

Richard Nixon Presidential Library  
Contested Materials Collection  
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>No Date</u>	<u>Subject</u>	<u>Document Type</u>	<u>Document Description</u>
9	19	3/14/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to Allin RE: Agnew and the New Hampshire primary. 1 pg.
9	19	3/28/1972	<input type="checkbox"/>	Domestic Policy	Memo	From Higby to Bull RE: four leaf clovers from a man named Garrity. 1 pg.
9	19	3/27/1972	<input type="checkbox"/>	White House Staff	Memo	"Action memo" from Haldeman ordering his staff to find some use for the donated four leaf clovers. 1 pg.
9	19	3/28/1972	<input type="checkbox"/>	Personal	Memo	From Higby to Bachman RE: sending a thank you note to Walter Mote on Mrs. Haldeman's behalf. 1 pg.

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9	19	3/28/1972	<input type="checkbox"/>	Personal	Memo	From Higby to Bachman RE: arrangements for the arrival of Peter Haldeman. 1 pg.
9	19	3/28/1972	<input type="checkbox"/>	Personal	Memo	From Higby to Brennan RE: the Haldeman family's visit to Camp David. 1 pg.
9	19	3/22/1972	<input type="checkbox"/>	Personal	Memo	From Higby to Bachman RE: Haldeman's evening plans for March 28, 1972. 1 pg.
9	19	3/6/1972	<input type="checkbox"/>	Domestic Policy	Memo	From Higby to Butterfield RE: RN's plans to give "little elephants from China" to a GOP Congressional Group. 1 pg.
9	19	3/6/1972	<input type="checkbox"/>	Domestic Policy	Memo	From Higby to Butterfield RE: RN's plans to give "little elephants from China" to a GOP Congressional Group. 1 pg.

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9	19	3/22/1972	<input type="checkbox"/>	Foreign Policy	Memo	From Higby to Colson RE: keeping speakers appraised of RN's foreign policy accomplishments. 1 pg.
9	19	3/21/1972	<input type="checkbox"/>	White House Staff	Memo	From Higby to Chapin RE: "Surrogate Advancing." 1 pg.
9	19	3/20/1972	<input type="checkbox"/>	Personal	Letter	From Higby to David and Julie Eisenhower RE: Haldeman's gift of a book entitled "President Nixon and the Press." 1 pg.
9	19	3/20/1972	<input type="checkbox"/>	Personal	Memo	From Higby to David and Julie Eisenhower RE: Haldeman's gift of a book entitled "President Nixon and the Press." 1 pg.
9	19	3/30/1972	<input type="checkbox"/>	Domestic Policy	Memo	From Higby to John Dean RE: a list of ITT employees who have given to Democratic candidates. 1 pg.

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9	19	3/20/1972	<input type="checkbox"/>	White House Staff	Memo	From Higby to Ehrlichman RE: an attached document. 1 pg.
9	19	3/16/1972	<input type="checkbox"/>	Domestic Policy	Memo	From Agnew to RN RE: Agnew's plans to distance the Nixon Administration from its predecessors by formulating unique policies. 3 pgs.
9	19	3/28/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to "Follow-Up" RE: Franklin Murphy's daughter and friend. 1 pg.
9	19	3/22/1972	<input type="checkbox"/>	Personal	Memo	From Higby to "Follow-Up" RE: Haldeman's arrangements at the Balboa Bay Club. 1 pg.
9	19	3/7/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to "Follow-Up" RE: Colson's plans to attack Democrats for violating the Campaign Spending Law. 1 pg.

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9	19	3/7/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to "Follow-Up" RE: Colson's plans to attack Democrats for violating the Campaign Spending Law. 1 pg.
9	19	3/30/1972	<input type="checkbox"/>	White House Staff	Memo	From Higby to Haldeman RE: Chapin's plan involving advance men. 1 pg.
9	19	3/10/1972	<input type="checkbox"/>	White House Staff	Memo	From Higby to Haldeman RE: Lasky's book. 2 pgs.
9	19	3/7/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to Haldeman RE: Colson's recent conversation with RN. 1 pg.
9	19	3/7/1972	<input type="checkbox"/>	Personal	Memo	From Higby to Dr. William Lukash RE: loaning money to Dolores Higby. 1 pg.

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9	19	3/15/1972	<input type="checkbox"/>	Campaign	Memo	From Higby to Malek RE: letters from the Democratic National Committee. 1 pg.
9	19	3/10/1972	<input type="checkbox"/>	Personal	Letter	From Higby to Magruder RE: a signed photograph from the Attorney General. 1 pg.

