

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
31	16	N.D.	Report	Budget: Candidate Support- Personal Staff. 1 pg.
31	16	N.D.	Other Document	Payroll Salary: Departmental Breakdown.15 pgs.
31	16	11/26/1968	Memo	G. Douglas Hofe Jr. to GSA re: list of employees on payroll. 6 pgs with attachments.
31	16	11/27/1968	Memo	G. Douglas Hofe Jr. to Mildred Springklee re: Barbara Simmons. 1 pg.
31	16	08/27/1968	Other Document	Research: Exhibit 42. 3 pgs.
31	16	N.D.	Financial Records	Employees under Haldeman's expenditure control responsibility. 2 pgs (copy).

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
31	16	N.D.	Financial Records	Budget for the shipping department: 08/26/1968-11/05/1968. 3 pgs.
31	16	08/27/1968	Financial Records	Research: Exhibit 42. 4 pgs.
31	16	N.D.	Financial Records	Mail Department Budgets. 2 pgs.
31	16	N.D.	Other Document	Task Forces. 1 pg.
31	16	N.D.	Financial Records	Budget: Policy and manpower development. 1 pg.
31	16	08/25/1968	Financial Records	Proposed taks force budget--(25 Task Forces). 1 pg.

Payroll Salary Departmental Breakdown.

Mr. Haldeman's Office

Assistant to the President

Mr. Haldeman	28,000 + 32,000 per diem
Mr. Holtz	8,462
K.R. Cole	
P.J. Buchanan	20,336
Ray K. Price, Jr.	25,052
Shelley Scarney	7,214
Rose Mary Woods.	28,000
Marge Acker	9,026
Marion Elizabeth Monroe	6,000
B.L. Simmons	6,000
Jean Carroll	7,913
Cornie Thompson	9,607
John R. Brown	12,087
James G. Wilkerson	15,016
Steve Bull	10,012
Et. Elaine William	6,000

deal figure.

BUDGET
Candidate Support - Personal Staff

SALARIES	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>Monthly Expenses</u>	<u>Total</u>
Haldeman	3375	4500	4500	1125	1500	4500
Dwight Chapin	1125	1500	1500	375	500	1500
Larry Higby	525	700	700	175	1000	3000
Rose Mary Woods	657	875	875	218	500	1500
Shelley A. Scarney	450	600	600	150		
Anne Volz	490	653	653	163		
Jeanette Lerner	750	1000	1000	250		
Marge Acker	0	270	750	187		
John S. Davies	0	0	0	0		
Jim Keogh	0	0	0	0	500	1500
Patrick J. Buchanan	1251	1667	1667	416	500	1500
Ray Price	1563	2083	2083	520		
Bill Safire	0	0	0	0	500	1500
Bob Ellsworth	1875	2500	2500	625	500	1500
McWhorter	0	0	0	0	1000	3000
Unger	0	0	0	0	1000	3000
Assistant (to be hired)	0	0	0	0		
Secretary (to be hired)		650	650	162		
Consultant (Ellsworth)	2250	3000	3000	750		
	<u>14311</u>	19728	19728	4929	<u>8500</u>	<u>25500</u>
		752	752	187		
		<u>20478</u>	<u>20478</u>	<u>5116</u>		

Mr. Ehrlichman's Office

Special Counsel

John A. Ehrlichman

\$ 28,000 + 20,000 per diem

Sherman Unger

16,809

John P. Sears

24,357

Lawrence Henry Dunn

14,409

~~States~~

Charles Stuart

~~15,010~~ 29,336

Jana Hruska

\$ 7,588 12,087

Henry Hyde Jr.

