all movements that are to be made by the President-elect before they occur.

HRH

cc: Dwight Chapin
December 21, 1968

TO: KEN COLE
FROM: BOB HALDEMAN

Would you either make up yourself or have Hopkins get made up down in the White House a listing of all of the detailers from the various agencies and departments to the White House.

These should be grouped by department. In other words, start with State and list all the people detailed to the White House from State by name, assignment, and salary level and then go through each of the other departments. This will enable us to know what we are sticking each of the departments for as of now, and thus we can plan how we will go about assigning our people.

HRH
MEMORANDUM

December 21, 1968

TO: HERB KLEIN
FROM: BOB HALDEMAN

I have your staff list and I agree that you probably will have to have that many people, although I would still hope you could keep it down by one or two.

The recommended salary levels would appear to be extremely high, both in view of the specific functions and the present or previous salary level of the individuals concerned. In most cases we are moving people onto the White House staff at approximately the same level where they have been on the present staff. Some, of course, are receiving some minor increases and some of us also are receiving some major decreases.

I do think you should review the salary levels, and seriously consider cutting them substantially to get them down to the range at least of their present position.

HRH
MEMORANDUM

December 20, 1968

TO:       HERB KLEIN
          PETER FLANIGAN

FROM:     BOB HALDEMAN

RN strongly recommends consideration of Virgil Pinkley as an Assistant Secretary at a high level to function as a Public Information Officer in one of the key departments. He specifically thinks that he would be very valuable to Hickel in Interior.

Pete, he also thinks you should consider Ed May for a high post in an appropriate place and Thatcher Longstreth.

HRH
MEMORANDUM

December 20, 1968

TO: MAURICE STANS
FROM: BOB HALDEMAN

I have the list of names covered in your memo of December 18th and I have asked Dwight Chapin to go ahead and arrange appointments with each of them early in January. I will also ask Dwight to confirm the appointments to you.

HRH

cc: Dwight Chapin (w/memo)
TO: H. R. Haldeman
FROM: Maurice H. Stans

Out of all of the supporters who have at one time or another this year specifically asked for an opportunity to see RN, I have withheld promises to all but a few, in order to save his time as much as possible.

However, there are some major friends who want to see RN, and I cleared their names with him yesterday. He asked me to tell you about them and to ask you to arrange the appointments early in January.

The names are as follows:

John Mulcahy (with Jack Powers of Pfizer) (HA 1-5430)
Ed Luckenbach (with John McMullen) (WH 4-1400)
V. J. Skutt (402-342-7450)
R. K. Mellon (412-471-8860)
John King (303-534-7661)
John Olin (572-2267)
J. Howard Pew (215-KI 6-1600)

Because of Pew's advanced age, Nixon suggested that he be invited to drop in on the afternoon of the New York dinner (probably January eighth). The others could be worked in at almost any other occasion.

M.H.S.
MEMORANDUM

December 20, 1968

TO: PAT BUCHANAN
FROM: BOB HALDEMAN

RN asked for your counsel on whether Leo Cherne should be asked to serve on an advisory board or used for some other purpose.

HRH
MEMORANDUM

December 20, 1968

TO: HIGBY

FROM: BOB HALDEMAN

Would you please have prepared a list of the advisory boards, committees, and commissions to which RN has appointments to make.

HRH
December 20, 1968

MEMORANDUM FOR HALDEMAN -- ACTION

RE: BUD WILKINSON

I propose that Bud Wilkinson be appointed Special Assistant to the President, and that it be understood that his role is that of general assignments for the President with particular responsibility for coordination of the work of all independent boards, committees, and commissions as they relate to the office of the President.