March 14, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. MORT ALLIN  
FROM: L. HIGBY

It is my understanding that you are going to put together a report as to whether any network commentator used the word "record" in describing the write-in that Vice President Agnew received in New Hampshire. Please give me a final report on this today, if possible.

Thank you.

LH:kb

March 28, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. STEVE BULL  
FROM: L. HIGBY  
SUBJECT: Four Leaf Clovers

Bob asked me to inform you that a gentleman named Garrity (the way he was talking, I assumed you would know who he meant) has agreed to give us a couple of thousand four leaf clovers in gold plate with the appropriate engraving on it to use either as office give aways or to send to people.

Bob asked that you put a plan together recommending the use of these. I have attached one. As you can see, they are a very nice paperweight and could be used, in Bob's opinion, to send to Nixon State Chairmen, Women's Chairman, Men's Chairman, and so forth, with a note from Frank Dale saying, "The President appreciates the work that you are doing in the campaign of 1972 and wanted you to have this memento as a token of good luck as we start out on this venture.", or something of that sort.

Bob feels the engraving then on the fron should say "Good Luck from" and the Presidential signature.

He asked that you consider this idea along with any others you might have as a result of talking to Magruder, etc., and get a plan back into him by the end of the week.

LH:kmt  
Thank you.

cc: Dwight Chapin

✓ Memo to Steve Bull.

**ACTION MEMO**

Garrity has agreed to give us a couple of thousand four-leaf clovers in gold plate with the appropriate engraving on them to either use as office give aways or to send to people.

We need a plan recommending use of these. They are very nice paperweights and could be used, in my opinion, to send to Nixon State Chairmen, Women's Chairmen, Men's Chairmen, and so forth, from Frank Dale saying, "The President appreciates the work you are doing in the Campaign of '72 and wanted you to have this memento as a token of good luck as we start out on this venture.", or something of that sort.

The engraving, then, on the front should say, "Good luck from" and then the Presidential signature.

In any event, we need a plan recommending what could be done here.

HRH :kb  
March 27, 1972

March 28, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: KATHY BACHMAN  
FROM: L. HIGBY

You may want to draft a short thank you note for Mrs. Haldeman's signature that she could send to Walter Mote for his many courtesies involved in yesterday's tour and lunch.

LH:kmt

March 28, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: KATHY BACHMAN  
FROM: L. HIGBY

Mr. Peter Haldeman, Bob's fourteen year old son will be arriving back from an Easter trip that he has taken, at Friendship Airport on Saturday at 6 p.m. He was in Vail, Colorado. Bob would like you to make all the necessary arrangements to have a car pick Peter up at Friendship and drive him up to Camp David. The Haldeman's are going to Camp David on Friday. Please check with Mrs. Haldeman as to flight number, etc., and make all the necessary arrangements.

LH:kmt

223  
March 28, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MAJOR JACK BRENNAN  
FROM: L. HIGBY  
SUBJECT: Camp David this Weekend

For your information, Bob Haldeman will be taking his family and some guests up to Camp David this weekend. His plan is to go up Friday evening with Mrs. Haldeman and their daughter. They will be joined on Saturday by Mr. and Mrs. Tom Haldeman and their three children (2 girls and 1 boy).

The three girls should stay in Walnut, Mr. and Mrs. Tom Haldeman should stay in Hawthorn and Bob and his wife will stay in Sycamore. In addition, Peter Haldeman will be coming up on Saturday afternoon and he should stay in Linden along with the other boy in the party.

On Saturday evening they would like to see the movie the "Red Tent". Would you please see if it is at all possible to get this.

For Easter dinner, they would like to have a crown pork roast, candied sweet potatoes and pecan pie ala mode. They would like the rest of the normal meal, but specifically requested these things.

Thank you for your help and have a good weekend.

LH:kmt

March 22, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: KATHY BACHMAN

FROM: L. HIGBY

It is my understanding that Mr. Haldeman has tickets to see "Captain Brassbound's Conversion" next Tuesday evening, the 28th. As I understand it, he has the Presidential Box for the performance and that Pat has already gotten the tickets.

Will you check the above and also make reservations for him at the La Grande Scene Restaurant at the Kennedy Center for that evening for dinner (two hours prior to performance). He has a table there that he always sits at. Make all the necessary arrangements for the table with the maitre d', John Pierre.

