# Richard Nixon Presidential Library White House Special Files Collection Folder List

| <b>Box Number</b> | Folder Number | <b>Document Date</b> | <b>Document Type</b> | <b>Document Description</b>  |
|-------------------|---------------|----------------------|----------------------|--|
| 9                 | 4             | n.d.                 | Report               | Records stored in the Whittier Bank of America Building. 1 page.   |
| 9                 | 4             | n.d.                 | Report               | Description of 1952 "Fund Speech" Mail. 1 page.  |
| 9                 | 4             | n.d.                 | Report               | Description of Security-Classified material. 1953-1960. 20 pages.  |
| 9                 | 4             | n.d.                 | Report               | Description of personal business and financial material and files lodged in office of Kalmbach, De Marco, Knapp & Chillingworth. 1 page. |
| 9                 | 4             | n.d.                 | Report               | Description of Central files. 1 page.  |
| 9                 | 4             | n.d.                 | Report               | Description of Presidential papers in the National Archives. 1 page.   |

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| <b>Box Number</b> | Folder Number | <b>Document Date</b> | <b>Document Type</b> | <b>Document Description</b>  |
|-------------------|---------------|----------------------|----------------------|--|
| 9                 | 4             | n.d.                 | Report               | Description of records maintained by White House Office Staff. 8 pages.  |
| 9                 | 4             | 08/14/1972           | Financial Records    | Instrument appointing successor trustees Haldeman and Ehrlichman. Agreement of Trust by and between Richard M. Nixon and Patricia R. Nixon, as Settlors and Richard M. Nixon, as Trustee. 3 pages. |
| 9                 | 4             | 08/14/1972           | Financial Records    | Instrument appointing successor trustee. Agreement of Trust by and between Richard M. Nixon as Settlor and H.R. Haldeman, as Trustee, with attachments. 3 pages.                                   |

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Records and memorabilia belonging to the President and Mrs. Nixon and records and memorabilia from the estate of Mrs. Hannah Nixon and belonging to the President and Edward and Donald Nixon (from Mrs. Dorn's inventory).

c. 40'

Hannah Nixon - Correspondence including personal letters between Hannah and Frank Nixon, letters from Richard Nixon, and miscellaneous letters from friends;

Henry Wadsworth Estate Papers;

Greeting cards and miscellaneous items including poetry, children's books, magazines, articles and speeches by Richard Nixon, calling cards, certificates, 1904 school exercise book;

Harold Nixon - Miscellaneous letters, books, cards, and pictures including essays and a card "Dick from Harold," September 6, 1926;

Arthur Burdg Nixon - Birth announcement, baby book, children's books, Hannah Mixon's statement of Arthur's last prayer;

Almira Milhouse - A very small collection of miscellaneous papers;

Snapshot albums, framed pictures, phonograph records, scrapbooks, Frank Mixon's postcard allem and his Masonic apron; an American flag presented by Richard Mixon to his parents; an autographed copy of Six Crises.

#### Richard Nixon

Papers for Citrifrost, O.P.A., The 20-30 Club;

Various financial records including bank statements and cancelled checks, and Wholesale Terminal Market Produce Company receipts signed by Alchard Minon;

Books including Bibles, dictionaries, law books, and Duke Bar Association journals;

U.S. Navy Records - Draft Classification, Lieutenant J.G. Certificace and Papers; medals, ribbons, buttons, and badges; Navy uniforms;

Law files including briefs and case files, desk calendars used in 1938, 1940, and 1941;

Papers regarding Richard Minon's schooling including diplomas and graduation cords;

Various membership and business cards including a framed certificate of membership in Pi Gamma Mu honorary;

Genealogier | Papers;

Miscellaneous - invitations, cards, editorials, Congressional Record, co,des of letters received including a letter from President Hibenhover to Vice President Nivon; a telegram from Unitabler Gladers to Errol Nixon; 3 greens to mind to Alebert Mills ; various redukt.



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## 1952 "FUND SPEECH" MAIL

The 1952 "Fund Speech" mail consists of 300,000 pieces of public mail sent in reply to Richard Nixon's request for listener response to the question of whether or not he ought to stay on the Republican Presidential ticket in 1952. These records are located in the Federal Records Center at Bell, California. Their ownership is unclear. Their volume is approximately 100 linear feet.

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# SECURITY-CLASSIFIED MATERIAL, 1953-1960

This material was reviewed by Brigadier General Robert E. Cushman, Jr. He found that the bulk of the papers were originated by various agencies and individuals and that, in consequence, he could not declassify any material authored outside of his own agency (C.I.A.). For this reason he made recommendations about the maintenance or discontinuance of the classification accorded each item, but the files, in essence, remain classified and closed. The Department of State, or employees thereof, classified more papers than any other agency. The notations in the left hand column designate whether the document is to remain classified and retained (C & R) or should declassified and retained (D & R). Of the total 475 items, General Cushman recommended that only 49 documents be declassified.

General Cushman recommends three possible alternatives for handling these documents:

- a. Treat them as Presidential papers and incorporate them into any Presidential Library material for review and declassification as may be determined through the Library system.
- b. Treat them in the same manner as National Security Council papers. While here again there is no existing mechanism to declassify these, the matter is under consideration by an interdepartmental group headed by the Office of Legal Counsel to the Attorney General.
- c. A committee might be convened under White House auspices, composed of a member from each of the agencies which have authored the papers, to decide upon declassification or not, as appropriate.

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|        | Listing   |                                       | Classification             | <u>Origin</u>                        | Date                         |
|--------|---|---------------------------------------|----------------------------|--------------------------------------|------------------------------|
| COR    | Dr. Raymond L. Garthoff                               |                                       | Secret                     | CIA                                  | 26 May 59                    |
| COR    | Archbishop Khoren                                     |                                       | Secret                     | CIA                                  | 18 Oct. 57                   |
| COR    | Herbert J. Morrison alias Jerome Irving Br            | eigman                                | Secret                     | CIA                                  | 30 June 58                   |
| C-4 R  | Olcott H. Deming                                      | *                                     | (No date: no ident         | ification or origin; no              | classification)              |
| c-CL-R | John E. Baker   |                                       | Secret                     | CIA                                  | 19 July 58                   |
| C-4-R  | Paul Bang-Jensen                                      |                                       | Secret                     | CIA                                  | 18 Aug. 58                   |
| DYR    | Yaroslov Tiajoloff                                    | ŗ                                     | NOT"                       |                                      | 14 March 58                  |
| CtR    | Scientific Manpower                                   | `                                     | Confidential<br>Top Secret | CIA<br>White House                   | 17 Oct. 57<br>31 Oct. 57     |
| CYR    | U.S. Assistance to Education Abroad                   |                                       | Secret                     | CIA                                  | <b>2</b> 6 <b>Sept.</b> 58   |
| C43    | U.S. Programs regarding Labor abroad and the Cold War |                                       | Confidential               | White House Report                   | Dec. 1960                    |
| C+ P   | Latin American Student Program                        | · · · · · · · · · · · · · · · · · · · | Secret<br>Secret           | USIA REC to Intl. Coopera- tion Adm. | 15 July 58<br>24 June 58     |
|        |   | \$ s                                  | Confidential               | Operations Cood. Board               | 27 Aug. 58                   |
| CFR    | Yugoslav Refugees                                     |                                       | Secret                     | Operations Cood. Board               | 7 Jan. 60                    |
| CFR    | Foreign Economic Policy                               |                                       | Secret                     |                                      | -17 March 58 & -25 Nov. 57   |
|        |   | e                                     | Official Use Only          |                                      | 27&24 Nov. 59<br>26 April 57 |