13,798

John C. Whitaker

16,809

Egil

~~But~~ Krogh

12,580

Ed Morgan

19,306

Stephanie Wilson

~~7,913~~ 7,913

Administrative Services

Mr Hofe

—

Mail ~~Processing~~ Distribution

Louis I. Gilman	4,907
Richard E. Mullen	4,019
Shirley S. McClintock	10,436

Mary K Sullivan	6,513
Tom. E. Nye	6,513
Nora Donnelly	
Barbara Rankin	
Mary Brewer	
Alma Nicomini	
Catherine Cocela	
Marge Krauss	
Olga Williams	
Winifred Voght	
Jessica Fisher	
Ethel Davis	
Mary Riccioppo	

Mr. Flanigan + Mr. Mitchell

J. A. Skidmore, Jr.	22,031.
Laura Frederick	7,913
Margaret McFadden	7,913
Donald L. Jackson	15,369
VIP Mail	
M. Chotiner.	
Barbara Higgins.	9607
C. Colvert Knudsen	24,000
Mary L. Froning	5,214

Writing + Research.

Mr. Keogh.

M. Humphrey

R.V. Allen

Martin Anderson

J.L. Bell

LA. Colquhoun

Lynda Meyers

A.M. Waldron

~~contrib to Winton~~

Stephen Prochick

\$28,000 + 8,000 per diem

20,336.

9,607

7,913

7,913

15,016.

Mr. Sarmento Office.

Mr. Sarment

John R. Price

16,329.

Nancy Hamending

7,219

John B. Schless

14,204

John Mc Claughey

29,901

Reger Ailes

28,000 + 29,000

Mr. Klerws Office.

Mr. Klein.	28,000 + 20,000 paid
D.A. Sturdy Sturdy	7,588
B. ASPINW ALL	5,214
	6,690
C.W. Buckley	7,214
M.C. Bucheit	9,026
Paul Costello	18,076
Grace Funk	7,166
Jo Carol Guthrie	12,087
L.G. Infield	7,073
	20,000
Carol Vivian Harford	14,409
S.M. Low	6,513
M.C. Monroe	13,263
B.T. Parker	7,913
M.A. Snow	7,913
from Alice Schuft	5,487
Virginia S. Savell	12,087
Sally S. Reutkauf	10,936

Key Drive Committee

Anthony Jurek	2 43 57
C.M. Spalding	6,307
D.A. Webster	24,257
W. Drake	5,000
Mary A. Allen	7,214

Special Assistant - Appts.

Dwight Chapin
Hugh Sloan

18,076

13,263

Assistant to the President - Congressional Affairs.

Mr. Harlow	28,000 + 22,400
William Timmon	
J.C. Horack	7,588

Assistant to the President - Special Project.

Mr. Ellsworth
Jannette Lerner.

12,087

Mail and Correspondence.

Edward Nixon.	15,916
Ann M. Broomell	6,000
Helen McKeon	4,901
Gertrude Brown	6,690
Sara A. Curran	6,689
Tara A. Donohue	6,000
Robert E. Dorn	6,689
Gail N. Hannah	7,377
Glady's M. Hook	6,689
Georgia M. Lyon	5,987
Marylin J. Madden	6,684
Arl H. Mayberry	6,000
Catherine Odell	9,291
Jane May Pflieg	6,000
Diana C. Tankoc	5,316
L. A. Hoffman	6,000
Ann Ody	
Terry Woods.	6,689

Mr. Ziegler - Special Assistant Press

Chen
RZ

Mr. Ziegler	16,809
Mr. Wheelahan	8,962
Mr. Woods	12,087
Mr. Elborn	
Mary Alice Pausman	9,607
Susan Anna Reinke	8,146

Dr. Glen Olden	28,000	+12,000 pending
Alan E. Erenian	9,607	
Marcella M. Geraghty	5,214	
R.L. Kall	7,913	
L.N. Sallada	13,263	
M.A. Smith	12,087	
J.E. Valley	7,377	

Bull

To be checked.

	Peggy Harlow. ✓	effective 12/81	\$ 8,156
	Earl Kennedy	? } Price	
	Betty Dotson.	? }	
	Bud Knogh.	Nov 21	12,580
	Bill Timman	Dec 1	25,596 23,596
	Aww Volz		7,913
GSA check	Miss Robin Margenan.		7,214
	Mrs. C. Lynn Hackett		7,913
GSA Smith.	Joanne K. Smith	?	
	Robert Ellsworth.		100 per day. 28,000 7,000
	Rita A. Dawwenhauer	?	
	Eileen Budd.	?	2,100
	Jennifer Fitzgerald (parent)		7,913

Washington Staff.

