

Richard Nixon Presidential Library
Contested Materials Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>No Date</u>	<u>Subject</u>	<u>Document Type</u>	<u>Document Description</u>
55	12	5/29/1970	<input type="checkbox"/>	Personal	Memo	From Ron Jackson to Bud Kroch RE: Richard Overby. 1pg.
55	12	3/16/1970	<input type="checkbox"/>	Personal	Letter	From Bud Krogh to Ron Jackson RE: Richard Overby. 1pg. Attached resume.
55	12	2/26/1970	<input type="checkbox"/>	Personal	Letter	From Richard Overby to E. Krogh RE: Employment opportunities. 1pg. Attached resume.

Presidential Materials Review Board

Review on Contested Documents

Collection: WHSF:WHCF:Subject Files

Box Number: 14

Folder: Ex. FG 6-11-1/Krogh, Egil, Jr. 5/1/70 - 5/31/70

<u>Document</u>	<u>Disposition</u>	
307	Retain	Open
308	Retain	Open
309	Retain	Open
310	Retain	Open
311	Retain	Open
312	Retain	Open
313	Retain	Open
314	Retain	Open
315	Retain	Open
316	Retain	Open
317	Retain	Open
318	Retain	Open
319	Retain	Open
320	Return	Private/Personal Memo Jackson to Krogh 5/29/70

EXECUTIVE

(2)

756-11-1/Krogh, Egil
PE2

THE WHITE HOUSE

WASHINGTON

29 May 1970

MEMORANDUM FOR MR. BUD KROGH

FROM: RON JACKSON

Ron

SUBJECT: Attached memo - Richard Overby

Sorry to say that I have had no response from my limited contacts in the area. Will retain a zerox copy of the resume and keep you advised if I hear of something interesting.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 16, 1970

MEMORANDUM FOR COMMANDER JACKSON

SUBJECT: RICHARD OVERBY

Attached is a resume of a very close friend of mine, Richard Overby.

He has been a professional manager of food distribution and services at my college for the past two years, and I can testify that he is one of the most talented men at this type of work anyone has ever seen.

He is interested in finding some type of opportunity in the Washington D.C. area whereby he could put his experience to work.

Do you have any ideas which might be helpful? What I have in mind is some references that you might provide for contacts around town.

Thank you very much.



Bud Krogh

Attachment

RICHARD OVERBY

Principia College
Elsah, Illinois 62028

Telephone (618) 466-2131

Personal Married 5'9" 160 Pounds 30 Years Old

Professional Objective Manager of food service for country club, resort or company
Ultimate goal - owner of resort or company executive.

Education Principia College - 2 years
University of Missouri - 2 years
Major: Personnel Management
Minor: Food Management
Special emphasis - on the job training at the Student Union, University of Missouri. Earned 50% of total college expenses working at the Student Union. 50% paid by Athletic Scholarship.

Experience THE PRINCIPIA COLLEGE, Elsah, Illinois
July 1965 to Present Manager of Food Service. In charge of total food operation for 750 students. Responsible for planning three-meal-a-day menus, ordering food supplies, hiring and dismissal of employees: a working staff of twenty-five employees, one hundred and fifty students, and five supervisors. Total budget of \$450,000 per year. In charge of Soda Fountain, Faculty Dining Room, catering on premises, catering off campus and large buffet dinners for special occasions. Manager of Village Inn, a small restaurant serving desserts and sandwiches for college faculty, staff and students. Planned layout of new kitchen for convenience foods.

June 1964 to July 1965 PRINCIPIA HIGH SCHOOL, St. Louis, Missouri
Production Supervisor. In charge of food production and catering. Ordered all food supplies for both campuses except daily supplies for the College. Worked closely with Food Manager on weekly menus and procedures.

March 1964 to June 1964 THE PRINCIPIA COLLEGE, Elsah, Illinois
Production Supervisor. In charge of morning food production. Ordered daily supply from local vendors. Worked closely with employees on recipes, portion control, and quality control. Set up cleaning standards and production procedures.

1963 to 1961 Worked part-time in Student Union as part of College curriculum. Head waiter in Faculty Dining Room.

Summer Work Earned money for college expenses working in steel mills for three summers. Worked as manager trainee in the Cheshire Inn Restaurant in St. Louis.