|       | Listing   | Classification                                      | Origin   | Date  |
|-------|---|---|--|---|
| C-4-R | U.S. Information Agency   | Secret<br>Confidential                              | USIA<br>USIA   | 12 Dec. 58<br>28 July 58  |
| e 4-R | 1955 RN Speech to SecDef Conference at Quantico                           | Top Secret  | DOD  | 16 July 55  |
| C+R   | T. E. Murray Letter of 9 May 1957 (copy)<br>Original sent to Adm. Strauss | Top Secret  | Atomic Energy Comm.                                    | 9 May 57  |
| CFR   | Mikoyan Visit to U.S.   | Secret<br>Memo of Conver-<br>sation<br>RN & Mikoyan | Dept. of State   | 7 Jan. 59   |
|       |   | Secret Memo of Conver- sation-Dinner                | Dept. of State   | 16 Jan. 59  |
| C +R  | Marshal Vershinin Visit to U.S. in May 1956                               | Secret  | Dept. of Air Force                                     | 4 May 60  |
| C+R   | Kozlov Visit to U.S. in June-July, 1959                                   | Confidential<br>Official Use Only                   | Dept. of State<br>Dept. of State                       | 1 July 59<br>3&4 July 59 &<br>10 June 59  |
| CAR   | Khruschev Visit to U.S. in September, 1959                                | Secret-Eyes Only<br>Secret<br>Camp David            | (Amb. Lodge) Dept. of State Memo's of Conversation (6) | 25 Sept. 59<br>16 Sept. 59<br>15-27 Sept. 59<br>15 Sept. 59<br>10 Nov. 59<br>26 Sept. 59<br>27 Sept. 59 |
|       | · ·   | Confidential (FBI)                                  | Dept. of State<br>30 Sept. 59                          | 15-27 Sept. 59  |
|       | · :   | Official Use Only<br>Secret<br>Confidential         | Dept. of State<br>FBI<br>CIA                           | 19 Sept. 59<br>12 March 60<br>9 Oct. 59<br>11 Sept. 59  |

|       | Listing   | Classification                                 | <u>Origin</u>                                  | Date                          |
|-------|---|--|--|-------------------------------|
|       | DEP Report - 2 tape recordings  | Top Secret                                     | Source Unknown                                 |                               |
| DUR   | Conversation with Castro in April, 1959   | Confidential                                   | RN-Memo of<br>Conversation                     | 19 April 59                   |
|       |   | Secret,<br>Confidential &<br>Official Use Only | Dept. of State                                 | Undated<br>Briefing<br>Papers |
| CAR   | Yuri Zhukov Visit to U.S. in December, 1958<br>(Chairman, Cultural Relations, USSR) | Secret   | Dept. of State                                 | 3 Dec. 58                     |
| C-4 R | Prime Minister Ben Gurion (Israel) visit to U.S. in March, 1960                     | Confidential                                   | Dept. of State<br>Memo of Conversation         | 13 March 60                   |
| D+R   | RN Conversation with NATO, SecGen Spaak & Foreign Ministers (14 April 1960)         | Confidential                                   | Dept. of State<br>Memo of Conversation         | 14 April 60                   |
| D+R   | RN Conversation with Mr. Julius Nyerere on 4 March 1960                             | Official Use Only                              |  |                               |
| D+R   | Call by President of Greek Parliament, Constantine Rodopoulos on 25 February 1960   | Confidential                                   | Dept. of State<br>Memo of Conversation         | 4 March 60                    |
| DYR   | Visit of Prime Minister Segni of Italy to U.S. in September, 1959                   | Secret   | Dept. of State                                 | <b>29 Sept.</b> 59            |
|       | 9   | Secret   | Briefing Papers Dept. of State Briefing Papers | 14 Oct. 59                    |
| 1+R   | Visit of Polish Agriculture Minister Ochab on 14 October 1959                       | Confidential                                   | Dept. of State                                 | 14 Oct. 59                    |
|       | 14 Occober 1757   | CONTINGUETAL                                   | Memo of Conversation                           |                               |
| ,     |   |  |  |                               |

|     | Listing  | Classification                 | <u>Origin</u>  | Date                   |
|-----|--|--------------------------------|--|------------------------|
| D+R | RN Conversation with President Tsiranana of the Malgache Republic on 19 November 1959    | Official Use Only              | Dept. of State<br>Memo of Conversation                             | 19 Nov. 59             |
| D+R | Visit of German Minister Erhard to U.S. in<br>June, 1959                                 | Confidential Official Use Only | Dept. of State Briefing Papers Dept. of State Memo of Conversation | 8 June 59<br>8 June 59 |
| D+R | RN Conversation with Afghan Foreign Minister Naim in October, 1959                       | Confidential                   | Dept. of State<br>Memo of Conversation                             | 14 Oct. 59             |
| D+R | RN Conversation with Prim Minister of Laos, Prince<br>Souvanna Phouma on 14 January 1958 | Secret                         | Dept. of State<br>Memo of Conversation                             | 14 Jan. 58             |
| D+R | RN Conversation with Argentine Ambassador Favier Gallac in October 1958                  | Limited Official<br>Use        | Dept. of State<br>Memo of Conversation                             | 14 Oct. 58             |
| D+R | RN Conversation with Peruvian Second Vice-Pres and Ambassador Berckemeyer on 22 May 1959 | Confidential                   | Dept. of State<br>Memo of Conversation                             | 22 May 59              |
| DYR | Visit by Prime Minister Nkrumah of Ghana to U.S. in July, 1958                           | Confidential                   | Dept. of State<br>Briefing Papers                                  | 19 July 58             |
| COR | Visit by President of Philippines, Mr. Carlos Garcia in June, 1958                       | Secret                         | Dept. of State<br>Briefing Papers                                  | 17 June 58             |

| Listing                                      |  | Classification                                  | <u>Origin</u>   | Date  |
|--|--|---|---|---|
| C+R Biographical Inform                      | nation Frigerio of Argentina                   | Confidential                                    | Dept. of State<br>Briefing Papers   |   |
| CCR RN Conversation wit                      | ch Chiangkaichek in 1956                       | Secret  | Dept. of State<br>Memo of Conversation<br>(Taipei)  | 8 July 56   |
| C C R Conversation between Professor Emelyan | en Chairman McCone and nov on 19 Nov. 1959     | Secret  | AEC ?<br>Memo for the record  | 19 Nov. 59  |
| C & PC Background Book on (Floating File)    | Geneva Negotiations                            | Confidential                                    | AEC   | 10 July 59  |
|  | r fr Pibulsonggram to<br>President's speech of | Top Secret                                      | Amb. Felix B. Stump<br>Letter to Amb. Bishop<br>Memo of Conversation;<br>RN, Pibulsonggram &<br>others, Bangkok | 25 June 59 9 July 56                                |
| C - ∕ Brig. Gen. Edward (                    | G. Lansdale                                    | Top Secret Top Secret Secret Confidential       | RN Memo to Gordon Gray<br>DOD<br>DOD<br>DOD   | 20 April 59<br>11 Aug. 58<br>Undated<br>20 March 59 |
| C & Geneva Conference Messages               | (1955) J.F. Dulles letters and                 | Secret Secret-Eyes Only Secret-Eyes Only Secret | Dept. of State Dept. of State Dept. of State Dept. of State   | 3&4 Nov. 55<br>8 Nov. 55<br>24 Oct. 55<br>5 Nov. 55 |
| C + R Summit Keynote                         |  | Secret  | Dept. of State  | 9&20 April 60                                       |

