

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
21	4	12/16/1968	Memo	Handwritten note to Ehrlichman RE: RN's note on Carbon. Author's name illegible. 1pg.
21	4	12/11/1968	Letter	Letter to Don Samuelson (Gov., Idaho) from RN RE: invitation to attend Boy Scouts of America Jamboree. 1pg.
21	4	12/06/1968	Letter	Letter to RN from Don Samuelson (Gov., Idaho) RE: invitation to Boy Scout Jamboree. 1pg.
21	4	12/17/1968	Memo	Memo to Bob (Haldeman?) from Hudson B. Drake RE: write-ups requested on an expedited basis. 6pgs.
21	4	n.d.	Other Document	Handwritten notes (author unk.) RE: indeterminate and various subject matter. 5pgs.
21	4	n.d.	Memo	Memo from the office of Ehrlichman (recipient unk.) RE: brief info on UAL charges. 1pg.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
21	4	12/18/1968	Memo	Memo from Whitaker to Ehrlichman RE: White House Physician. 1pg.
21	4	12/17/1968	Memo	Memo from Ehrlichman to Haldeman RE: Medical Consultants. 1pg.
21	4	n.d.	Other Document	Handwritten notes (author and recipient unk.) RE: dining function(s). 5pgs.
21	4	01/08/1969	Memo	Memo from RN to Ehrlichman RE: adding Stuart List to a list of a White House Dinner. 1pg.
21	4	11/26/1968	Letter	Letter from Jacques Leprette (Minister Plenipotentiary, Charge d'Affaires of France) to Mrs. Magee RE: official invitation to France by the French government. 4pgs.

John E. Lelichman

See RW's note
on Carbon.

RW 12/16/68

December 11, 1968

Dear Don:

Thanks for your excellent invitation to attend the Boy Scouts of America Jamboree to be held at Farragut State Park, Idaho, next July 16-22.

I, too, hope it will be possible for me to accept the Scouts' invitation, but I know you will understand when I say it does not appear, now, that I will be able to attend. Congress will of course be in session at that time, and unforeseen demands may add to the usual requirements that I stay close to the White House.

It was good seeing you in Palm Springs last weekend. I look forward to working with you in the months and years ahead.

With best good wishes,

Sincerely,

The Honorable Don Samuelson
Governor
State of Idaho
Boise, Idaho

Ed Baker
Gov. for Agnew



STATE OF IDAHO

OFFICE OF THE GOVERNOR

BOISE

DON SAMUELSON
GOVERNOR



The Honorable Richard M. Nixon
President-elect
FOR PERSONAL DELIVERY December 6, 1968
Palm Springs, California

Dear Mr. President-elect:

When you receive your invitation from the Boy Scouts of America Jamboree to be held at Farragut State Park, Idaho, next July 16-22, I would like you to know that the State of Idaho officially and I personally join warmly and cordially in the invitation.

Idaho has been honored to host the National Girl Scout Jamboree in 1965, and then the World Boy Scout Jamboree in 1967. The National Jamboree in 1969 will bring 50,000 Scouts and leaders from all 50 states.

I sincerely hope it will be possible for you to accept the Scouts' invitation and visit the July Jamboree, an event traditionally honored by Presidents of the United States.

Respectfully,

A handwritten signature in cursive script that reads "Don Samuelson".

DON SAMUELSON
GOVERNOR

DS: bp

December 17, 1968

Dear Bob:

Enclosed are the write-ups you requested on an expedited basis.

As I mentioned to Larry today, I don't have all the dope on all the people. The reason, simply enough, is that when I came aboard on 9/5, they were already in a "campaign mode." What I have tried to do is determine what their usual (or pre-campaign) spot was on the Vice President's staff.

For those people on Enclosure (1) with no function noted, I will dig it up and phone it to Larry as soon as possible.