Aloria M. Fuller

Bella M. Hunt

A. G. Potter.

~~Dotter~~

Dorothy M. Sharpe.

E. E. Smith.

Martha Bardwell

Sally E. Warner.

MEMORANDUM

To: GSA

From: G. Douglas Hofe, Jr.

Date: November 26, 1968

The attached is a list of employees currently on the payroll. It does NOT INCLUDE those persons listed on the last two pages of the listing given to Mr. Higby. Those are, as I understand it, new employees and everyone on that list should be retained on the payroll.

All of the information, such as rate of pay, social security number, exemptions, etc., for the persons on the attached list can be obtained from Miss Jackie Arps at the Republican National Committee.

Attached are two W-4 forms for new employees included on the attached list, namely, the Misses Rankin and Donnelly.

G.D.H., Jr.

cc: Mr. Larry Higby
Enclosures

E. R. COLE, JR.,

JOHN D. EHRlichMAN

LINDA H. UNDERWOOD

SHERMAN E. UNGER

LOUIS I. GILMAN

RICHARD E. MUALLEM

SHIRLEY S. MCCOLINTOCK

JOANNE K. SMITH

DONALD L. JACKSON

JOHN P. SEARS

J. A. SKIDMORE, JR.

BARBARA E. HIGGINS

M. HUMPHREY

LAURA A. FREDERICK

ROGER E. AILES

JOHN R. PRICE

R. V. ALLEN

MARTIN ANDERSON

J. L. BELL

L. A. COLAGIOVANNI

W. F. GAVIN

J. C. HORACK

LYNDA MEYERS

P. A. STURDY

A. M. WALDRON

MARY A. ALLIN

W. DRAKE

ANTHONY J. JURICH

C. M. SPALDING

D. A. WEBSTER

MARGARET McFADDIN
P. J. BUCHANAN
DWIGHT L. CHAPIN
BRYCE HARLOW
JEANETTE LERNER
RAY K. PRICE, JR.
SHELLEY A. SCARNEY
ROSE MARY WOODS
ANN M. BROOMELL
SARA A. CURRENCE
TARA A. DONOHUE
ROBERTA E. DORN
GAIL N. HANNAH
GLADYS M. HOCK
GEORGIA L. LYON
MARY BREWSTER McCULLY
MARILYN J. MADDEN
GAIL H. MAYBERRY
EDWARD C. NIXON
CATHERINE ODELL
JANE MAY PFLUG
DIANNE C. TANKOOS
TERRY M. WOODS
MARION ELIZ. MORRONE
H. M. NYE
B. L. SIMMONS
MARY K. SULLIVAN
JOAN CARROLL
LAWRENCE HENRY DUNN
JANA L. HRUSKA

HENRY Z. HYDE, JR.

