

Richard Nixon Presidential Library
Contested Materials Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>No Date</u>	<u>Subject</u>	<u>Document Type</u>	<u>Document Description</u>
9	13	10/19/1971	<input type="checkbox"/>	White House Staff	Memo	From Higby to Kehrli RE: Colson's remarks about Haldeman and a "skinny, blond lady" at a recent meeting. 1 pg.
9	13	10/5/1971	<input type="checkbox"/>	White House Staff	Memo	From Higby to Kehrli RE: following up on situations in the Interior Department and the purchase of a car via the Credit Union, both of which were for Haldeman. 1 pg.
9	13	10/28/1971	<input type="checkbox"/>	Personal	Letter	From Higby to Bill Low, of Professional Political Services, congratulating him on his new job. 1 pg.
9	13	10/12/1971	<input type="checkbox"/>	Campaign	Memo	From Higby to McKee RE: Ehrlichman's desire to meet with Haldeman to discuss "the Campaign Platform Issue." 1 pg.

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9	13	10/5/1971	<input type="checkbox"/>	White House Staff	Memo	From Higby to McKee RE: happenings involving the periodical "Monday." 1 pg.
9	13	10/28/1971	<input type="checkbox"/>	Personal	Letter	From Higby to William O'Hara RE: O'Hara's appointment to the Jackson, Nash, Brophy, Barringer & Brooks Law Firm. 1 pg.
9	13	10/7/1971	<input type="checkbox"/>	Personal	Memo	From Higby to Brad Reardon RE: a Miss Alcala. 1 pg.
9	13	10/22/1971	<input type="checkbox"/>	Campaign	Memo	From Higby to Strachan RE: a proposed poll that Haldeman wishes to postpone. 1 pg.
9	13	10/12/1971	<input type="checkbox"/>	Campaign	Memo	From Higby to Strachan RE: Haldeman's reponse to a recent memo on advertising. 1 pg.

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9	13	10/5/1971	<input type="checkbox"/>	Campaign	Memo	From Higby to Strachan RE: using Ehrlichman for the Convention Task Force. 1 pg.

October 19, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: BRUCE KEIRLI
FROM: L. HIGBY

Chuck Colson brought up in the 10:00 a. m. Meeting today something about the fact that Haldeman was on the Board of Directors of a health food organization, and that some skinny, blond lady keeps coming up to Colson talking about how she and Bob are such good friends and share all of these great experiences on the Board of Directors. In addition, she says she is always sending all kinds of health foods here to Bob Haldeman.

October 5, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: BRUCE KEHRLI
FROM: L. HIGBY
SUBJECT: Things to Follow-up on

Please follow-up on the situation of letting H know what the situation is on the Interior Department Horses and the purchasing of a car through the Credit Union, etc.

LH:kb

October 28, 1971

Dear Bill:

My heartiest congratulations on your new job!

Needless to say, the Republican National Committee will miss your service.

Best wishes for the future.

Sincerely,

Lawrence M. Higby
Administrative Assistant
to H. R. Haldeman

Mr. Bill Low
PROFESSIONAL POLITICAL SERVICES
Suite 706
1225 19th Street, N.W.
Washington, D. C. 20036

LH:kb



October 12, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: PAT MC KEE
FROM: L. HIGBY

As I think I explained to you, Ehrlichman needs to meet with Haldeman on the Campaign Platform Issue. Check Ken Cole's office for details, but it will be worked out.

LH:kb

October 5, 1971

MEMORANDUM FOR:

PAT MC KEE

FROM:

L. L. HIGBY

We need to do a note to Frank Leonard on the great job he did on this week's MONDAY. Also, we need to do a note to Nofziger indicating that we thought this week's MONDAY was really good, but can't we do something about the cover to make it look like it's not a funeral piece.

LH:kb

October 28, 1971

Dear Bill:

I received the announcement of your new appointment to JACKSON, NASH, BROPHY, BARRINGER & BROOKS Law Firm. Congratulations and best wishes.

Sincerely,

Lawrence M. Higby
Administrative Assistant
to H.R. Haldeman

Mr. William J. O'Hara
JACKSON, NASH, BROPHY
BARRINGER & BROOKS
Attorneys at Law
330 Madison Avenue
New York, N.Y. 10017

LH:kb

October 7, 1971

Mr. Brad Reardon
Labor Department - Room 3112

This is the last document to be received by Miss Alcalá.
Is there anything we should do with it or just wait until
we hear from State Department?

You will note one of the things that is requested is a
Social Security Number. Miss Alcalá does not have a
Social Security Number as she is not a citizen.

Your guidance would be appreciated.

Sincerely,

Lawrence M. Higby

Mr. Brad Reardon
LABOR DEPARTMENT
Room 3112
Washington, D. C.

Attachments
LH:pm

October 22, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GORDON STRACHAN

FROM: L. HIGBY

With regard to the proposed poll, Bob wants to wait a little bit and have you raise this again. He thinks it is a bit premature at the moment. When we do it, he wants to do just a political poll and squeeze everything out of it that is possible; i. e., personality, trial heats, etc.

LH:kb

October 12, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GORDON STRACHAN
FROM: L. HIGBY
SUBJECT: Advertising Situation

With regard to your attached memorandum, Bob made the following points:

1. He may see Teeter. He would like to see the background information on him which, of course, we have available.
2. He is not particularly interested in seeing either Dailey or Richard O'Reilly. He feels that Dailey would be good; he knows Dailey's skills and ability. He would know how to put the whole thing together, but is not particularly talented from a creative standpoint.
3. With regard to Richard O'Reilly, before he will give the okay here, it must be proven to him that he is loyal and for us. He probably would be better than Dailey, since he has been in New York for years and basically knows the New York scene. The Wells, Rich and Green Agency has pirated people from everyone else, so he must know where the good people are. The problem Haldeman feels, however, is that anybody who moves to Wells would probably not be for us. He is also concerned with the fact that if anybody like O'Reilly still has a tie to Lawrence, we are in serious trouble, since Lawrence (Wells' husband) is also one of the major contributors and a moving force in the Democratic party.
4. In short, Haldeman is far from convinced that O'Reilly is anywhere near our side and probably some sophisticated investigation should be done here before he is seriously considered. This is, of course, not just a standard FBI sort of investigation.

This is where Haldeman stands on the advertising situation.

Attachment

LH:kb

October 5, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GORDON STRACHAN
FROM: L. HIGBY
SUBJECT: Polling Situation

May I please have a complete up-to-the-minute brief of where the polling situation stands with regard to the Campaign. I have a feeling that we are moving here without anybody who knows what is really happening and really being on top of them.

Let's get something in as soon as possible.

LH:kb

October 5, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: GORDON STRACHAN
FROM: L. HIGBY
SUBJECT: Convention Task Force

One of the key people who should be working on the Convention Task Force, and this is something that you need to handle subtly, is John Ehrlichman. He doesn't really have anything to do right now with regard to it to my knowledge and it is an excellent way to use his abilities since he obviously played a major role in '68 in this area.

LH:kb