HRH
MEMORANDUM

December 20, 1968

TO: PAT MOYNIHAN
FROM: BOB HALDEMAN

RN, yesterday, in thinking about the Urban Affairs Council, came up with the feeling that Commerce, because of the alliance of businessmen and labor, and because of its manpower responsibilities, should be included in the Urban Affairs Council. He also questions whether Agriculture should not be included on the grounds, first, that many of the urban problems arise from rural problems and, second, that the incoming Secretary of Agriculture is a man who as an individual would be a valuable addition to the Council.

Also, RN would like you to set up plans for a meeting of the Urban Affairs Council prior to the 20th. As you may know, he is planning to meet with the National Security Council in late December, and I would suggest you shoot for an Urban Affairs Council meeting early in the week prior to inauguration. He wants you, of course, to work out an agenda so that it will be a productive meeting.

You should work out a specific date with Dwight Chapin.

HRH

cc: Dwight Chapin
MEMORANDUM

December 20, 1968

TO: JOHN EHRLICHMAN
FROM: BOB HALDEMAN

I discussed the attached letter from Parrish with Roy Ash and he already was aware of the situation and assures me that he will order the advertising men to change their approach and that there will be no problem. If you are still concerned, I suggest you discuss it directly with Roy.

HRH
December 12, 1968

Honorable Richard M. Nixon
President-Elect
810 Fifth Avenue
New York, New York

Dear Mr. President-Elect:

You may recall that I visited you in your apartment last June with my wife, Frances Knight.

This letter involves a very probable conflict of interest situation which could be embarrassing to you and the new Administration.

You named Mr. Roy Ash, president of Litton Industries, as your adviser on government management efficiency. Mr. Ash is a very talented individual, well qualified to advise on management problems.

But Litton Industries purchased during 1967 a publishing company called Chapman-Reinhold, chiefly publishing medical and chemical magazines.

In November, 1968, Chapman-Reinhold announced the launching of a new magazine to be called GOVERNMENT EXECUTIVE, a monthly, designed to feature management problems in the federal government. Advertising is being solicited. The 'pilot' issue is due any day now with formal publication to begin March, 1969.

It is not without reason that the advertising men now associated with GOVERNMENT EXECUTIVE point out that Mr. Ash, president of the parent corporation, is your adviser on government management efficiency. The inference is plain - an 'inside track' in government, and presumably an unofficial backing of the magazine.

I well know of this situation because several of the key men in the new magazine were employees of mine until September. I publish ARMED FORCES MANAGEMENT, with which they were associated. This is an established, successful magazine devoted to management problems in the armed services. To some extent - but only to a limited extent - the new GOVERNMENT EXECUTIVE is competition.
It is not from the standpoint of minor competition that I write to you. It is the fact that sooner or later the tie between Roy Ash of Litton and yourself, and of Litton to the new magazine will become pretty widely known. Not for the world do I suspect Roy Ash of any direct participation in such a conflict; it is probable that he is too busy even to know what's going on in one of his many holdings.

Yours sincerely,

Wayne W. Parrish
President
MEMORANDUM

December 20, 1968

TO: ROY ASH

FROM: BOB HALDEMAN

While meeting with RN, Secretary Kennedy said that he felt an Economic Council, along the lines Stans recommended, should not be formalized and that it should not, in any event, include Labor and Commerce but should rather be just Treasury, the Economic Advisors, and Budget.

RN does feel that McCracken should see that Schultz and Stans are included in economic planning meetings from time to time, but he agrees they should not be regular members of an Economic Council.

HRH
MEMORANDUM

December 20, 1968

TO: JOHN WHITAKER

FROM: BOB HALDEMAN

Will you please follow up with Martin Anderson, and possibly Jim Keogh, on a general basis for the overall research group, to be sure that they are carrying out the request RN made to Arthur Burns that they summarize by Cabinet category all of the Nixon statements in the campaign on specific issues relating to each Cabinet category. These summaries are to be transmitted to the Cabinet members, and you are to instruct the Cabinet members that this material is coming, that it is must reading for each of them so that they don't get caught off base, and that copies are to be supplied to their key Assistant Secretaries for the same reason.