JOHN C. WHITAKER

ANN E. ERDMAN

MARCELLA M. GERAGHTY

R. L. KALL

G. A. OLDS

L. N. SALLADA

M. A. SMITH

J. E. VALLEY

RITA A. DANNENHAUER

GLORIA M. FULLER

DELLA M. HUNT

J. G. POTTER *TERMINATE 11/25*

DOROTHY M. SHARPE

E. E. SMITH

ALAN R. PETERSON *TERMINATE 12/6*

H. D. SHARP *TERMINATE 12/6*

MARTHA B. BARDWELL

JOHN C. CARTLAND *TERMINATE 11/20*

SARA W. HANDY *TERMINATE 11/20*

R. J. HITT *TERMINATE 11/20*

NANCY A. MALOLEY *TERMINATE 11/20*

SALLY E. WARNER *TERMINATE 11/20*

HELEN MCKEON

GERTRUDE T. BROWN

B. ASPINWALL

C. W. BUCKLEY

M. C. BURCHEIT

PAUL W. COSTELLO

GRACE FUNK

JO CAROL GUTHRIE

CAROL VIVIAN HARFORD

L. G. INFIELD

H. G. KLEIN

S. M. LOW

M. C. MONROE

B. T. PARKER

MARY ALICE PASSMAN

SUSAN ARNA REINEKE

SALLY A. REUKAUF

VIRGINIA S. SAVELL

JOAN ALICE SCHAFT

M. A. SNOW

J. B. WHELIHAN

M. A. WOODS

R. L. ZIEGLER

EILEEN BUDD

L. A. HOFFMAN

CHARLES E. STUART

JOHN R. BROWN

CASSI THOMPSON

ELAINE ZESSI

TERMINATE "AD" PLEASE ADVISE TO THE DIRECTOR OF THE
BUREAU OF THE ARMY

STEPHAINE PRONCHECK

NORA C. DONNELLY

BARBARA HOLT RANKIN

MARY BREUER

ALMA GIACOMIN

KAY COCEK

MARGE KRAUSS

OLGA WILLIAMS

WINIFRED VOGT

JESSICA FISHER

ETHEL DAVIS

MARY RICIOPPO

ROBERT ELLSWORTH

LINDA CLANCY


MEMORANDUM

To: Mildred Springlee
From: G. Douglas Hofe, Jr.
Date: November 27, 1968
Re: Barbara Simmons

This will confirm the conversation today between you and Miss Sullivan. Effective November 15, Barbara Simmons' annual rate of pay is \$6000. This has been authorized by Mr. Haldeman, in whose department she works.

If there are any forms which must be completed with regard to this payroll change relative to the pay period November 15 to November 30, please communicate with me.

I thank you.


G.D.H., Jr.

cc: Mr. Larry Higby, Assistant to H. R. Haldeman

RESEARCH
Exhibit 42
8-27-68

RESEARCH

01
 Writers

SALARIES	September	October	November
George Belder	2,300	2,300	575
Jeffrey Hart	2,000	2,000	500
Harold Paxton	2,000	2,000	500
Research Direction (M. Anderson)	1,668	1,668	417
Research Dir. -- Domestic (A. Greenspan)	0	0	0
Research Dir. -- Foreign (R. Allen)	3,000	3,000	750
Senior Researcher (A. Waldron)	1,250	1,250	313
Researcher/Writer (J. Bell)	800	800	200
Researcher/Writer (M. Humphrey)	1,250	1,250	313
Researcher/Writer (W. Gavin)	866	866	217
Researcher/Writer (M. Guhin)	1,000	1,000	250
Researcher/Writer (T. Cole)	1,500	1,500	375
Researcher/Writer (to be hired)	1,000	1,000	250
Researcher (K. Khachigian)	700	700	175
Researcher (D. Trent)	0	0	0
Researcher (D. LeBakkas)	900	900	225
Researcher (to be hired)	800	800	200
Researcher (to be hired)	800	800	200
Research Assistant -- Wash. (A. Boyd)	666	666	167
Research Assistant (J. Gidwitz)	0	0	0
Research Aide (M. Froning)	---	---	---
Research Librarian (M. Heyl)	500	500	125
Asst. Research Librarian (E. Kaplan)	400	400	100
Secretary (P. Sturdy)	550	550	138
Secretary (J. Horack)	550	550	138
Secretary (S. Pronchick)	550	550	138
Secretary (V. Bloom)	650	650	163
TOTAL PAYROLL	19,400	19,400	4,854

Exhibit 42
Revised 8-27-68

		<u>September</u>	<u>October</u>	<u>November</u>
11	CONSULTANTS	1,500	1,500	375
22	STATIONERY AND SUPPLIES	200	200	50
51	TRAVELING EXPENSES	1,500	1,500	375
52	MEETINGS	500	500	125
71	MISCELLANEOUS EXPENSES	<u>500</u>	<u>500</u>	<u>125</u>
	TOTAL	23,600	23,600	5,904

Dear Mr. Haldeman: 445

The following employees are under your expenditure control responsibility according to our records. Please review this list at once, making any necessary corrections, and return the duplicate copy to the sender. If any of the employees have terminated, please prepare a "Form 2" to take them off the payroll officially. Be sure to include mailing address for tax return on each Termination notice, as well as the effective date of the termination.