| *                | Listing                           |                                       | Classification              | Origin  | Date  |
|------------------|-----------------------------------|---------------------------------------|-----------------------------|---|---|
| C-<br>pertuited; | 1960 Test Negotiations            | (                                     | Top Secret  RESTRUTED DATA) | White House<br>Memo of Meeting; RN<br>Gordon Gray & others                                      | 16 Dec. 59  |
| crr              | USSR Espionage                    |                                       | Secret                      | CIA   | 17 Jan. 58  |
| 0-R              | East-West Contacts                |                                       | Confidential Confidential-  | White House   | 1 June 59   |
|                  | ¥                                 |                                       | Eyes Only                   | White House   | 30 June 59  |
|                  | •                                 | · · · · · · · · · · · · · · · · · · · | Secret                      | Intelligence Advisory   | 00 7 1 50   |
|                  |                                   | × ·                                   | 0 (11 1                     | Comm.   | 28 Feb. 56  |
|                  | *                                 |                                       | Confidential                | Dept. of State  | 31 May 57   |
|                  |                                   | *                                     | Secret                      | Dept. of State  | 27 March 57   |
|                  |                                   |                                       | Secret                      | Dept. of State ?  | Undated 1957 ?  |
| DYR              | Panama                            |                                       | Secret'                     | Dept. of State  | 13 Sept. 60   |
|                  | Cuba                              |                                       | Top Secret                  | Rec. Memo to RN   | 8 Jan 60  |
| C-R              |                                   |                                       | Confidential                | Rec. Memo to RN   | 17 Aug. 60  |
|                  |                                   |                                       |                             | USIA  | 19 Jan. 60  |
|                  | AP                                |                                       | Confidential                | Dept. of State  | 14 Dec. 59  |
|                  |                                   | )                                     | Communication               | Dept. Of State  | 14 Dec. Jy  |
| CFR              | Indonesia                         |                                       | Top Secret                  | CIA ?   | 12 April 58   |
|                  | Iraq                              |                                       | Top Secret                  | Not identified  | 16 July 58  |
| care             |                                   | 7                                     |                             | CIA   | 29 July 58  |
|                  |                                   |                                       | pecrec                      | CIA   | 29 July Jo  |
| CYR              | Korea                             |                                       | Confidential                | CIA   | 3 May 60  |
| CUR              | Far East (including Quemoy-Matsu) |                                       | Secret<br>Confidential      | Dept. of State Operations Coord. Board Not identified White House Dept. of State Dept. of State | 2 June 59<br>2 Sept. 58<br>13 July 56<br>22&29 Oct. 57<br>4 May 56<br>9 Oct. 56 |
|                  |                                   |                                       |                             |   | *   |

| Listing   | Classification   | <u>Origin</u>  | Date  |
|---|--|--|---|
| C - Missile Information   | Secret   | White House  | 9 June 59   |
| C & R Communist Party Lines   | Official Use Only<br>Confidential  | Not identified FBI   | 8 July 59<br>19 Oct. 59   |
| C+R Elliot, Dr. W.Y. (material from) re Security Council, Planning and Policy Board, Projects | Secret Official Use Only Confidential Confidential Confidential Confidential Confidential 6 Nov. 59 Confidential Secret Official Use Only Official Use Only Secret Official Use Only Confidential Confidential Confidential Confidential Confidential Confidential Confidential Confidential Official Use Only Secret Confidential Official Use Only | Dept. of State Dept. of State  ODM Dept. of State Usia Dept. of State Dept. of State Usia Dept. of State Dept. of State Usia | 24 June 60 11 Oct. 56 & 15 April 60 27 Sept. 56 12 Nov. 59 9 Nov. 59 16 Feb. 59 26 Oct. 59 & 6 Nov. 59 22 Sept. 59 Undated 1959 ? 1 Aug. 59 20 July 59 22 June 59 & 3 June 59 23 June 59 27 Feb. 59 6,16&20 Feb. 59 23&27 March 59 18&29 Sept. 58 31 July 58 5 Oct. 56 11 Oct. 56 Undated 1958 ? 10 June 58 |
|   | Secret<br>Secret<br>Confidential   | Dept. of State Dept. of State Dept. of State   | 23 May 58<br>25 April 58<br>18 April 58   |

|     | Listing  | Classification          | Origin                 | Date                        |
|-----|--|-------------------------|------------------------|-----------------------------|
| C+R | Elliot, Dr. W.Y. (material from) re Security<br>Council, Planning and Policy Board, Projects |                         |                        |                             |
|     | (Cont.)  | Confidential            | Dept. of State         | 7 April 58                  |
|     | (**************************************  | Secret                  | Rec. memo to RN        | Undated 1958 2              |
|     |  | Secret                  | Dept. of State         | 31 March 58                 |
|     |  | Secret                  | Dept. of State         | 24 March 58                 |
|     |  | Top Secret              | Dept. of State         | 20 Feb. 58                  |
|     |  | Secret                  | White House            | 20 Feb. 58                  |
|     |  | Secret                  | Dept. of State         | 16 Jan. 58                  |
|     | 8  | Secret                  | Dept. of State         | 10 Jan. 58                  |
|     | *  | Confidential            | Dept. of State         | 5 Dec. 57                   |
|     |  | Confidential            | ODM                    | 20 Oct. 55                  |
|     |  | Confidential            | ODM                    | 5 Oct. 56                   |
|     |  | Confidential            | ODM                    | 14 Feb. 56                  |
| _   |  | ţ                       |                        |                             |
| CYR | Soviet Bloc Economic Activities in the Near Ease   |                         | - 1                    | 10 7 1 50                   |
| _   | and Asia   | Secret                  | Intl. Cooperation Adm. |                             |
|     |  | Secret                  | Intl. Cooperation Adm. | 25 Nov. 55                  |
| CYR | The Big Four Conference  | Secret                  | Dept. of State         | Undated 1955 ?              |
| D+R | Foreign Ministers Conference, memo re (30 Dec. 55)   | Confidential            | White House            | 30 Dec. 55                  |
|     | Memo for SecState re Actions requiring President's   |                         |                        | Ÿ                           |
| D+R | signature  | Personal & Confidential | White House            | 30 Sept. 55                 |
| C+R | Middle East, Soviet Planning   | Secret                  | Not identified         | 21 Sept. 55 & 13&14 Oct. 55 |

|     | Listing  | Classification                  | Origin                               | Date                    |
|-----|--|---------------------------------|--------------------------------------|-------------------------|
| CYR | Bulganin Letter  | Secret                          | White House                          | 8 Feb. 56               |
| DTR | Herald Tribune (J. Edgar Hoover ltr and N.Y. Post article)           | None                            | FBI                                  | 1 June 55               |
| C+R | U.S. & USSR Industrial Production, Growth of                         | Secret                          | CIA                                  | 1 Feb. 56 & 23 Jan. 56  |
| C+R | Pawley, William Douglas  | Personal &<br>Confidential      | FBI                                  | 5 Jan. 54               |
| C+R | Guatemala  | Secret-U.S.<br>Officials Only   | Not identified                       | 1954 ?                  |
| C+R | Russian Atomic Power and the Lost American<br>Revolution             | Confidential Eyes Only (Letter) | Dept. of State                       | 21 Aug. 54 & 31 Aug. 54 |
| DYR | Claire Boothe Luce   | None                            | Cross Ref Sheet Only                 | Undated                 |
| DYR | Geneva Conference: memo re Aftermath of                              | Confidential                    | White House                          | 26 Sept. 55             |
| DYR | Cabinet Meeting (Tentative Agenda-July22) RN Presiding               | None                            | White House<br>(Cabinet Agenda)      | 20 July 55              |
| C+R | Cabinet Meeting-(Summary of-held in RN's absence in Central America) | Confidential                    | White House (Summary of Cabinet mtg) | 2 March 55              |
| D+R | V.P. Speech - NSC Meeting in September 1955                          | Official Use Only               | NSC ?                                | 27 Sept. 55             |
| DYR | Relocation Plans - Emergency   | Secret                          | ODM                                  | 8 Sept. 55              |