LH:kmt

March 6, 1972

MEMORANDUM FOR :

MR. BUTTERFIELD

FROM :

L. HIGBY

Bob asked me to follow up with you, the President wants to give the little elephants from China to the GOP Congressional Group, if they have them in time for the Tuesday meeting. If not, he at least wants to have a sample there and tell them that he is sending them one. Will you please follow up to make sure this is set up.

Thank you.

LH:pm

cc Bull.

CONFIDENTIAL/HIGH PRIORITY

DETERMINED TO BE AN  
ADMINISTRATIVE MARKING

March 6, 1972

*file*

E.O. 12065, Section 6-102  
By *B. G. [unclear]* NARS, Date *3-26-82*

MEMORANDUM FOR :

ALEX BUTTERFIELD

FROM :

L. HIGBY

The President wants to give the little elephants to the GOP Congressional Group if we have them in time for the Tuesday meeting. If not, he wants to at least have a sample there and tell them that he is sending them one.

Bob asked that you follow up on this.

Thank you.

LH:pm

March 22, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: MR. CHARLES COLSON  
FROM: L. HIGBY  
SUBJECT: Talking Points/Foreign Policy Leadership

Bob and George Bush were talking the other day and, as a result of the conversation, he asked me to be sure that you get to George Bush and all our other speakers, a continuing flow of good talking points regarding President Nixon's foreign policy leadership to use in the public appearances that they make.

Bush particularly requested new material, if any is available.

Please let me know what you are doing here.

Thank you.

LH:kmt

March 21, 1972

*Original  
sent to C*

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: DWIGHT CHAPIN  
FROM: L. HIGBY  
SUBJECT: Surrogate Advancing

Rather than Bob setting up a meeting with Jeb Magruder, he would like you to take a stab at working out the problem surrounding surrogate advancing, and other advance arrangements for the Committee. You should meet with Magruder saying that Bob is aware of this problem and asked that you work it out. He suggests that it be done along the following guidelines:

- 1) We don't want to run the Committee Advance operation. We want to get a good man in there who will work with us, is trained in our methods and will use our advance men.
- 2) He questions whether or not there might be a reluctance on Ron's part to use some of Malek's recruits. The surrogate advance operation should be an excellent opportunity to train some of the new recruits who we will be relying on for doing advance work in the upcoming campaign and we should rely as much or more on these men than on 68 advance men as Ron has suggested.
- 3) If the Committee, is in fact, using the White House name, this is to be stopped immediately; and if we have some specific examples of cases of where this has taken place, Bob would like to be made aware of them.

If, after you meet with Magruder, it is your feeling that the problem cannot be resolved, he wants to know so that he can proceed to meet with Mitchell. Hopefully, however, this will not be necessary.

LH:kmt

March 20, 1972

Dear Mr. and Mrs. Eisenhower:

Mr. Haldeman asked that I forward to you the enclosed copies of Jim Keogh's new book, "President Nixon and the Press."

Best wishes,

Sincerely,

Lawrence M. Hgby  
Administrative Assistant  
to H. R. Haldeman

Mr. and Mrs. David Eisenhower  
The White House  
Washington, D. C.

LH:kmt

March 20, 1972

Dear Mr. and Mrs. Cox:

Mr. Haldeman asked that I forward to you the enclosed copies of Jim Keogh's new book, "President Nixon and the Press."

Best wishes,

Sincerely,

Lawrence M. Higby  
Administrative Assistant  
to H.R. Haldeman

Mr. and Mrs. Edward Finch Cox  
The White House  
Washington, D. C.

LH:kmt

DETERMINED TO BE AN  
ADMINISTRATIVE MARKING  
E.O. 12065, Section 6-102  
By W. J. [unclear] NARS, Date 3-28-82

March 30, 1972

CONFIDENTIAL/EYES ONLY

MEMORANDUM FOR: MR. JOHN DEAN  
FROM: L. HIGBY

Please get a list of all the ITT employees who have contributed to Democratic candidates and the Democratic Party. This will be very easy, obviously, since the list is now being made public by all the candidates. Please get this in by next Wednesday, April 5th.

Thank you.

LH:kmt

March 20, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: JOHN EHRLICHMAN

FROM: L. HIGBY

Bob asked, at the President's request, that I forward the attached for you for your information and appropriate follow up.