<u>DIVISION</u>	<u>START</u>	<u>TERMINATE</u>	<u>SEMI-MTH RATE</u>	<u>EMPLOYEE</u>
21	9/1		\$ 375.00	Marjorie P. Acker
21	8/8		(400.00	J. L. Bell) <i>Writing & Research</i>
21	8/8		832.50	P. J. Buchanan
21	8/8		750.00	D. L. Chapin
21	8/8		(708.33	K. R. Cole, Jr.) Four <i>Scheduling</i>
21	8/8		2,250.00	H. R. Haldeman
21	8/8		350.00	L. M. Higby
21	8/8		1,041.50	R. K. Price, Jr.
21	9/16		1,000.00	F. M. Raine, Jr.
21	8/8		300.00	S. A. Scarney
21	8/8		326.50	A. E. Volz
21	8/8	8/15		R. J. Whalen
21	8/8		437.50	R. M. Woods
21	8/8		(700.00	R. L. Ziegler) <i>Press Dept.</i>
			500.00	<i>Jeanette Lerner.</i>
			12.50	<i>Bob Ellsworth.</i>
				<i>Secretary to Slemm Unger.</i>

Please return copy at once. If any employees terminate, please advise payroll section by phone (WATS line to RNC and Jackie Arps on EXT. 143) at once, and follow up with Form 2.

Miss Jackie Arps, Payroll
1625 Eye St. N.W., Room 307
Washington, D.C. 20006

BUDGET FOR THE SHIPPING DEPARTMENT

August 26th, 1968 - November 5th, 1968

Information Office

Large shipments will be handled by Feeley & Wheeler.

Barbara Baiter will ship about 10 boxes a week to advance men and those with emergency needs.

\$300 a week
10 weeks \$3,000

Postage:

300 to 400 3rd class envelopes at 20 cents each will be mailed each week.

\$80 a week
10 weeks 800

Speakers Kits - 50 a week going 1st class at 60 cents each.

\$30 a week
10 weeks 300
Total \$4,100

Financial Department

Estimate about 2,000 1st class letters a week.

\$120 a week
10 weeks 1,200

75 RN Associate pins a week, 1st class at 12 cents each.

\$9 a week
10 weeks 90

Large mailings will originate in Washington.

Total \$1,290

Mail Operation

Estimated 5,000 letters a week with enclosures. Postage at 12 cents each.

\$600. a week
10 weeks \$6,000

Estimated mailing of "Six Crisis" is about 50 books a week at book rate of 15 cents each.

\$ 7.50 a week
10 weeks 75

Estimated mailing of pictures at 3rd class rate of 12 cents each. 150 pictures a week.

\$18.00 a week
10 weeks 180

Total \$6,255

Research Department

Packages, books and
General mail.

\$100 a week
10 weeks Total \$1,000

3rd floor at 450 Park Avenue

No estimate available but would anticipate general mail, and larger pieces at about

\$100 a week
10 weeks Total 1,000

Scheduling Desk

Estimate about 1500 1st class letters a week .

90 a week
10 weeks Total 900

Campaign Management Office

Total Shipping Department Budget
August 26, 1968 - November 5, 1968

Information Office	\$ 4,100
Financial Department	1,290
Mail Operation	6,255
Research Department	1,000
3rd floor 450 Park Avenue	1,000
Scheduling Desk	900
Campaign Management Office	3,500 *
Outside Messenger Service	<u>1,000</u>
Contingency for postage	
Grand Total	-\$15,545 #
	2,000
	<u>21,045</u>

* Estimate ~~is forthcoming later today.~~

~~Does not include the figure for the~~
Campaign Management Office.