| Listing  | Classification               | Origin                        | Date                   |
|--|------------------------------|-------------------------------|------------------------|
| C + R International Communism - CIA report on  | Secret-U.S. Officials Only   | CIA                           | 18 April 55            |
| Middle East - current Status of Mutual Security Deliveries & Expenditures  | Secret                       | вов                           | 18 Oct. 55             |
| Donaton Buda   |                              |                               |                        |
| Russian Trip $C \not\sim R$ (aa) FBI reports on members RN party   | Confidential                 | FBI                           | 6,17&13 July 59        |
|  | Confidential                 | USIA                          | 20 July 59             |
| $\mathcal{L}_{\mathcal{I}}\mathcal{R}$ (a) Planning Data for schedules   | Confidential                 | Dept. of State                | 20 April 59            |
|  | Confidential                 | Dept. of State                | 7 July 59              |
|  | Confidential<br>Confidential | Dept. of State                | 22 May 59<br>1 July 59 |
|  | Confidential                 | Dept. of State Dept. of State | 18 June 59             |
|  | Secret                       | CIA                           | 2 July 59              |
|  | Confidential                 | Dept. of State                | 18 July 59             |
| »  | Confidential                 | Dept. of State                | 21 July 59             |
|  | Confidential                 | Dept. of State                | 2 July 59              |
|  | Confidential                 | Dept. of State                | 20 July 59             |
| at the second se | Confidential                 | Dept. of State                | 19 July 59             |
|  | Confidential                 | Dept. of State                | 18 July 59             |
| ×  | Confidential                 | Dept. of State                | 11 July 59             |
|  | Official Use Only            |                               | 11 July 59             |
|  | . Confidential               | Dept. of State                | 7 July 59              |
|  | Confidential                 | Dept. of State                | 10 July 59             |
|  | Confidential                 | Dept. of State                | 14 July 59             |
|  | Confidential                 | Dept. of State                | 15 July 59             |
|  | Confidential                 | Dept. of State                | 12 July 59             |
| w  | Confidential                 | Dept. of State                | 14 July 59             |
|  | Confidential                 | Dept. of State                | 18 July 59             |
|  | Confidential                 | Dept. of State                | 20 July 59             |
|  | Confidential                 | Dept. of State                | 20 July 59             |
|  | Confidential                 | Dept. of State                | 8 July 59              |
| ,  | Confidential                 | Dept. of State                | 1 July 59              |
| · ·  | Confidential                 | Dept. of State                | 27 June 59             |

| Listing                                   |         | Classification    | Origin                | Date               |
|---|---------|-------------------|-----------------------|--------------------|
| Russian Trip                              |         |                   |                       |                    |
|   | (Cont.) | Official Use Only | Dept. of State        | 26 June 59         |
| erR (a) Planning Data for schedules       | (000)   | Confidential      | Dept. of State        | 26 June 59         |
|   |         | Official Use Only | Dept. of State        | 18 June 59         |
|   |         | Secret            | Dept. of State        | 22 June 59         |
|   |         | Confidential      | Dept. of State        | 4 May 59           |
|   | ٠.      | Secret            | Dept. of State        | 4 May 59           |
|   |         | Secret            | Dept. of State        | 12 July 59         |
|   |         | Secret            | Dept. of State        | 8 June 59          |
|   |         | Secret            | Dept. of State        | 9 June 59          |
|   | ¥       | Confidential      | Dept. of State        | 26 May 59          |
|   |         | Secret            | Dept. of State        | Undated            |
|   |         | Confidential      | Dept. of State        | 25 May 59          |
|   |         | Confidential      | Dept. of State        | 22 May 59          |
|   |         | Confidential      | Dept. of State        | 21 May 59          |
| *   |         | Confidential      | Dept. of State        | 8 May 59           |
|   |         | Secret            | Dept. of State        | 8 May 59           |
| *   |         | Secret            | Dept. of State        | 7 May 59           |
|   |         | Secret            | Dept. of State        | 7 May 59           |
|   |         | Secret-Eyes Only  | Dept. of State        | 15 April 59        |
| *   |         | Secret-Eyes Only  | Dept. of State        | 16 April 59        |
|   |         | Confidential      | Dept. of State        | 1 June 59          |
| •   |         | Top Secret        | RN Office             | 13 Jan. 58         |
| $C \sim R$ (b) Reports to President by RN | :       | Secret            | Dept. of State        | <b>3</b> 1 July 59 |
|   |         | Confidential      | Dept. of State        | 28 July 59         |
| ¥   |         | Secret            | Dept. of State        | 31 July 59         |
|   |         | Confidential      | Dept. of State        | 28 July 59         |
|   |         | Secret            | Dept. of State        | 26 July 59         |
| *   |         | Confidential      | Dept. of State        | 27 July 59         |
|   |         | Confidential      | Dept. of State        | 28 July 59         |
|   |         | Secret            | Dept. of State        | 4 Aug. 59          |
| •   |         | Confidential      | Dept. of State        | Undated            |
|   |         |                   | (Akalousky's notes) ? |                    |

| Listing                                     | Classification  | <u>Origin</u>  | Date  |
|---|---|--|---|
| Russian Trip                                |   |  |   |
| CYCE (c) Messages for RN from the President | Secret<br>Top Secret<br>Secret<br>Secret  | Harold (MacMillan?) DDE Dept. of State Not Identified  | Undated<br>5 May 59<br>24 July 59<br>3 Aug. 59  |
| C + R (d) Briefing Papers USSR trip         | Secret<br>Secret<br>Secret  | CIA U.S. Air Force Not Identified  | Undated<br>Undated<br>12 July 69  |
|   | Secret<br>Secret<br>Secret<br>Secret  | Not Identified<br>Not Identified<br>Not Identified<br>Not Identified   | Undated<br>12 July 59<br>12 July 59<br>Undated  |
|   | Secret Secret Secret Secret Secret Secret   | Not Identified Not Identified Not Identified Not Identified Not Identified Not Identified  | 12 July 59 Undated Undated Undated Undated Undated  |
| e) Biographies                              | Confidential Secret, Official Use Only and Confidential   | Not Identified Not Identified (Biographies)  | 1959<br>Undated   |
| CLR (f) Conversations with Khrushchev       | Confidential Secret Confidential Confidential Confidential Top Secret Confidential Confidential Confidential Confidential Confidential Secret Confidential Secret Confidential Confidential | Dept. of State RN Dept. of State | 26 July 59 24 July 59 24 July 59 25 July 59 25 July 59 27 July 59 26 July 59 26 July 59 26 July 59 24 July 59 25 July 59 25 July 59 25 July 59 26 July 59 |