LH:kmt



THE VICE PRESIDENT  
WASHINGTON

March 16, 1972

Eyes Only

MEMORANDUM FOR

THE PRESIDENT

The course you take during the second Nixon Administration will largely determine Republican political prospects for years to come. The GOP Presidential candidate in 1976 should be in a position to run on a platform anchored to the achievements of the Nixon years.

Thus, the policies and programs we now develop should deal with problems in a manner consistent with our own beliefs and the wishes of those who elected us and who we look to for continued support.

If we view ourselves as more than mere administrative caretakers, we should do everything we can to build the foundations for Republican victories in 1976 and 1980 as well as in 1972. To do this, we should seek programs that will hold our present political support while expanding our appeal among people likely to move toward our Party during the next few years.

There has been a tendency during the course of the last three years to accept and embrace the programs and policies of former administrations. Though understandable, this tendency has had unfortunate political consequences. It has forced us to take the heat -- in the poverty area for example -- for the inadequacies of programs we neither designed nor approved. And more importantly, many of these programs -- designed and run by Democrats -- appeal primarily to a segment of the Democrat Party we have little chance of reaching. Unkind critics have referred to our domestic effort as "The Great Society plus 10%."

During the next four or five years, we should step up our effort both to gain control of the Federal bureaucracy and to redirect governmental programs in a way designed to increase our future political strength. This should involve the following:

1. A stepped up war on anti-Republicans in government. A President has a right to a loyal bureaucratic establishment -- something we have yet to enjoy.
2. A concerted effort to build and train a Republican political and administrative elite which will cut across racial and other lines. This does not seem to be consciously being done at this time. For example, Republican blacks with leadership ability should be sought out and helped wherever and whenever possible.
3. An increased appreciation of the demographic make-up of the emerging electorate. Commentators over-emphasize the importance of "the young, the black and the poor." These groups will not dominate the electorate at any time in the foreseeable future. High profile programs directed solely at these groups are likely to alienate more important segments of the population without increasing our support among these groups themselves.

This is not to say that we can or should ignore their problems, but merely that we should avoid focusing most of our efforts and programs on them. Our actions -- especially over an eight-year period -- will create an atmosphere that will eventually turn some members of these groups in our direction without losses elsewhere.

4. Republican gains are already being made among blue collar workers, Catholics and Southerners. These groups are important and should receive our continued attention. They may well provide the base for a continuing Republican majority in the years ahead.

5. The cultural and academic climate in this country continues to be hostile to Republicans. In the past, we have tried to appeal to the existing academic and intellectual elite; in the future we should work to change it. Republican academics and artists should be sought out and honored. The next generation of experts should be dedicated to Republican principles.
6. An appreciation of the changing interests and concerns of the American electorate. The economic concerns that have dominated American politics for the last few decades are giving way -- at least during periods of relative prosperity -- to concerns about taxation, the environment, privacy and the quality of life with which we must come to grips.

These steps can and should be taken during the course of the next few years. We should begin immediately and make detailed plans to be put into effect as soon after the fall elections as possible.

*SHC*

March 28, 1972

MEMORANDUM FOR:

FOLLOW-UP

FROM:

L. HIGBY

Follow-up to make sure that Franklin Murphy's daughter and friend, Mr. Reese Milder, have been taken care of regarding working for President Nixon in California.

LH:kmt

March 22, 1972

MEMORANDUM FOR: FOLLOW-UP (one week)

FROM: L. HIGBY

Follow-up with Mr. Haldeman to see what arrangements he would like to be made at the Balboa Bay Club.

LH:kmt

March 7, 1972

MEMORANDUM FOR FOLLOW UP

FROM : L. HIGBY

Follow up in one week with Colson on his plan to get Democratic candidates on their violations of the Campaign Spending Law. The point is, we want to challenge, rather than waiting for them to make the case against us.

March 7, 1972

MEMORANDUM FOR: FOLLOW-UP

FROM: L. HIGBY

Follow-up with Colson on Thursday to see if he has developed a plan to hit Democrats candidates on the Campaign Spending Law. The point would be to challenge them before they have an opportunity to challenge us.

LH:kb

March 30, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: H. R. HALDEMAN  
FROM: L. HIGBY  
SUBJECT: Personnel Requirements for the  
Advance Office

Attached is Dwight Chapin's specific plan for personnel requirements for the Advance Office. It is a plan that is phased over the next several months to increase the total number of advance people available from the present level of 4 advancements, in addition to Walker, Schrauth and three secretaries, to 13 advancements, two Tour Desk assistants and 7 secretaries.