RESEARCH

Exhibit 42

8-27-68

Revised 8-27-68

RESEARCH					
01	SALARIES	<i>John - rec'd</i>	<u>September</u>	<u>October</u>	<u>November</u>
	Writer	<i>figures</i>			
	(G. Gilder)		2,300	2,300	575
	Writer		<i>1250</i>	<i>1250</i>	<i>310</i>
	(J. Hart)		2,000	2,000	500
	Writer		<i>1200</i>	<i>1200</i>	<i>900</i>
	(H. Paxton)		2,000	2,000	500
	Research Direction				
	(M. Anderson)		1,668	1,668	417
	Research Dir. -- Domestic				
	(A. Greenspan)		0	0	0
	Research Dir. -- Foreign				
	(R. Allen)		3,000	3,000	750
	Senior Researcher				
	(A. Waldron)		1,250	1,250	313
	Researcher/Writer				
	(J. Bell)		800	800	200
	Researcher/Writer				
	(M. Humphrey)		1,250	1,250	313
	Researcher/Writer				
	(W. Gavin)		866	866	217
	Researcher/Writer				
	(M. Guhin)		1,000	1,000	250
	Researcher/Writer				
	(T. Cole)		1,500	1,500	375
	Researcher/Writer				
	(To be hired)		1,000	1,000	250
	Researcher				
	(K. Khachigian)		700	700	175
	Researcher				
	(D. Trent)		0	0	0
	Researcher				
	(D. LeBakkas)		900	900	225
	Researcher				
	(To be hired)		800	800	200
	Researcher				
	(TO be hired)		800	800	200
	Research Assistant -- Wash.				
	(A. Boyd)		666	666	167
	Research Assistant				
	(J. Gidwitz)		0	0	0
	Research Aide				
	(M. Froning)		---	---	---
	Research Librarian				
	(M. Heyl)		500	500	125
	Asst. Research Librarian				
	(E. Kaplan)		400	400	100
	Secretary				
	(P. Sturdy)		550	550	138
	Secretary				
	(J. Horack)		550	550	138

cont'd

RESEARCH cont'd

SALARIES	<u>September</u>	<u>October</u>	<u>November</u>
Secretary (S. Pronchick)	550	550	138
Secretary (V. Bloom)	650	650	163
	<u>25,700</u>	<u>25,700</u>	<u>6,329</u>
	<u>26,250</u>	<u>26,250</u>	<u>6,469</u>

		<u>September</u>	<u>October</u>	<u>November</u>
11	CONSULTANTS	1,500	1,500	375
22	STATIONERY AND SUPPLIES	200	200	50
51	TRAVELING EXPENSES	1,500	1,500	375
52	MEETINGS	500	500	125
71	MISCELLANEOUS EXPENSES	500	500	125
	TOTAL	23,600	23,600	5,904
		_____	_____	_____
		_____	_____	6309
		_____	_____	7379
		4200		
		26250		
		<u>30450</u>		
			30450	
				6469
				1050
				<u>7519</u>

MAIL DEPARTMENT BUDGETS

File

01 SALARIES	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>Expenses</u>
Manager (Ed Nixon)	960 (1)	1250 (1)	1250 (1)	208 (1)	1300
Supv. Writer (Kay Odell)	525 (1)	750 (1)	750 (1)	125 (1)	
Writers (Marilyn Madden) (Robert Doin) (Mary McCully) (to be hired)	385(1)	1650 (3)	2200 (4)	365 (4)	
Editor (Bill Poly)	---	700 (1)	700 (1)	117 (1)	
Statistician (Marilyn Madden, Sept.)		550 (1)	550 (1)	92 (1)	
Supv. Analysts (Terry Woods) (In Sept. Dave Krebs)	350 (1)	1250 (2)	1250 (2)	208 (2)	
File Clerk (Georgia Lynn)	305 (1)	435 (1)	435 (1)	72 (1)	
MT/ST Operators (Ann Broomell) (Janet Mazzara) (Edwena Newendorff) (Rose Meslener)	1050 (4)	2500 (5)	3000 (6)	417(6)	
Typists (Lois Hottman) (Sara Currence) (3 to be hired)	700 (2)	2550 (5)	2550 (5)	425 (5)	
MT/ST Supv. (GAIL Hanna)	<u>420 (1)</u>	<u>600 (1)</u>	<u>600 (1)</u>	<u>100 (1)</u>	
	5,305	12,235	13,285	2,129	
 05 OUTSIDE CLERICAL (MT/ST)		500	1000		
06 TELEPHONE	50	100	200	60	
07 TELEGRAPH	---	---	---	---	
28 POSTAGE AND EXPRESS		Department 29			
10 EQUIPMENT PURCHASE	---	1,400	---	---	
11 EQUIPMENT RENTAL AND MAINTENANCE	978	1,730	1,980	340	
19 PETTY CASH	210	300	300	50	
22 OFFICE SUPPLIES	---	---	---	---	
24 CAMPAIGN MATERIALS	---	1,500	2,000	---	
29 TRAVEL EXPENSES	1,000	1,000	1,000	---	
35 MEETINGS AND CONFERENCES	---	---	---	---	