| Listing                                      | <u>c:</u> | lassification          | Origin            | <u>Date</u>       |
|--|-----------|------------------------|-------------------|-------------------|
| Russian Trip                                 |           |                        |                   |                   |
| CIR (f) Conversations with Khrushchev (Cont. | ) Co      | onfidential &<br>ecret | Dept. of State    | 22 July 59        |
| *  |           | ecret                  | Not Identified    | Undated           |
| •  | Co        | onfidential            | White House       | 11 July 59        |
|  | Se        | ecret                  | Dept. of State    | 20 July 59        |
| •  | Co        | onfidential            | Elliott           | 22 July 59        |
|  | Se        | ecret                  | Not Identified    | Undated           |
| CrR (g) Conversations with Khrushchev by oth | er        |                        |                   |                   |
| visitors                                     | 01        | ficial Use Only        | Dept. of State    | 9 March 60        |
|  | Se        | ecret                  | Dept. of State    | 10 July 59        |
|  | Co        | onfidential            | CIA               | 24 Oct. 58        |
| ,  | 01        | ficial Use Only        | CIA               | 22 Nov. 57        |
|  | Of        | ficial Use Only        | CIA               | 7 Oct. 57         |
|  | Se        | cret                   | FBI               | <b>26</b> May 59  |
|  |           | onfidential            | CIA               | 6 Oct. 58         |
|  | Se        | ecret- Limited         | CIA               | 23 June 59        |
|  | Di        | stribution             |                   |                   |
| •  | Se        | ecret                  | CIA               | <b>5</b> Aug. 58  |
| , al   | Sec       | ret-Eyes Only          | Dept. of State    | 24&25 June 59     |
| w.   | Se        | ecret                  | Dept. of State    | 26 June 59        |
|  | Sec       | ret                    | Dept. of State    | 5 Dec. 58         |
|  |           | ecret                  | Dept. of State    | 5 Dec. 58         |
|  | ,         | onfidential            | Dept. of State    | 3 Dec. 58         |
|  |           | ecret                  | Dept. of State    | <b>1</b> 9 May 59 |
| YR (h) Trip Reports                          |           | cret                   | Dept. of State    | 1959              |
|  |           | cret                   | Dept. of State    | 16 Nov. 59        |
|  | , :=      | es Only                | Dept. of State    | 20&28 Jan. 60     |
| 7  | _         | ecret                  | Dept. of State    | 3 Aug. 59         |
|  |           | onfidential            | Dept. of State    | 6 Aug. 59         |
|  |           | onfidential            | AEC               | 10 Sept. 59       |
|  |           | nfidential             | CIA               | 18 Aug. 59        |
|  | Co        | nfidential             | Milton Eisenhower | 7 Aug. 59         |

| Listing  | Classification                    | <u>Origin</u>                    | Date                                     |
|--|-----------------------------------|----------------------------------|--|
| Russian Trip   |                                   |                                  |  |
| C+/ (i) Reactions to USSR trip   | Official Use Only<br>Confidential | Dept. of State<br>Dept. of State | 10 Dec. 59<br>26 July 59 &<br>27 Oct. 59 |
|  | Confidential & Official Use Only  | CIA                              | 8 Sept. 59                               |
| • *  | Secret                            | CIA                              | 18 Aug. 59                               |
|  | Confidential                      | For. Broadcast Info. Service     | 8 July 59                                |
|  | Confidential                      | For. Broadcast<br>Info. Service  | 29 July 59                               |
| et q   | Confidential                      | For. Broadcast<br>Info. Service  | 19 Aug. 59                               |
|  | Confidential                      | For. Broadcast<br>Info. Service  | 22 April 59                              |
|  | Confidential                      | For. Broadcast<br>Info. Service  | 5 Aug. 59                                |
|  | Official Use Only                 | Not Identified                   | 29 July 59                               |
|  | Official Use Only                 | Not Identified                   | 5 Aug. 59                                |
| C+R (j) Letter fr Khrushchev re C-130 in answer                          | · .                               |                                  |  |
| to RN  | Secret                            | Dept. of State                   | 22 Aug. 59 &<br>27 Aug. 59               |
| $\mathcal{L}\mathcal{FR}$ (k) Conversations with Gomulka and other Poles | Secret                            | Dept. of State                   | 3&20 Aug. 59                             |
| •  | Confidential                      | Dept. of State                   | 17 Aug. 59                               |
| (2 ) $(1)$ Poland  | Secret                            | Dept. of State                   | Undated (1959)                           |
|  | Secret                            | Dept. of State                   | 17 July 59                               |
|  | Confidential                      | Dept. of State                   | 21 July 59                               |
|  | Confidential                      | Dept. of State                   | 21 July 59                               |
|  | Secret                            | CIA                              | 13 Oct. 59                               |
| CY/Z United Kingdom Trip   | Confidential                      | DOD                              | 5 Aug. 58                                |
|  | Official Use Only                 | Dept. of State                   | 5 Dec. 58                                |
|  | Secret                            | Dept. of State                   | 23 Nov. 58                               |

| Listing                     |     | Classification             | <u>Origin</u>                    | Date          |
|-----------------------------|-----|----------------------------|----------------------------------|---------------|
| United Kingdom Trip (Cont.) |     | Confidential               | Dept. of State                   | 22 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 29 Nov. 58    |
|                             | a w | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 26 Nov. 58    |
|                             | •   | Confidential               | Dept. of State                   | 24 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 27 Nov. 58    |
|                             | ₹   | Secret                     | Dept. of State                   | 26 Nov. 58    |
|                             |     | Secret                     | Dept. of State                   | 25 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 26 Nov. 58    |
|                             | ×   | Confidential               | Dept. of State                   | 25 Nov. 58    |
|                             | *   | Secret                     | Dept. of State                   | 24 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 27 Nov. 58    |
|                             |     | Secret                     | Not Identified                   | Undated       |
|                             |     | Confidential               | Dept. of State                   | 25 Nov. 58    |
|                             |     | Secret '                   | Dept. of State                   | 26 Nov. 58    |
|                             |     | Secret                     | Dept. of State                   | 26 Nov. 58    |
|                             |     | Confidential &             | British Gov't                    | Undated       |
|                             |     | Secret                     |                                  |               |
| £                           | P   | Secret                     | Dept. of State                   | 27 Nov. 58    |
| no.                         |     | Secret                     | Dept. of State                   | 27 Nov. 58    |
|                             |     | Secret                     | Not Identified                   | Undated       |
|                             |     | Secret                     | Dept. of State                   | 27 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 27 Nov. 58    |
|                             | 4   | Confidential               | Dept. of State                   | 27 Nov. 58    |
|                             | ,   | Secret                     | Dept. of State                   | 27 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential               | Not Identified                   | 28 Nov. 58    |
|                             |     | Official Use Only          | Dept. of State                   | 8 July 58     |
|                             |     | Confidential               | Dept. of State                   | 28 Nov. 58    |
|                             |     | Confidential,              | Dept. of State                   | 26&27 Nov. 58 |
|                             |     | Official Use Only,         |                                  |               |
|                             |     | and Secret<br>Confidential | Conversations)<br>Not Identified | 28 Nov. 58    |

