

Richard Nixon Presidential Library
Contested Materials Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>No Date</u>	<u>Subject</u>	<u>Document Type</u>	<u>Document Description</u>
52	27	5/14/1971	<input type="checkbox"/>	Campaign	Memo	From H.R. Haldeman to Mr. Chapin and Mr. Ziegler RE: Mrs. Nixon Schedule. 2pgs.
52	27	5/18/1971	<input type="checkbox"/>	Campaign	Memo	From H.R. Haldeman to Mr. Chapin RE: Mrs. Nixon's Schedule. 1pg.

DOCUMENT WITHDRAWAL RECORD [NIXON PROJECT]

DOCUMENT NUMBER	DOCUMENT TYPE	SUBJECT/TITLE OR CORRESPONDENTS	DATE	RESTRICTION
N-1 [180]	memo	Haldeman to Chapin/Ziegler re: " <u>Mrs. Nixon's schedule</u> ".	5/14/71	C (Nixon)
N-2 [181]	memo	Haldeman to Chapin re: schedule planning for Mrs. Nixon.	5/18/71	C (Nixon)

FILE GROUP TITLE

STAFF SECRETARY

BOX NUMBER

47

FOLDER TITLE

Action Memo File [P1651-1662]

RESTRICTION CODES

- A. Release would violate a Federal statute or Agency Policy.
- B. National security classified information.
- C. Pending or approved claim that release would violate an individual's rights.
- D. Release would constitute a clearly unwarranted invasion of privacy or a libel of a living person.

- E. Release would disclose trade secrets or confidential commercial or financial information.
- F. Release would disclose investigatory information compiled for law enforcement purposes.
- G. Withdrawn and return private and personal material.
- H. Withdrawn and returned non-historical material.

Presidential Materials Review Board

Review on Contested Documents

Collection: Staff Secretary
Box Number: 47

Folder: Action Memo File [P1651-1662]

<u>Document</u>	<u>Disposition</u>
180	Return Private/Political
181	Return Private/Political

May 14, 1971

MEMORANDUM FOR : MR. CHAPIN
MR. ZIEGLER

FROM : H. R. HADDEMAN

SUBJECT : Mrs. Nixon's Schedule

The President asked that we try to provide some help in working out the planning of Mrs. Nixon's schedule - especially on trips.

This arises from the Tulsa trip she took yesterday. As you probably know, she left here at 7:45 in the morning and didn't get back until 7:45 in the evening and apparently had five major events in Tulsa during the day. Also, Page Belcher, who trapped her into doing this to begin with, flew out with her and talked with her all the way out and back on the plane.

The President's point is that we should work with Coral Schmid on giving her some guidance on how to set this kind of thing up in the way that we would set up a Presidential trip. Mrs. Nixon should be committed to only one major event and perhaps one backup human interest type event. She should not be run ragged during the day on a trip like this. This will be difficult because she likes to work hard on these things and tends to approve adding things to the schedule and letting people come in to her with ideas for other things that would be good to do.

We have to recognize, and make sure Coral does, that she can only make one story out of the trip and as soon as she's done her one main event and possibly the backup event - the story is made and everything else is just wasted time and effort.

Also, we should give them some guidance on general planning. She should never allow her host (such as Page Belcher this time) to go out with her. He should go ahead of time and greet her on

arrival. This will avoid her being stuck with him on the plane all the way. Also, she should not take press with her. There's no need to have Washington press coverage of her trips. The local wire services can cover for the national press and she'll get much better coverage from a wire service reporter in Tulsa than she will from the Washington wire service reporter going out with her. If press want to go, they should have to go out independently and meet her there. This will give her the chance to relax on the plane going back and forth and will make these trips more enjoyable for her.

Trips of this sort should be planned for her on a one-day basis as the Tulsa trip was. She should fly out and back the same day rather than going out on a three day tour. She's more likely to accept one day engagements and it's a better way for her to work than for her to go on the road and stay out for any extended period of time.

cc: Alex Butterfield

DETERMINED TO BE AN
ADMINISTRATIVE MATTER
E.O. 12958, Section 1.4
By yuo HRR, Date 5/15/82

May 18, 1971

MEMORANDUM FOR : MR. CHAPIN
FROM : H. R. HALDEMAN

The President would like us to provide some guidance in schedule planning for Mrs. Nixon. This is particularly important to get her scheduled to Pennsylvania, Ohio, upstate New York, Illinois, etc. We should work out a plan on this and provide some guidance to Mrs. Nixon's office on a basis that will get her into the key states with the kind of events that would be most productive.

Please put this plan together by May 25.

Due May 25

HRH:pm