

Richard Nixon Presidential Library  
Contested Materials Collection  
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10	7	1/11/1973	<input type="checkbox"/>	White House Staff	Memo	From Higby to Ehrlichman RE: Frank DeMarco as Secretary of the Nixon Foundation. 1 pg.
10	7	11/4/1973	<input type="checkbox"/>	Personal	Memo	From Higby to "Follow Up" RE: inviting Dick Shearer and his wife to dinner. 1 pg.

January 11, 1973

MEMORANDUM FOR : JOHN EHRLICHMAN

FROM : L. HIGBY

Herb Kalmbach has called our office requesting that Frank DeMarco take over as Secretary for the Foundation. He emphasized that in fact he's doing all the work on this now and that he would like to simply formally name Frank as Secretary. I raised with Herb, the question of whether or not it was necessary for an officer of the Foundation to also be a member of the Board of Trustees. He said he would check this and reported back to me today that that is the case. DeMarco would also need to be named a Trustee.

I'm sure Bob would appreciate your thoughts on whether or not this is a wise move and if you could so indicate in a few words below, I would appreciate it.

LH:pm

cc: H. R. Haldeman

27  
January 4, 1973

MEMORANDUM FOR:

FOLLOW UP

FROM:

L. HIGBY

Follow-up in about a month in asking Dick Shearer and his wife over for dinner.