| Listing  |   | Classification | <u>Origin</u>          | Date           |
|--|---|----------------|------------------------|----------------|
| CAR South American Trip                          |   | Secret         | USIA                   | 9 June 58      |
| C4/2   |   | Secret         | USIA                   | 20 May 58      |
|  |   | Secret         | Not Identified         | Undated (1958) |
|  |   | Secret         | Dept. of State         | 22 May 58      |
| ·  |   | Secret         | Dept. of State         | 20 May 58      |
|  |   | Secret         | Dept. of State         | 20 May 58      |
|  |   | Secret         | Dept. of State         | 16 May 58      |
|  |   | Secret         | Dept. of State         | 19 May 58      |
|  |   | Secret         | Dept. of the Army      | 24 May 58      |
| g.   |   | Secret         | FBI                    | 11 June 58     |
|  |   | Secret         | Not Identified         | 12 May 58      |
|  |   | Secret         | Dept. of State         | 16 May 58      |
|  |   | Secret         | Dept. of State         | 17 May 58      |
|  |   | Confidential   | FBI                    | 6 March 57     |
|  |   | Secret *       | CIA                    | 9 Jan. 58      |
|  |   | Secret         | Dept. of State         | 22 May 58      |
|  |   | Confidential   | CIA                    | 23 May 58      |
|  |   | Secret         | Not Identified         | 16 May 58      |
|  |   | Secret         | Dept. of State         | 31 May 58      |
| et e   |   | Confidential   | USIA                   | 19 May 58      |
|  |   | Secret         | Dept. of State         | 27 May 58      |
|  |   | Confidential   | U.S. Navy              | 24 April 58    |
| CYP Soviet Actions regarding South American Trip |   | Secret         | CIA                    | 20&24 June 58  |
|  | , | Secret         | CIA                    | 1 July 58      |
|  |   | Confidential   | CIA                    | Undated        |
| •  |   | Confidential   | Dept. of State         | 9 July 59      |
| C & R Africa - RN Report and other papers        |   | Secret         | Intl. Cooperation Adm. | 20 Aug. 57     |
|  |   | Confidential   | Dept. of State         | 24 Jan. 60     |
|  |   | Confidential   | Dept. of State         | 26 Jan. 60     |
|  |   | Secret         | Not Identified         | 18 July 60     |
|  |   | Secret         | Not Identified         | Undated (1960) |
|  |   | Confidential   | Joint Chiefs           | 25 July 60     |
| N.   |   | Secret         | White House            | 25 Nov. 57     |

| **    | Listing   | Classification                                 | <u>Origin</u>                                       | Date                                   |
|-------|---|--|---|--|
| CFR   | Africa - RN Report and other papers (Cont.)                                 | Top Secret<br>Secret<br>Confidential           | NSC<br>DOD ?<br>Operations<br>Coordinating<br>Board | Undated<br>17 Aug. 60<br>5&20 March 58 |
|       |   | Secret &<br>Top Secret                         | Not Identified                                      | Undated                                |
|       |   | Secret   | Not Identified                                      | Undated                                |
|       |   | Secret   | Not Identified                                      | Undated                                |
|       |   | Secret   | Dept. of State                                      | 3 Jan. 56 & 14 Feb. 56                 |
|       |   | Secret   | Dept. of State                                      | 15 Feb. 57                             |
| C+R   | Trip to Hungary   | Secret   | Not Identified                                      | Undated (1956)                         |
| Cak   | Black binder containing Material on MacMillan Visit                         | Top Secret                                     | Dept. of State                                      | 28 March 60                            |
| CKR   | Black binder containing Material on MacMillan Talks                         | Secret   | Dept. of State                                      | 19 March 1959                          |
| C+R:  | Black-binder containing report on VicePres Visit to<br>Poland               | Secret   | Dept. of State                                      | Aug. 1959                              |
| CFR   | Black binder containing briefing book on VIcePres trip to USSR              | Secret   | Dept. of State                                      | July-Aug. 1959                         |
| CYR   | Black binder containing briefing book on South<br>American trip             | Confidential                                   | Dept. of State                                      | 16 April 58                            |
| C +R  | Black binder containing briefing book on Soviet Deputy Premier Kozlov Visit | Official Use Only,<br>Confidential &<br>Secret | Dept. of State                                      | June, July 1959                        |
| g rec | Log Book for National Security Papers in Black<br>Binder                    | Top Secret                                     | NSC   | 1953-55                                |

| Listin           | <u>g</u>   | . 9     | Classification  | <u>Origin</u>                           | Date  |
|------------------|--|---------|---|---|---|
| for              | binder containing Security Information the eyes only of VicePres Christain A. Herter |         | Top Secret-<br>Eyes Only  | CIA                                     | 28 Sept. 53   |
|                  | es Briefing Book for Inauguration of ilian President-Elect Kubitschek                |         | Secret<br>Secret  | Dept. of State                          | 31 Jan. 56<br>16 Jan. 56  |
| C & R Black Vice | binder containing background papers on the<br>Pres Trip to Austria                   | e<br>\$ | Secret  | Dept. of State                          | Dec. 1956   |
| CFR Long r       | ange intelligence briefs by REC on y capabilities                                    |         | Secret &<br>Sop Secret  | REC memos                               | 7 Dec. 1960   |
| C+R FBI 1t       | rs, misc. 1958-1959-1960   |         | Confidential Cop Secret Confidential Cop Secret Cop Secret Cop Secret Cop Secret Cop Secret Cop Secret Confidential Confidential Confidential Confidential Confidential Cop Secret | FBI | 12 Feb. 60 23 Nov. 60 7 Nov. 60 24 Oct. 60 12 Oct. 60 11 Oct. 60 7 Oct. 60 30 Sept. 60 20 Sept. 60 15 Sept. 60 15 Sept. 60 7 Sept. 60 7 Sept. 60 7 Sept. 60 7 Sept. 60 9 Aug. 60 22 July 60 |

| Listing                                | Classification | Origin | Date        |
|--|----------------|--------|-------------|
| FBI 1trs. misc. 1958-1959-1960 (Cont.) | Confidential   | FBI    | 14 July 60  |
|  | Secret         | FBI    | 28 June 60  |
|  | Confidential   | FBI    | 9 June 60   |
|  | Confidential   | FBI    | 5 July 60   |
|  | Confidential   | FBI    | 9 June 60   |
|  | Confidential   | FBI    | 10 June 60  |
| ,                                      | Confidential   | FBI    | 3 June 60   |
|  | Confidential   | FBI    | 5 April 60  |
|  | Confidential   | FBI    | 1 April 60  |
|  | Confidential   | FBI    | 21 March 60 |
|  | Top Secret     | FBI    | 16 March 60 |
|  | Secret         | FBI    | 14 March 60 |
|  | Confidential   | FBI    | 29 Feb. 60  |
|  | Top Secret     | FBI    | 26 Jan. 60  |
|  | Confidential   | FBI    | 13 Jan. 60  |
|  | Top Secret     | FBI    | 5 Jan. 60   |
| s ·                                    | Confidential   | FBI    | 9 Sept. 59  |
|  | Confidential   | FBI    | 28 Aug. 59  |
|  | Secret         | FBI    | 20 May 59   |
| a)                                     | Confidential   | FBI    | 11 Feb. 59  |
|  | Confidential   | FBI    | 16 May 58   |
|  | Secret         | FBI    | 16 May 58   |
|  | Secret         | FBI    | 8 July 59   |

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PERSONAL BUSINESS AND FINANCIAL MATERIAL AND FILES LODGED IN OFFICE OF KALMBACH, DE MARCO, KNAPP & CHILLINGWORTH

- 1. Checking account bank records.
- 2. General ledger, journals and books of account.
  - 3. Orange County property acquisition files.
- 4. Income tax returns for years 1964 through 1970.
- 5. 1969 charitable donation of papers and appraisals file.
  - 6. Whittier property acquisition file.
  - 7. Fisher's Island Inc. stock sale file.
- 8. New York apartment acquisition and sale file (xerox copies only).
- 9. Florida properties acquisition file (xerox copies only).
- 10. Personal life insurance policies and correspondence respecting same.
  - 11. Current general insurance policies.
- l2. Miscellaneous old business records covering years 1963 through 1968 delivered to KDKC by Vincent Andrews, Inc. consisting of general accounting worksheets, canceled checks, paid bills and correspondence with trade creditors and banks. No original documentation of any significance appears to be contained in these files.