Bruce and I have discussed this and it would appear that the plan is based on the premise of a substantial increase in Presidential travel over the next several months. At this point in time, however, it is only necessary for you to approve a few items and I would suggest that you do just this, holding off on adding any additional personnel until we see how travel requirements increase over the next several months. Bruce concurs with this and Chapin even mentions it at a few points in the memo. For now, you should approve the addition of:

1. The transfer of Allen Hall (on detail) to the Advance Office from Dave Parker's office.

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

2. The full-time assignment (on detail from HUD) of John Gartland to the Advance Office to handle the First Family.

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

3. The addition of one full-time Lead Advanceman to be hired by an agency or department on detail to the White House on a full-time basis.

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

4. All other decisions should be postponed pending the current reorganization that you have going on and the President's own decisions about future travel plans. Kehrl should indicate this to Chapin.

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

LH:kmt

March 10, 1972

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: H. R. HALDEMAN  
FROM: L. HIGBY  
SUBJECT: Lasky Situation

Attached is a memorandum from Bill Safire plus his cut version of the Lasky book.

It is now ready for your approval.

In addition, Lasky has talked to Jack Drown who in turn has approached Bantam books on Lasky's behalf asking them to publish this book. They have agreed to do so, providing they receive a \$30,000 guarantee. Lasky reports that Drown will be happy to act for the front for this guarantee, providing someone will put up the money.

Colson now needs your approval to go out and get the \$30,000 from what will obviously have to be campaign sources. His office emphasizes the fact that \$30,000 is a guarantee for approximately 10,000 copies, and in all likelihood we won't have to pay anywhere that in reality.

Approve Colson raising  
the money -- after notifying  
Mitchell

\_\_\_\_\_ Yes \_\_\_\_\_ No

In addition, Colson now says he needs approval to go out and tap once again campaign sources to get Lasky back on retainer. When we went through this issue once before, Colson indicated he would take care of this, but in fact, all he has done is set up Baroody to act as a middle-man in handling this situation and he still needs a money supply for Lasky's \$1,500 a month. We have committed to do this, so Colson is now seeking your formal approval to be a fund raiser in this particular effort. He will probably approach Mulcahy, Clem Stone or one of our other large contributors on this.

Based on your decisions on this memo, I will telephone them to Colson. None of this transaction will take place in writing.

**Attachment**

LH:kb

144  
March 7, 1972

MEMORANDUM FOR H. R. HALDEMAN

FROM : L. HIGBY

Chuck Colson called to report that he had talked with the President last night and the President raised the following subjects:

1. Did we have a write-in campaign going in New Hampshire to get Democrats to write in RN. Colson said he didn't know but he would check. The President said that Colson should report to you what he found out.

Colson found out that there was no write-in effort going. He had told the AG that the President had requested this a month ago but Colson guesses the AG decided it shouldn't be done.

2. The President then raised the question of whether or not we had write-in efforts going in Florida and Wisconsin.

Colson checked on these and finds that we can't have write-ins in Florida, and that in Wisconsin you can't write in but you can cross over. He indicates, however that we probably don't want Democrats for Nixon crossing over, but voting for candidates that will hurt the Muskie vote.

3. The President said he told you that he wanted write-in efforts on behalf of Democrats for Nixon in every state. Is there something that should be done here?

The President also indicated to Colson that he wanted to see Sidlinger today when Sidlinger was in seeing Colson. Colson said he would work this out with Parker.

LH:pm

204  
March 7, 1972

MEMO FOR: DR. WILLIAM LUKASH

FROM: L. HIGBY

Thank you very much for loaning Dolores  
some money so she could eat on the  
airplane.

LH:kb

March 15, 1972

MEMORANDUM FOR : FRED MALEK

FROM : L. HIGBY

Jeff Meyers, a friend of mine who you placed over at the Patent Office says that the office has been flooded with solicitation letters from the Democratic National Committee. He has discovered also that the Commerce Department is receiving them. They come in a plain envelope with an article from the Washington Post asking for money.

I don't know if there is anything you can, or want to do to turn these off, I imagine they are going to other departments too, but it might be worth checking into.

LH:pm

cc: Dean

104  
March 10, 1972

Dear Jeb:

Thank you very much for taking a moment to get the Attorney General to sign his photograph. Your courtesy is very much appreciated.

Sincerely,

Lawrence M. Higby

Mr. Jeb Magruder  
Committee for the Re-Election  
of the President  
1701 Pennsylvania Avenue  
Washington, D. C.

LH:kb:kb