I would like to make a few general observations based on my real experience on the job and my industry experience vis-a-vis HHHH's overall organizational setup:

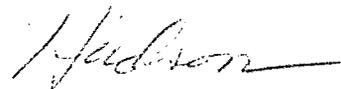
- 1) He has no chief of staff type to head up a very heterogenous mix of activities and people...widely dispersed physically, unconcerned with what's going on next door and often inclined to put their own twist on something in derogation of other programs, policies or activities. This can be traced many times to lousy communications, organization or reliance on a personal rapport with HHHH.
- 2) There is absolutely nothing in writing resembling either a functional or personnel organization scheme, information flow, policy coordination or action follow-up. This is not to say that everything should or must be proceduralized, but it is a little weird when no one can give you an answer or when you get diametrically opposed answers from responsible staff members.
- 3) Too many people and most of them drones.
- 4) Nobody admits to working for anyone else -- they all work directly for HHHH.
- 5) Job roles, missions and relationships are undefined and not understood; duplicative and cumbersome office filing and procedure and a strong penchant for stacking papers, books, mail and various other items on desks such that no wood is showing...Reminds one of a Goodwill store.

Enclosure (2) is fairly straight forward.

I might also add that much the same comments in this letter apply to the White House operation, and not just because of LBJ's lame duck situation... It's always been that way according to a number of key staffers.

Give me a buzz if you need anything else.

Regards,

A handwritten signature in cursive script, appearing to read "Hudson", with a long horizontal flourish extending to the right.

Hudson B. Drake

Home: 202/244-6349

Office: 202/225-5595

VICE PRESIDENTIAL STAFFExecutive Office Building* Has regular personal contact with VP

- | | |
|---|--|
| 1. Vi Williams | VP personal secretary |
| 2. Marsha Shephard | VP traveling secretary |
| 3. Virginia | Reception and mail handling |
| 4. Ashton | VP personal matters |
| 5. Col. Dick Hunt
--Military Ass't to VP | Handles Vietnam mail |
| 6. Julia | Hunt's secretary |
| 7. John Reilly | Foreign Affairs advisor |
| 8. Donna Cunningham | Secretary to Reilly |
| 9. Doug Bennet | Domestic matters, speeches idea man, generalist |
| 10. Mary X | Bennet's secretary (left) |
| 11. *Bill Welsh
--Administrative Ass't | Legislation, programs, personnel & general operations, key advisor |
| 12. Mary X | Typist (left) |
| 13. Suzanne | Welsh's personal secretary & answers mail |
| 14. Monica | Welsh's Girl Friday & receptionist |
| 15. Edith Moore | Mail, typing & filing |
| 16. Jim Sasser | Facilities, cars & office supplies |
| 17. Karen | Sasser's secretary |
| 18. Barbara Ramsey | VP appointments secretary |
| 19. *Bill Connel
-- Exec. Ass't. | Political relations & strategist; key advisor |
| 20. Eiler Raunholt | Connel's Ass't. |
| 21. Gloria | Connel secretary |

22. Caroline	Receptionist/clerk
23. Neal Peterson	Indian Affairs; misc. light jobs
24. *Ted Van Dyk	Basically public relations, final speech authority and idea man; key advisor
25. Terry Edwards	Van Dyk Secretary
26. John Stewart	Overall councils; coordinator & speech writer
27. Mary X	Secretary
	<u>Capitol</u>
28. Edna Raunholt	Chief clerk type & mail distribution center
29. Julius Cahn	
30. Carroll	
31. Dave Gartner	VP's personal valet & agriculture advisor
32. Dukes Ofield	
33. Norm Sherman	Press secretary
34. Sandy	Secretary

Add some 3 or 4 John & Mary Does

RESPONSIBILITIES OF VICE PRESIDENT HUBERT H. HUMPHREY

A. Constitutional Responsibilities

1. In the case of the removal of the President from office, or of his death, resignation, or inability to discharge the powers and duties of said office, the Vice President succeeds to the office of President.
2. The Vice President presides over the Senate as its President, and in the case of a tie vote, may cast the deciding ballot. The Vice President receives an annual appropriation for clerks (\$245,528), with which he may hire any number and type of staff assistants that he desires. As the Presiding officer of the Senate, the Vice President signs bills for transmittal to the President, and designates the Senate membership on conference committees.

B. Responsibilities Assigned By Statute or Executive Order

1. Legislative Branch

- a. Appoints members to various joint commissions (they currently number approximately 30) as provided by law.
- b. Member, Joint Commission for Extension of the United States Capitol.