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#### CENTRAL FILES

Central Files maintains Subject, Name and Chronological files. The Subject files fill 152 five-drawer cabinets, 59 of which are full. These contain records for 1969 and for 1970. The remaining 93 cabinets for 1971 are 25% full. The Name files are maintained in 339 five-drawer cabinets which are approximately 65% full. Converted into linear feet, the Subject files measure approximately 733 feet and the Name files total approximately 2233 feet. The chronological files which are almost completely boxed measure 29 linear feet.

In addition there are 930 linear fect of "oversize" records belonging in part to the Subject file and in part to the Name file; 264 linear feet of inactive files from various White House offices; 89 linear feet of primarily "bulk mail" from the public.



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# PRESIDENTIAL PAPERS IN THE NATIONAL ARCHIVES

Records sent from the Central Files to the National Archives for courtesy storage measure approximately 1,511 linear feet and consist of:

| Bulk Correspondenc <b>e</b>               | 1,240' |
|---|--------|
| News Conferences                          | 72'    |
| Ash Council records                       | 351    |
| prolific writers                          | 331    |
| office files of Charles B. Wilkinson      | 33'    |
| office files of Daniel P. Moynihan        | 30'    |
| office files of Harry Flemming            | 81     |
| office files of Hendrik Houthakker        | 51     |
| office files of Franklyn Nofziger         | 41     |
| White House Conference on Food, Nutrition |        |
| and Health                                | 201    |
| Council on Urban Affairs                  | 11'    |
| Background briefings                      | 14'    |
| Press Rcleases                            | 3'     |
| Press Conferences                         | 2'     |
| Press Briefings                           | 1'     |

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#### RECORDS MAINTAINED BY THE WHITE HOUSE OFFICE STAFF

#### Patrick J. Buchanan's Office

Maintains three categories of records: general correspondence file including inter-office memos (two drawers), research files (five drawers), and speech files (two drawers).

181

Mort Allin uses 30 file drawers for copies of the Daily News Summary and 28 file drawers for clippings. Outdated clipping files are sent to Central Files at the rate of about ten boxes per month.

116'

## Alexander Butterfield's Office

Maintains file of President's meetings and of color reports. Non-active records are eventually deposited in a safe in Trudy Brown's vault.

Jon Huntsman's office maintains a "Presidential Handwriting File."
This file contains the bulk of the items not originated by the
President but bearing marginal notes or other comments in his hand.
The most common items are Daily News Summaries, Memoranda to the
President, Telephone Recommendations, Meeting Scenarios, and
miscellaneous items which cross the President's desk. These items
are stored in Mr. Huntsman's safe in Trudy Brown's vault. They fill
approximately three drawers of the safe.

Mr. Huntsman's office files are kept either in his office (current files) or in the vault (non-current files). These include the "Presidential Action Number File"--memos and the resultant reports produced in response to a Presidential inquiry.

#### Dwight Chapin's Office

52

Maintains active files only. Other records are sent to Central Files regularly. Mr. Chapin has two file drawers; Mr. Bull keeps three file drawers including a chron file, scenarios, appointments office procedures, and files on Catifornia trips; Mr. Parker also has a chron file plus follow-up files on invitations, audiences, etc.; Mr. Walker has 11 vertifile drawers containing Presidential trip files, memoranda, correspondence, and administrative office files.

#### Charles W. Colson's Office

40

Maintains approximately six linear feet of records which are primarily starf memoranda. Mr. Bell's office has six linear feet of records relating to special interest groups and three linear feet pertaining to Presidential proclamations. Mr. Cashen has approximately 21 linear feet of files relating to special interest groups. Mr. Howard has four linear feet of project files.

121 Michael J. Farrell's Office (Visitors' Office) Maintains active office files consisting of tour requests, files on gifts received for the President, scenarios of activities of the First Family, inter-office memos, etc. Inactive records are retired to Central Files. John W. Dean, III Maintains 10 vertical files on a broad variety of subjects, including 301 pardons and executive clemency, conflicts of interest, executive privilege, Presidential papers, Presidential Library, demonstrations, and other matters of a legal nature. Harry Dent's Office The files of this office concern liaison with Republican organizations and are arranged by subject. The records are housed in seven, fourdrawer file cabinets. Robert Finch's Office Maintains nine vertifile drawers containing correspondence, project 331 files and research files. Mr. Finch also has three drawers of California files including some speech files. Peter M. Flanigan's Office Mr. Flanigan and his staff maintain the following files: 23 drawers 54' containing research and correspondence, three drawers containing chron files and press releases, one drawer containing conflict of interest material. Leonard Garment's Office 631 Maintains the following files: White House memoranda, two drawers Bicentennial Commission, one drawer; Minority Enterprise, one drawer; Aging, one drawer; Civil Rights (General), one drawer; Housing (Minorities), one drawer; Indians, four drawers; Topical Files, six drawers; Name Files (Personal), two drawers; 1968 campaign one linear foot; 1972 campaign, 1/2 file drawer. Mr. Garment's Assistant for Cultural Affairs maintains six vertifile drawers of correspondence and background information and two vertifile drawers containing inter-office memos. Mark I. Goode's Office Maintains one vertifile drawer on trips and one vertifile drawer on television and films. Roger Johnson's Office Maintains Two vertifile drawers of general office files. Henry A. Kissinger's Office 245 Maintains Presidential files now held in the Kissinger office, the Situation Room and the NSC vault. This includes the following. material: President's briefing books for NSC meetings, foreign trips, state visitors, and press conferences; minutes of NSC

meetings.

Henry A. Kissinger's Office (Cont.)
substantive files on foreign policy (organized by subject), in the
form of:

memos from the President to Dr. Kissinger;
memos from Dr. Kissinger to the President;
memos from NSC staff to Dr. Kissinger;
other important documentation;
memoranda of Dr. Kissinger's conversations;
especially sensitive memoranda of Presidential conversations.

#### Daniel T. Kingsley's Office

Maintains papers and resumes of individuals who have been cleared for a Presidential appointment or who hold such an appointment. These papers are maintained in "job files" and include copies of Presidential memos. The job files are subdivided into three categories: cabinet agencies, independent agencies including regulatory bodies, and part-time advisory bodies. Papers and resumes comprising the files of unsuccessful job applicants have been sent to Central Files.

Herbert G. Klein's Office See after Virginia H. Knauer's Office.

#### Virginia II. Knauer's Office

The Office of Consumer Affairs maintains records in eleven divisions, each with its own filing system (generally alphabetically arranged by subject). This includes the following:

Mrs. Luayer's Office files--correspondence including memos from the President--64 linear foet;

Consumer Education Division--correspondence, requests for periodicals, etc.--60 linear feet;

General Counsel's Office-general correspondence and legislative work folders-48 linear feet;

Communications (Publications): Division-general correspondence and requests for publications--44 linear feet;

Public Affairs Division-general correspondence, speeches, and press releases--80 linear feet;

Program Analysis Division-general dorrespondence, information files on various subjects—the groundwork for development of studies and reports on consumer topics—38 linear feet;

Administrative Office--reports and papers regarding personnel, budget, and procurement, requisitions and invoices--32 linear feet;

114'

600'

Virginia H. Knauer's Office (Cont.)
 Industry Relations--general correspondence with individuals in industry-42 linear feet;

Federal-State Relations--correspondence with state governors and Attorneys General to promote consumer-type legislation--36 linear feet;

Field Operations Division--correspondence with Consumer Advisory Council and with voluntary consumer groups around the country--44 linear feet;

Consumer Complaint Division--correspondence and follow-up letters, replies to consumer complaint, inquiry to manufacturer or possible of forwarding of the complaint to a regulatory agency-filed numerically. Statistics and letters are stored in a computer file--102 linear feet.