L. Clark
Bayer

SHIPPING DEPARTMENT BUDGET

01	SALARIES	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>
	1 Dept. Head (Shirley McClintock)	610	870	870	145
	1 Mail Clerk (Ed Croton)	280	400	400	67
	3 Messengers (Len Gillman) (Joe Dane) (1 to be hired)	840	1200	1200	200
	1 Produc. Supv. (to be hired)		525	525	88
	1 Xerox Operator (to be hired)		400	400	67
		<u>1710</u>	<u>3395</u>	<u>3395</u>	<u>567</u>
05	OUTSIDE CLERICAL				
06	TELEPHONE				
07	TELEGRAPH				
28	POSTAGE AND EXPRESS	4000	7015	7500	2500*
10	EQUIPMENT PURCHASE				
11	EQUIPMENT RENTAL AND MAINTENANCE				
19	PETTY CASH				
22	OFFICE SUPPLIES	2000	3000	4000	1000
24	CAMPAIGN MATERIALS				
29	TRAVEL EXPENSES				
35	MEETINGS AND CONFERENCES				

* NOTE: See attached estimate

Task Forces (cont.)

(held)

L
hold for
Mon inty
re taskforces

1. Budget Committee
2. Taxes
3. State-Federal Relations
4. Financial Structure and Monetary Policy
5. International Economic Policy
6. Manpower Policy
7. Labor-Management Relations
8. Social Security & Welfare
9. Housing
10. Urban Problems
11. Education
12. Research, Science & Technology
13. Government-Business Relations
14. Agriculture and Rural Redevelopment
15. Defense Policy
16. Civil Rights
17. Governmental Reorganization
18. Economics of Health
19. Foreign Policy
20. Transportation
21. Natural Resources
22. Veterans' Policy.
23. Law Enforcement and Crime

BUDGET



Candidate Support

Haldeman, Supervisor

Budget Number 25 - POLICY AND MANPOWER DEVELOPMENT*

*(This budget, at Garment's suggestion, was discussed at Mission Bay with Stans and approved. Garment suggested I do this directly. I had not meant to bi-pass you.)

SALARIES: - Present Staff

G. A. Olds	@ \$3333/mo	\$10,000
L. Sallada	1083/mo	3,250
M. Smith	1000/mo	3,000
R. Kall	150/wk	1,800

New

Associate for Manpower Development @ \$2000/mo	4,000
Associate for policy development @\$2000/mo	4,000
Support Staff: 2 secretaries \$150/wk	1,200
1 typist \$100/wk	800
Total Salaries.....	<u>28,050</u>

SUPPLIES & EXPENSE

(Some support materials needed - Stans indicated to be taken out of general expense.)

TRAVEL	6,000
CONSULTANTS, TASK FORCE SUPPORT, HONORARIA	<u>6,000</u>
	<u>\$40,050</u>

file

8/25/68

PROPOSED TASK FORCE BUDGET -- (25 Task Forces)

<u>TASK FORCES</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>
Typing	\$ 50	\$ 50	\$ 50	\$ 50
Telephone	50	20	20	10
Meetings	--	--	1,000	1,000
Miscellaneous	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
Total for each Task Force	\$ 150	\$ 150	\$ 1,120	\$ 1,110
Total for 25 Task Forces	\$ <u>3,750</u>	\$ <u>3,000</u>	\$ <u>28,000</u>	\$ <u>27,750</u>
<u>OFFICE OF THE EXECUTIVE DIRECTOR</u>				
Secretary	600	600	600	600
Expenses--				
Traveling, phone	800	800	800	800
Consultants	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900
TOTAL	\$ 5,650	\$ 4,900	\$ 29,900*	\$ 29,650

*Approximately \$1,200, Nov. 1-5 and \$28,700, Nov.6-30.