2. Executive Branch

- a. Member, National Security Council
- b. Chairman, National Aeronautics and Space Council (Four Council members. The Executive Secretary is Edward C. Welsh.)
- c. Honorary Chairman, National Advisory Council of the Office of Economic Opportunity. (Fifteen Council members, including the regular chairman.)
- d. Chairman, The Peace Corps National Advisory Council. (Twenty-two Council members.)
- e. Member, Board of Regents, Smithsonian Institution.
- f. Chairman, President's Council on Physical Fitness. (Eleven Council members. Administrator is John P. Wilbern.)
- g. Chairman, Presidents' Council on Recreation and Natural Beauty. (Ten regular Council members and one ex-officio member. The Executive Director is Edward C. Crafts.)
- h. Chairman of Presidents' Council on Youth Opportunity. (Twelve Council members. The Executive Director is Gerald M. Christenson.)
- i. Chairman, National Council on Indian Opportunity. (Seven Council members. The Executive Director is William Carmack.)
- j. Chairman, National Council on Marine Resources and Engineering Development. (Eight Council members and six observers. Executive Secretary is Edward Wenk.) This Council expires in June 1969.

C. Responsibilities Assigned Informally By The President

1. A regular member and participant in all Cabinet meetings (by custom and tradition).
2. The President's liaison to local government officials.
3. The President's liaison to the Plans for Progress organization (P for P is a private group composed of industry representatives that undertake to employ the hard-core unemployed.
4. Chairman, President's Cabinet Task Force on Travel USA. (Twelve Task Force Members. This Task Force has been inactive for the last two years.)

¹In entries under Paragraph B-2 where reference is made to the number of Council or Task Force members, the Vice President as Council Chairman is not included in the total.

Chairman

≠ Nat Council on Marine Resources & Engrg Devel

VP-Chairman ex officio

Chairman

≠ Nat Aeronautics & Space Council

≠ NSC

© President of the Senate

~~19~~
31 Control of the Senate Garage w/ Architect of the Cap.

53 Cabinet mfgs

58 Nsc

59 Nat'l Aeronautics & Space Council

62 Hon Ch - Nat Advisory Council on Econ Opportunity

70 E Ch - Nat Council on Marine Resources & Engin. Devel

95 - ch - Nat Advisory Council - Peace Corps

~~10~~

528 - Regent - Smithsonian Institution

EO 593 - Pres Council on Recreation & Natural Beauty

President of the Senate (5)

The Office of
Intergovernmental

~~Relations~~

Boe, ~~Director~~ Ant to VP for Intergov Rel

VP

Moynahan

Advisory Commission

Go w/ Advisory Commission
Special Staff
PL appoints -

Hew
Labor
Budget
HVD

Top man as Dir.
Experts
on Staff
Top agency people

Clearing the
Advice
Hew
2 way

OEP - Dir - NBoe

can handle big city mayors
good in disasters

Int Gov Liaison by Exec Order -
Change EO - Put OEP Dir
on Council -

① Sony basis all VP
Commissions -
+ synopsis for ea

② Restructure: Advisory
Commission on
Intergov Relations

per
AS's
re: 19

Nils Boe
OEP

on a hook
w/ him
Faked re
other job - OEP -
now not available

Asst to VP
Pres for
Fed-State Rel.

work w/ Agnew
\$30M up to 28,500

mid w or w

Foreign policy stroke / conservative
bent

(Atty Gen into NSC)

not Treasury, Budget

List search

OEO not hashed
man - humanitarian
OEP 613 man

JE
w/ Agnew

What VP functions? HH

What pulled away to SSA?

Hudson Drake -

Award for Travel, WH duties, Fed-State

Read what RN said re VP
Press when Ag came down -
Key Briscayne

June speech

John Ehrlichman

Staff of Richard M. Nixon
450 Park Avenue
New York, N.Y. 10022
(212) 661-6400



Tour Manager

David Shields UAL

Detached from UAL

\$ 688/mo gross

UAL will bill us -

To: John Whitaker
From: John D. Ehrlichman
Subject: White House Physician

Date: December 18, 1968

Dr. (Colonel) Walter Tkosh will be the White House physician.