Military Occupational deferment since 1963. Present Draft Status: 2A.

Background Born in Oklahoma and raised in St. Louis. Spent many years at Principia School, starting in pre-school at the age of 3 years and continuing through two years of college. Earned track Athletic Scholarship to University of Missouri. Member of social fraternity. Wife is an elementary school teacher. No children. Have traveled extensively throughout the United States, limited travel in Canada and Mexico.

Interests Primarily interested in ice carving and horticulture as hobbies. Handball, squash, water skiing and snow skiing as recreational activities.

PRINCIPIA

February 26, 1970

Mr. E. Krogh
Deputy Counsel to the President
The White House
Washington D. C.

Dear Bud:

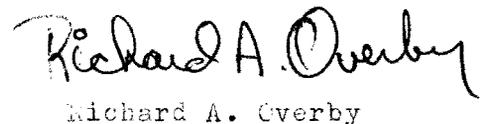
Thank you for taking the time to talk with me Tuesday about my future plans.

While I am extremely happy in my work here I feel that, at this time, it has hit a peak and it is now time for me to move on. I want to remain in the same phase of the food business, but would like to locate in a job that would demand creativity and has a broader scope than my present one: a country club, a resort, a company desiring quality work offer the types of situations attractive to me. Because of my age and experience, I can offer a company new and exciting ideas. You have seen some of the work that I am able to accomplish; no doubt you have heard about other work I have turned out in the past.

Attached is a resume for your convenience. I will appreciate any contacts you may be able to make for me.

I look forward to hearing from you and, possibly in the near future, to seeing you. With kindest personal regards,

Sincerely,



Richard A. Overby

RICHARD OVERBY

Principia College
Elsah, Illinois 62028

Telephone (618) 466-2131

Personal Married 5'9" 160 Pounds 30 Years Old

Professional Objective Manager of food service for country club, resort or company
Ultimate goal - owner of resort or company executive.

Education Principia College - 2 years
University of Missouri - 2 years
Major: Personnel Management
Minor: Food Management
Special emphasis - on the job training at the Student Union, University of Missouri. Earned 50% of total college expenses working at the Student Union. 50% paid by Athletic Scholarship.

Experience THE PRINCIPIA COLLEGE, Elsah, Illinois
July 1965 Manager of Food Service. In charge of total food operation for 750 students.
to Responsible for planning three-meal-a-day menus, ordering food supplies,
Present hiring and dismissal of employees: a working staff of twenty-five employees, one hundred and fifty students, and five supervisors. Total budget of \$450,000 per year. In charge of Soda Fountain, Faculty Dining Room, catering on premises, catering off campus and large buffet dinners for special occasions. Manager of Village Inn, a small restaurant serving desserts and sandwiches for college faculty, staff and students. Planned layout of new kitchen for convenience foods.

June 1964 PRINCIPIA HIGH SCHOOL, St. Louis, Missouri
to Production Supervisor. In charge of food production and catering. Ordered
July 1965 all food supplies for both campuses except daily supplies for the College. Worked closely with Food Manager on weekly menus and procedures.

March 1964 THE PRINCIPIA COLLEGE, Elsah, Illinois
to Production Supervisor. In charge of morning food production. Ordered daily supplies
June 1964 from local vendors. Worked closely with employees on recipes, portion control, and quality control. Set up cleaning standards and production procedures.

1963 to Worked part-time in Student Union as part of College curriculum. Head waiter
1961 in Faculty Dining Room.

Summer Work Earned money for college expenses working in steel mills for three summers. Worked as manager trainee in the Cheshire Inn Restaurant in St. Louis.

Military Occupational deferment since 1963. Present Draft Status: 2A.

Background Born in Oklahoma and raised in St. Louis. Spent many years at Principia School, starting in pre-school at the age of 3 years and continuing through two years of college. Earned track Athletic Scholarship to University of Missouri. Member of social fraternity. Wife is an elementary school teacher. No children. Have traveled extensively throughout the United States, limited travel in Canada and Mexico.

Interests Primarily interested in ice carving and horticulture as hobbies. Handball, squash, water skiing and snow skiing as recreational activities.

References References will be furnished upon request.