#### Herbert G. Klein's Office

Maintains alphabetical and chronological copies of all Klein and Klein staff correspondence with modia and the general public--24 linear feet; correspondence and natural relating to Klein's speaking engagements--9 linear feet; correspondence, heroranda, releases, and transcripts--44 linear feet; copies of correspondence with editorial cartoonists and clippings of 1971 cartoons--4 linear feet; research files including a complete set of 1968 Nixon campaign speeches, campaign press releases, transcripts of inforvious, search Agrew campaign material and newspaper files--80 linear feet; internal communications--56 linear feet; and material in storics on the fifth first (Klein campaign correspondence, whre service clips, retired coltorial and newspaper clippings, and retired administration schedules and departmental/agency files for 1969 and 1970.

217'

| Clark | MacGregor' | s | Off | ice |
|-------|------------|---|-----|-----|
|-------|------------|---|-----|-----|

Maintains approximately 18 linear feet of member files arranged alphabetically by name of Senator or Congressman, memoranda files, and legislation files.

Other members of MacGregor's staff use a central file which contains approximately 57 linear feet of records.

#### Frederick V. Malek's Office

The records of this office are maintained in three divisions: recruiting records containing resumes, recommendations, clippings, &c. on some 750 candidates and applicants for Presidential appointments and totaling 58'; personnel administration recordsnine linear feet; and special projects files (confidential studies undertaken at the request of Mr. Haldeman-15 feet. Inactive recruiting records are sent to Central Files.

Richard Moore's Office Maintains project and name files.

771

751

82'

#### Peter G. Peterson's Office

Peter Peterson has four linear feet of general files on the Council

The CIEP Secretariat has approximately 45 linear feet of administrative and general files, the latter being by Tar the bulk of the records. Both categories are arranged by subject. A classification scheme, dated September 1971, is available.

Deane Hinton has ten linear feet of correspondence relating to the Administration's economic policies and fact sheets and statistics pertaining to the same.

Richard Allen has six linear feet of primarily administrative records.

Robert Morris has two linear feet of files on export and import policies of various foreign countries.

Robert Price has six linear feet of files generally relating to export and import policies.

Brandon Sweizer has two linear feet of project files.

Lawrence Brady has two linear feet of Congressional files.

#### Raymond K. Price's Office

15\*

Maintains current office files and general memoranda files Writers under Mr. Price usually keep copies of their own drafts, these files are not included in the estimate.

# Donald Rumsfeld's Office We are awaiting a reply from Mr. Rumsfeld's office.

#### William Safire's Office

12'

Maintains files on correspondence, speeches, minutes of meetings, &c. Most of the contents are xerox or carbon copies. Most of Mr. Safire's files concerning economic policy would be included among Herb Stein's files.

# John Scali's Office Maintains general office files.

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#### Rose Wood's Office

Maintains files concerning the President's personal correspondence and activities. Maintains an undetermined amount of Presidential handwriting items such as notes the President makes on the back of programs for social events, toasts, etc. Also receives copies of speech drafts which contain Presidential handwriting.

#### Ron Ziegler's Office

701

In addition to file copies of press briefings, press releases, handouts to the press, etc., the Press Office maintains the following files:

Agnes Waldron -25 file drawers containing working files arranged by subject.

Jerry Warren-5-6 file drawers of general office files.

Ron Ziegler-2 file drawers of general office files and 1 file drawer of 'personal'files.

Neal Ball-1 file drawers of office files.

# DOMESTIC COUNCIL STAFF

|   | Stafi Member   | Subject Files  | Linear ft.         |
|---|----------------|--|--------------------|
|   | McLane         | R.S., Aging, Youth   | 81                 |
|   | Whitaker       | Environment, Ag., Nat. Growth Policy<br>Quality of Life, Energy                                    | 16'                |
|   | Fairbanks      | Environment  | . 81               |
|   | Price          | Urban Affairs Council, National Growth Policy, Health, Welfare & Minorities                        | 50'                |
|   | Crogh          | D. C., Narcotics, Special Projects, Crimes and Corrections, R. S. (Trans.)                         | 16'                |
|   | Payton         | D. C. Housing and Urban Dev., Bicentennial   | ,                  |
|   | Clapp          | Transportation, Corrections,   | 221                |
|   | Minnick        | International Narcotics  | , ) <sup>‡</sup> ; |
|   | Young & Liddy  | Special Projects   | 81                 |
|   | Nordahl        | Drugs, Anltrust, D. C. Grinie, Legal Services  | 181                |
|   | Shepard        | Corrections, Crime, D. C. Gov't., Exec. Reorg.,<br>Justice Dept., Gun Control                      | 10° ·              |
| • | Morgan, et al. | HEW, Labor, Veterans, HUD, Domestic Prog.  | . 221              |
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|   | rown, et al.   | All categories in Black relations, inc. sickle cell anemia, D. C. Gov't., Gov't. procurement, etc. | 581                |
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Campaign, Transition period records, and

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Chrlichman

# INSTRUMENT APPOINTING SUCCESSOR TRUSTEE

AGREEMENT OF TRUST

by and between

RICHARD M. NIXON and PATRICIA R. NIXON,

as Settlors

and

RICHARD M. NIXON,

as Trustee

Dated: August 14, 1972

MUDGE ROSE GUTHRIE & ALEXANDER 20 BROAD STREET, NEW YORK, NEW YORK

#### APPOINTMENT OF SUCCESSOR TRUSTEE

THIS INSTRUMENT, made the Aday of (Ligus), , 1972, by RICHARD M. NIXON, as Trustee of that certain trust known as The Family and Literary Properties Trust and created under an Agreement of Trust made the Aday of Liegust, , 1972, by and between said RICHARD M. NIXON and PATRICIA R. NIXON, as Settlors, and said RICHARD M. NIXON, as Trustee.

### WITNESSETH:

WHEREAS, the undersigned possesses the power under Article SIXTH of said Agreement of Trust made the Mind day of linguist, 1972, by and between the undersigned and PATRICIA R. NIXON, as Settlors, and the undersigned, as Trustee, to appoint a successor or successors to act in his place and stead as Trustee or Trustees of the trust or trusts created under said Agreement of Trust;

NOW, THEREFORE, pursuant to the aforementioned power, the undersigned does hereby appoint H. R. HALDEMAN, or if he shall for any reason be unable or unwilling to act, JOHN D. EHRLICHMAN, as successor Trustee to act in his place and stead, should he for any reason whatsoever cease to act as Trustee under said Agreement of Trust.

Richard M. Nixon

#### ACCEPTANCE OF APPOINTMENT

The undersigned, H. R. HALDEMAN, and, if said H. R. HALDEMAN shall for any reason be unable to act, JOHN D. EHRLICHMAN, do accept the foregoing appointment as successor Trustee of that certain trust known as The Family and Literary Properties Trust and created under an Agreement of Trust made the May of Confident , 1972, by and between RICHARD M. NIXON and PATRICIA R. NIXON, as Settlors, and said RICHARD M. NIXON, as Trustee, should said RICHARD M. NIXON, for any reason, cease to act as a Trustee of such trust, and do agree, upon assuming the office of Trustee of such trust, to perform the duties of said office and to be bound by all of the terms and conditions of said Agreement of Trust.

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