The President-elect desires that the Cabinet be advised that Dr. Tkosh is also available to the Cabinet and their wives for medical attention.

I am asking Charles Stuart to research the availability of other Government medical facilities for the use of the Cabinet and the sub-Cabinet, and we will advise you on that subject.

John D. Ehrlichman

JDE:sw

To: Bob Haldeman

Date: December 17, 1968

From: John D. Ehrlichman

Subject: Medical Consultants

RN requests that you cause appropriate certificates of appointment and letters to be forwarded to Jack Lundgren and Dr. de Luccia, designating them as medical consultants to the President of the United States, or the White House, or whatever the appropriate designation is.

John D. Ehrlichman

JDE:sw

RN
+11
②

① No press - Task For Dinner
Brief remarks
Private Thanks

② Announce Winchester in WDC
LW here

③ Return dinners - none
State visits
Absol no @ -
Ethiopian Emperor
No compromise -

④ Courses -

3 wines

Champagne w/ dessert

Soup

Meat

Dessert

no salad

More help } ?
More fast } 1

Not "chamber music" "

GALA -

Ann Duggan - job

List of VIPs to send to events -

⊙ → 1/2 min remarks -

8
8³⁰ } Booze
Pick up glasses

Pres enters

To Dinner

~~AAA~~ separate men & women
after dinner —

OPEN /
30"

1 hour 8³⁰ - 9³⁰

Food & entertainment over
by ~~10³⁰~~ 11⁰⁰ pm

10¹⁵ if no entertainment

30" max entertainment

Urges = List of ✓ ✓

Club Mtg to wed 1/22

8:00 AM

to 10:00 AM

→ 6:00 WINDY STEE

Protocol dinners - no dancing

Entertainment =

Church

Boys Club accordionist -

Singers @ Clean Stone
Dinner

Gail Patrick Jackson

① → 175 ± family
700 Staff
to IM

② Tricia 10AM 1217
Packer as 1217 Pierre - when?
Highby -

③ Wednesday Thanks -

④

Jenny to meet

Lacey Winchester

January 8, 1969

MEMORANDUM

TO: John Ehrlichman

FROM: RN

Stuart List should be on the list for a White House dinner -- not a priority, but at a later time.

He has just retired as Publisher of the Chicago American, 445 N. Michigan Avenue, Chicago, Illinois 60611.

Avec les compliments

de

l'Ambassade de France,

*2535 Belmont Road, N. W.
Washington D. C. 20008*

Tél.: ADams 4-0990

AB/

November 26, 1968.

No__

Dear Mrs. Magee,

The French Government, conscious of the warm friendship between our peoples, has decided to invite six of the most prominent personalities among American women to come to France next year. Your name was suggested to the Embassy by Mrs. Louise Bushnell, of the Public Relations Department of the National Association of Manufacturers, and forwarded last month to the French ministry for foreign affairs.

I am happy to be able now to present this invitation to you officially, on behalf of my government.

The trip would last two weeks, starting on or about March 15, 1969, and would include a number of visits to places which we believe to be of particular interest to you as a representative of American women. Among them would be the International Center for Childhood, new urban developments, the agricultural college at Grignon, the Renault automobile works, the university of Caen, as well as Versailles, Fontainebleau, and the beaches in Normandy where the American forces landed in 1944; contacts would also be arranged with the leading women's organizations in France.

Your travelling and hotel expenses will of course be provided for.

I sincerely hope that you will be able to accept

.../

Mrs. Walter V. Magee
President, General Federation
of Women's clubs
1734 N Street, N.W.
Washington, D.C.

same letter to :
Mrs. Haven Smith
Mrs. Elizabeth Koontz
Mrs. Milo Yalich
Mrs. C. C. Long
Mrs. Lenore Forti

this invitation and come to France in the spring.

If you have additional questions concerning this trip, please contact M. André Baeyens, Counselor of Embassy, who will be coordinating the arrangements in Washington, He may be reached by telephone at 202 - 234 0990.

Please accept my very best wishes for yourself and for your very important organization.

Sincerely yours,

Jacques Leprette
Minister Plenipotentiary
Chargé d'Affaires of France a.i.

of interest to French Section
State Department -

possible SD briefing - prior to trip?

(2B)